

RECEIVED  
JUN 17 2010

TOWN CLERK, ACTON

ACTON HOUSING AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
68 WINDSOR AVENUE, ACTON MA 01720

MINUTES  
June 11, 2009

Present: Bernice Baran, Nancy Kolb, Ken Sghia-Hughes, Dennis Sullivan and Robert Whittlesey  
Also Present: Kelley Cronin

Mr. Whittlesey called the meeting to order at 7:35 p.m.

1. Ms. Baran made a motion which was seconded by Mr. Sullivan and unanimously voted in the affirmative to:

*Approve the minutes of the May 26, 2009 meeting.*

2. Executive Director's Report

Ms. Cronin updated the Board on the State Budget. The Senate did not support funding for Housing Authorities at the same level as the House. The Governor resubmitted his budget at the same level as the Senate. Housing Authorities are expecting a significant cut in funding next year. Ms. Cronin updated the Board on the Housing Institute that she and Mr. Whittlesey attended.

3. New Business

The Board reviewed the bid tally sheet for the roof replacement at Windsor Green. The Board also reviewed the references received for Joe Squillante, Inc. Mr. Sghia Hughes made a motion which was seconded by Mr. Whittlesey and unanimously voted in the affirmative to:

*Award the roof replacement contract to the low bidder, Joe Squillante, Inc. for \$74,950.*

The Board reviewed the Request for Services for a development consultant. The Board decided the RFS was not in final form and needed alterations. The Board decided to hold off approval of the RFS and scheduled a future meeting for Thursday, June 18<sup>th</sup> to review the alterations.

The Board discussed the next steps for design and architectural services.

The Board discussed buying a new affordable unit with funds committed by the Acton Community Housing Committee funds.

The Board voted to keep the existing Board of Directors  
Robert Whittlesey, Chair  
Dennis Sullivan, Vice-Chair  
Nancy Kolb, Secretary  
Bernice Baran, Treasurer  
Ken Sghia-Hughes, Assistant Treasurer

4. Old Business

Ms. Cronin updated the Board on landscaping issues at the Willow Central Condominium complex. Ms. Cronin let the Board know that the architect had completed his review of the deck conditions at Windsor Green.

Mr. Sghia-Hughes gave the Board an update on CPA funds.

Ms. Baran updated the Board on Acton Community Housing Committee activities.

5. May Voucher

Mr. Sullivan made a motion which was seconded by Ms. Kolb and unanimously voted in the affirmative to:

*Approve the May voucher (monthly list of accounts payable) as presented.*

The meeting was adjourned.

Respectfully Submitted,



Kelley A. Cronin  
Executive Director