



**Acton 2020 Committee
Agenda
December 1, 2010 – 7:00 PM
Acton Memorial Library, Meeting Room**

- I. Approve minutes
- II. Update on outreach to potential volunteers
- III. Brainstorm possible tasks for Planning Board
- IV. Discuss with PC
 - a. Follow-up on discussion re: schools/population (Lexington 2020 sheet, etc.)
 - b. De-brief Oct. 20th workshop
 - i. Logistics: venue, registration, etc.
 - ii. Presentation
 - iii. Small group meetings
 - c. Discuss possible changes to timeline and approach
 - i. Long term planning approach—see handout from Clint
 - ii. Research focus
 1. Focus on key issues specific to Acton (let's brainstorm these issues!)
 2. Goals vs. plan elements
 - iii. Events/Outreach
 1. More focused, issue-based public workshops
 2. Fewer big events; perhaps more smaller events that are incorporated into already-happening town events—e.g., Winterfest
 3. Saturday day meeting
 4. Need other event planners
 5. Get other institutions involved—like schools, do an event at the schools
 6. Need to get more “average citizens” involved while still getting valuable expertise from town committee/board members
 7. Consider meeting with other committees to discuss project approach and progress
 - iv. Timeline
 1. Review overall timeline
 2. Take off next workshop
 3. Think through our next steps for next 3 months and on
- V. Next steps
 - a. Confirm next meeting (December 15th—review of completed inventory)