

RECEIVED
JUN 17 2010

ACTON HOUSING AUTHORITY
BOARD OF COMMISSIONERS MEETING
68 WINDSOR AVENUE, ACTON MA 01720
MINUTES

October 27, 2009

TOWN CLERK, ACTON

Present: Bernice Baran, Ken Sghia-Hughes, Dennis Sullivan and Robert Whittlesey
Absent: Nancy Kolb
Also Present: Kelley Cronin

Mr. Whittlesey called the meeting to order at 7:30 p.m.

1. Minutes

Ms. Baran made a motion which was seconded by Mr. Sullivan and unanimously voted in the affirmative to:

Approve the minutes of the September 29th and October 20th meetings.

2. New Business

Ms. Cronin let the Board know that the Windsor Green roof replacement was complete. The AHA's construction advisor, Tom Hackenson, inspected the roofs and signed off on the Certificate of Final Completion. Ms. Baran made a motion which was seconded by Mr. Sghia Hughes and unanimously voted in the affirmative to:

Approve the Certificate of Final Completion for the Windsor Green Asphalt Roof Replacement, Fish No. 002017.

Ms. Cronin discussed the budget cut required by DHCD for the remaining portion of the fiscal year. She reviewed the budget revision submitted by the fee accountant Howard Gordon.

Ms. Cronin let the Board know that the Family Self-Sufficiency application was being submitted. She also let them know that HUD had changed the funding guidelines from previous years.

Ms. Cronin updated the Board on the Safety Net working group in Acton. The group has been meeting to discuss holes in the safety net in Acton and programs that could be developed to mend them.

3. Old Business

Ms. Cronin updated the Board on the Sachem Way development process. The DHCD Designer Selection Committee reviewed the 21 designer proposals that were submitted to the AHA and selected 5 firms for the Local Screening Committee to interview. They were Abacus, Baker/Wohl, Kang, Mostue, and Taylor and Burns.

The Board reviewed the Local Screening Committee interview questions and score sheet and made changes.

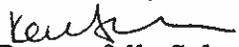
The Board discussed next steps in the community process and CPC application.

Ms. Cronin let the Board know that development consultant had revised the budgets and schedule and it was in their packet to review. She also let the Board know that DHCD asked the Development consultant to do an RFP for legal services which she is sending out.

Mr. Sghia-Hughes gave the Board an update on the Community Preservation Committee.

Ms. Baran updated the Board on Acton Community Housing Committee activities.

The meeting was adjourned.


Respectfully Submitted,
Kelley A. Cronin
Executive Director