

Acton 2020 Committee Meeting Minutes

Wednesday, October 13th 2010

Time: 7:00 PM

Attendees: Jim Purdy and Daphne Politis from Planners Collaborative, Kristin Alexander, Margaret Busse, Celia Kent, Jim Snyder Grant, Sahana Purohit

1. Update by Leigh Davis Honn on refreshments. A letter was sent to all businesses in Acton welcoming their participation in the upcoming workshop on October 20th and asking for their support in form of donations for door prizes.
A new company in town – “Hostess Catering” has agreed to provide all the refreshments for the workshop including paper products.
2. Minutes approved by Margaret.
3. Jim Purdy presented the power point presentation by Planners Collaborative to be presented on the October 20th workshop.
Clarifications were sought regarding data. Was decided that PC would incorporate more data and comparison of data from a few neighboring towns.
Have more charts/ graphs than figures for easy understanding.
4. Review of Agenda for the workshop. – No changes from what was discussed from the last meeting.
5. Plan/Set up for the workshop-
 - All committee members to meet at 5:30.
 - Same assignments to all members from last week’s meeting except Dean to be a People Mover as well since refreshments will be handled by Hostess Catering.
 - Facilitators and Scribes to be decided on October 20th
 - We have so far 8 confirmed Facilitators and 2 yet to confirm.
 - Have a Signup sheet for a list of attendees.
 - Have a signup sheet for Volunteer Advisors as well
 - Margaret to welcome participants and will do the introductions.
6. Send out another email which focuses only on the event. Jim to re-do the flyer which will include Hostess Catering.

Meeting adjourned at 10:00 PM

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