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**BOARD OF SELECTMEN AND SEWER COMMISSIONERS' MEETING  
May 9, 2011**

**Acton Town Hall  
Francis Faulkner Hearing Room  
Meeting begins at 7:00 P.M.**

**Executive Session, 6:30, Room 204 – Discussion of Real Property, 6 Piper Road**

Present: Mike Gowing, Pamela Harting-Barrat, Janet Adachi, David Clough, John Sonner; Town Manager Steven Ledoux and Recording Secretary Christine Joyce. The open session of the meeting was televised.

Mr. Gowing announced the opening of the meeting of the Board of Selectmen in open session at 6:30 and said he would entertain a motion to enter into Executive Session to discuss real property, 6 Piper Road.

Before the roll call vote to enter Executive Session, Mr. Gowing stated:

- a. In the executive session, the Selectmen will discuss real property, 6 Piper Road
- b. An open meeting may have a detrimental effect on the position of the Town or the Board.
- c. At the conclusion of the Executive Session, the Board will reconvene in open session.

Moved to go into Executive Session. Ms. Adachi – second. Roll Call Taken by the Clerk, all Ayes

**CITIZENS' CONCERNS**

None

**CHAIRMAN'S UPDATE**

Mr. Gowing announced that the Environmental Protection Agency will be having a meeting on May 18<sup>th</sup>, 7:00 p.m., at the library in the first floor conference room to discuss the Grace Superfund Site.

The HDC is sponsoring a workshop on sustainable preservation on May 16<sup>th</sup>, Room 204.

Mr. Gowing said that he was planning for only one Board meeting per month during July and August, which would allow for Board training during the off weeks.

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Mr. Gowing reminded everyone that NIMS (National Incident Management System) Training for Selectmen and Town will be at the Public Safety Facility on May 11<sup>th</sup> and 12<sup>th</sup>.

Mr. Gowing and Mr. Ledoux will be testifying at the State House in support of the legislation pertaining to the use of Train Station parking fees.

## **OPERATIONAL MINUTE**

Mr. Ledoux announced that Police Officer Mike Eracleo will be receiving an award as an honors graduate from the Criminal Justice Program at Middlesex Community College

## **PUBLIC HEARINGS & APPOINTMENTS**

### **STILL RIVER WINERY – ACTON BOXBOROUGH FARMERS’ MARKET SPECIAL LICENSE TO SELL WINE**

Board members asked a number of questions. The winery will offer tastings and sell wine in bottles for off-site consumption. A tasting is one tablespoon. Winery employees have been TIPS-trained. The wine is 12% alcohol. The winery has been selling farm wines at other farmers’ markets. Ms. Harting-Barrat – Moved to approve. Mr. Sonner - second. UNANIMOUS VOTE

## **SELECTMEN’S BUSINESS**

### **APPOINTMENT OF TOWN ACCOUNTANT**

Mr. Ledoux updated the Board on the hiring of the new Town Accountant, from among 20 applicants. The screening team selected 6 candidates and Mr. Ledoux interviewed three. He recommends Elizabeth Pavao for appointment by the Board, contingent upon successful salary negotiations. Ms. Adachi - Moved to appoint Ms. Pavao, contingent upon successful salary negotiations. Ms. Harting-Barrat – second. UNANIMOUS VOTE

### **OLD HIGH SCHOOL COMMONS PROJECT**

Mr. Ledoux discussed the agreements that have been worked out and documents that the Board will sign tonight. The developer hopes to break ground this summer. Ms. Harting-Barrat – Moved to sign the required forms and the Certified Vote giving the Town Manager the authority to sign the various agreements. Mr. Sonner – second. UNANIMOUS VOTE

### **WASTE WATER ADVISORY NEIGHBORHOOD TASKFORCE**

Ms. Adachi discussed the recommendation of WANT that the cost of sewerage is too high for the neighborhood and that the Board work with staff to develop lower costs per household options or appoint a taskforce to do so.

Mr. Clough asked about the cost and what might be palatable. Ms. Adachi said that for residents who wanted sewerage cost was less of an issue, while among residents for whom cost was an issue, even a small amount was an issue.

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Mr. Gowing said that the Board will need to address the sewerage issue in the future. Ms. Adachi said that the Town needs a committee that will address the needs of the entire town not just the Spencer-Tuttle-Flint area.

Al English suggested that the new committee include Selectmen/Sewer Commissioners as well as residents in the Sewer District who are directly affected by sewerage costs.

Mike Geis thanked Ms. Adachi for her help with the committee.

**EAGLE SCOUT OF HONORS, JOHN RUSSELL, JAKE RYAN GLICK AND DANIEL CHRISTIAN ECKLER**

Mr. Clough will take two and Mr. Gowing will attend John Russell's Court of Honor.

**CAOQUETTE CONSERVATION RESTRICTIONS COMMITTEE**

Caouette Conservation Restrictions Committee asked that Susan Mitchell-Hardt of Acton Conservation Trust and Susan Crane of Sudbury Valley Trust be appointed to the Committee. Mr. Gowing – Moved to Recommended both to the CSCR – Ms. Adachi – second. UNANIMOUS VOTE.

**SELECTMEN'S REPORTS**

Ms. Harting-Barrat has spoken to Doug Halley and will report later on the Board of Health. She noted that the VCC would like to be sure that they are not being overlooked/underutilized, and has discussed the need for outreach to increase diversity on Town boards.

Ms. Adachi discussed the approved expansion of the Land Stewardship Committee and ongoing work on the draft charter, the efforts to fill the open spot on the GAB before Mr. Sonner takes over as liaison, and recent meetings relating to the rail trails—the proposed Mary Michelman memorial at the East Acton Village green by the Bruce Freeman Rail Trail, and the proposed parking on/near the Caouette parcel for users of the Assabet River Rail Trail. She was able to attend a very interesting Board of Appeals meeting last Monday because the Selectmen were not meeting.

Mr. Sonner reported that SATSAC in the final design process for siding and landscaping. He also spoke about the TAC shuttle.

Mr. Clough spoke about EDC and the hope that the permit-tracking software approved at Town Meeting would improve the approval process for businesses. The HDC has agreed to be more flexible about signs in the Historic Districts. He asked about getting data from Acton 2020. He also reported on the Open Space Committee meeting he attended.

Mr. Gowing reported on strategic planning to evaluate the Senior Center and plan for future needs.

Mr. Gowing reminded everyone about the upcoming HDC workshop on sustainable preservation. Planning Director Roland Bartl will be holding a public meeting on May 16 at 5:00 to discuss parking options for the ARRT. The Board will need to invite Senator Eldridge to do a

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presentation to the Board on an off-meeting date about the pending CLURPA legislation, for which Senator Eldridge is a co-sponsor.

The all-Boards-and-Committees- Chairmen meeting on April 26<sup>th</sup> was successful. The Chairmen will have quarterly meetings starting in July. The all-Chairmen meetings will supplant the annual oversight presentations to the Selectmen. The volunteer fair that the League of Women Voters sponsored immediately following the all-Chairmen meeting resulted in 12 new applications.

**CONSENT AGENDA**

Mr. Clough – Hold, Item14.

Mr. Gowing – Moved to accept the Consent Agenda with #14 held. Mr. Clough - second.  
UNANIMOUS VOTE

Mr. Clough asked for clarification with respect to the Sidewalk Fund, and funding that developers provide in lieu of sidewalk construction. Ms. Adachi - Moved to approve Item14.  
Ms. Harting-Barrat – second. UNANIMOUS VOTE

Ms. Harting-Barrat - Moved to adjourn. Ms. Adachi – second. UNANIMOUS VOTE.

\_\_\_\_\_  
Christine Joyce, Recording Secretary

  
Janet K. Adachi, Clerk

6 June 2011  
Date

**BOARD OF SELECTMEN & SEWER COMMISSIONERS'**  
**MEETING AGENDA**

***Francis Faulkner Hearing Room (204)***

***May 9, 2011***

***7:00 PM***

**Executive Session – 6:30 PM**

**Room 204**

6:30 – 7:00 P.M. Executive Session – Discussion of Real Property, 6  
Piper Road

**I. CITIZENS' CONCERNS**

**II. PUBLIC HEARINGS AND APPOINTMENTS**

**1. 7:05 CHAIRMAN'S UPDATE**

The Chair will briefly update the Board

**2. 7:10 OPERATIONAL MINUTE**

The Town Manager will provide a brief report

**3. 7:20 STILL RIVER WINERY – ACTON/BOXBOROUGH FARMERS'  
MARKET SPECIAL LICENSE TO SELL WINE**

Enclosed please find materials in the subject regard

**III. SELECTMEN'S BUSINESS**

**4. APPOINTMENT OF TOWN ACCOUNTANT**

**5. OLD HIGH SCHOOL COMMONS PROJECT**

Enclosed please find materials in the subject regard

**6. DECISION, SPECIAL USE PERMIT, 2/10/11-432, DANCE STUDIO,  
930 MAIN STREET**

Enclosed please find materials in the subject regard

**7. WASTEWATER ADVISORY NEIGHBORHOOD TASKFORCE – (WANT)**

Enclosed please find materials in the subject regard

**8. BOY SCOUT COURT OF HONOR, JOHN RUSSELL, JUNE 4, 2011  
SELECTMAN TO BE ASSIGNED**

Enclosed please find materials in the subject regard

## **ADDITIONAL INFORMATION**

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

## **FUTURE AGENDAS**

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete agenda.

<u>May 23</u>	<u>June 6</u>	<u>June 20</u>
ACAT REPORT		Nothing scheduled at this time

## **MINUTES PENDING VOTES**

Various Executive Sessions, Budget Saturday 1/8/11, April 25

## **PENDING COMMITTEE APPOINTMENTS**

Salome' N. Juethner, Board of Health

Teresa a. Portante-Lyle, Assoc, Member, Land Stewardship

Steven Leo - Recreation Commission sent to VCC 11/19/10

Bruce Freidman – GAB- Vcc has commented

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<input type="checkbox"/>		020 (3) Farmers' Market Wine Sales Permit Application	admin	05/06/11	1 MB	    ▼
<input type="checkbox"/>		030 (5) Selectmen's Proposed Vote Document, 5/9/11	admin	05/06/11	115 KB	    ▼
<input type="checkbox"/>		040 (5) Towne School Documents for Selectmen's Vote	admin	05/06/11	3 MB	    ▼
<input type="checkbox"/>		045 (5) Additional Materials, Towne School Project	admin	05/06/11	3 MB	    ▼
<input type="checkbox"/>		050 (7) Wastewater Advisory Neighborhood Taskforce (WANT) Recommendations	admin	05/06/11	68 KB	    ▼
<input type="checkbox"/>		060 (8) Eagle Scout Court of Honor, John Russell	admin	05/06/11	53 KB	    ▼
<input type="checkbox"/>		070 (9) Eagle Scout Court of Honor, Jake Ryan Click and Daniel Christian Eckler	admin	05/06/11	100 KB	    ▼
<input type="checkbox"/>		080 (11) Land Stewards Member Increase Scanned with FlowPort '2011 Meeting Week Cover Sheet' Cover Sheet	admin	05/09/11	169 KB	    ▼
<input type="checkbox"/>		090 (12) One Day Liquor License, NARA Park Scanned with FlowPort '2011 Meeting Week Cover Sheet' Cover Sheet	admin	05/09/11	111 KB	    ▼
<input type="checkbox"/>		100 (13) Support Letter, AHA Sachem Way Application Scanned with FlowPort '2011 Meeting Week Cover Sheet' Cover Sheet	admin	05/09/11	61 KB	    ▼
<input type="checkbox"/>		110 (14) Accept Gift, Planning Dept. Scanned with FlowPort '2011 Meeting Week Cover Sheet' Cover Sheet	admin	05/09/11	272 KB	    ▼
<input type="checkbox"/>		120 (15) Accept Gift, Community Services Director Scanned with FlowPort '2011 Meeting Week Cover Sheet' Cover Sheet	admin	05/09/11	43 KB	    ▼

<input type="checkbox"/>		<b>130 (16) Accept Gift, Community Services Coordinator</b> Scanned with FlowPort '2011 Meeting Week Cover Sheet' Cover Sheet	admin	05/09/11	49 KB	    
<input type="checkbox"/>		<b>140 (17) Disposal of Obsolete Materials, AML</b> Scanned with FlowPort '2011 Meeting Week Cover Sheet' Cover Sheet	admin	05/09/11	39 KB	    
<input type="checkbox"/>		<b>150 (18) Bake Sale at 17 Woodbury Lane</b> Scanned with FlowPort '2011 Meeting Week Cover Sheet' Cover Sheet	admin	05/09/11	93 KB	    

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<input type="checkbox"/>		<b>020 Final Liaison Assignments, Board of Selectmen</b> Scanned with FlowPort '2011 Meeting Week Cover Sheet' Cover Sheet	admin	05/06/11	260 KB	
<input type="checkbox"/>		<b>030 FEMA - Acton Hazard Mitigation Plan</b> Scanned with FlowPort '2011 Meeting Week Cover Sheet' Cover Sheet	admin	05/06/11	288 KB	
<input type="checkbox"/>		<b>040 Resignation, Nicholas Zavolas, SATSAC</b> Scanned with FlowPort '2011 Meeting Week Cover Sheet' Cover Sheet	admin	05/06/11	41 KB	

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**010 Committee Appointments, Caouette Conservation Restriction Committee**  
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<input type="checkbox"/>		<b>010 (4) Town Accountant Appointment Materials</b> Scanned with FlowPort '2011 Meeting Week Cover Sheet' Cover Sheet	admin	05/06/11	181 KB	

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