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ACTON HOUSING AUTHORITY
BOARD OF COMMISSIONERS MEETING
68 WINDSOR AVENUE, ACTON MA 01720
MINUTES

November 24, 2009

TOWN CLERK, ACTON

Present: Bernice Baron, Ken Sghia-Hughes, Dennis Sullivan and Robert Whittlesey
Absent: Nancy Kolb
Also Present: Kelley Cronin
Attending: Terra Friedrichs, Board of Selectmen, Michaela Moran, Chair Historic District Commission and Maynard Brandon, FinCom

Mr. Whittlesey called the meeting to order at 7:00 p.m.

1. Discussion with Ms Friedrichs

Ms. Friedrichs wanted to discuss ways to increase the number of affordable units in Acton without development. She suggested that purchasing condominiums was a good way to create affordable units. She was not able to identify the financial resources that were available to create this program. The Board said they were interested in adding a variety of housing types to meet the need of low-income renters in Town.

2. Minutes

Ms. Baran made a motion which was seconded by Mr. Sghia-Hughes and unanimously voted in the affirmative to:

Approve the minutes of the October 27th meeting.

3. Executive Director's Report

Ms. Cronin reminded the Board that her contract was up for renewal next year and asked for a point person on the Board to work on the new contract. Mr. Whittlesey volunteered. She updated the Board on the MA NAHRO Conference, Safety Net meetings and holiday donations. She let the Board know that there was a new requirement for Housing Authorities to conduct a GASB 45 study. The Government Accounting Standards Board (GASB) is requiring government entities (including State and Local Governments such as a Housing Authority) to recognize as a liability on their financial statements the current and actuarial cost of benefits to employees that will continue after retirement. The cost of this study will be almost \$4,000.

4. New Business

Ms. Cronin discussed the Designer Selection Process for Sachem Way. The consensus of the Local Screening Committee (LSC) was that Baker/Wohl was the firm to select. Mr.

Sullivan made a motion which was seconded by Mr. Sghia-Hughes and unanimously voted in the affirmative to:

Accept the recommendation of the LSC and approve Baker/Wohl for the Sachem Way project.

The Board discussed having a committee involved in an on-going design process. The Board discussed the CPC application.

5. Old Business

Ms. Cronin updated the Board on the Capital Projects. The Board discussed the purchase of Lalli Terrace. The Board discussed the upcoming presentation to the ACHC on Sachem Way.

The meeting was adjourned.


Respectfully Submitted,
Kelley A. Cronin
Executive Director