

RECEIVED
JUN 17 2010

ACTON HOUSING AUTHORITY
BOARD OF COMMISSIONERS MEETING
68 WINDSOR AVENUE, ACTON MA 01720
MINUTES

August 11, 2009

TOWN CLERK, ACTON

Present: Bernice Baran, Ken Sghia-Hughes and Robert Whittlesey
Absent: Nancy Kolb and Dennis Sullivan
Also Present: Kelley Cronin

Mr. Whittlesey called the meeting to order at 7:30 p.m.

1. Mr. Sghia-Hughes made a motion which was seconded by Ms. Baran and unanimously voted in the affirmative to:
Approve the minutes of the July 28, 2009 meeting.
2. Ms. Cronin gave a copy of the 2008 Single Audit to the Board. Once again there were no findings.

The Board reviewed the RFS for Designer Services. Ms. Baran made a motion which was seconded by Mr. Sghia-Hughes and unanimously voted in the affirmative to:

Approve the Request for Architectural Services as amended.

Ms. Cronin reminded the Board that the proposals for development consultants were due. She let the Board know that they could come by the office the following week to pick up their proposals and score sheets.

The Board discussed the Design Review Committee. Ms. Baran made a motion which was seconded by Mr. Whittlesey and unanimously voted in the affirmative to:

Approve the members of the Design Review Committee.

3. Ms. Cronin updated the Board on the schedule for the roof replacement. Mr. Sghia-Hughes let the Board know that Jon Benson was the new Chairman of the Community Preservation Committee. Ms. Baran updated the Board on Acton Community Housing Committee activities.
4. July Vouchers
Ms. Baran made a motion which was seconded by Mr. Sghia-Hughes and unanimously voted in the affirmative to:
Approve the July voucher (monthly list of accounts payable) as presented.

The meeting was adjourned.

Respectfully Submitted,

Kelley A. Cronin
Executive Director

