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BOARD OF SELECTMEN AND SEWER COMMISSIONERS' MEETING
April 25, 2011

Acton Town Hall
Francis Faulkner Hearing Room
Meeting begins at 7:00 P.M.

Present: Mike Gowing, Pamela Harting-Barrat, Janet Adachi, David Clough, John Sonner; Town Manager Steven Ledoux; Recording Secretary Christine Joyce. The meeting was televised.

CITIZENS' CONCERNS

Robert Ingram asked about the agenda for the April 26 meeting and the inclusion of "Sewer Commissioners" in the heading.

CHAIRMAN'S UPDATE

The Chairman provided updates on upcoming issues.

OPERATIONAL MINUTE

Mr. Ledoux announced that Doré Hunter was stepping down from the Veterans' Services Committee. Towns with populations of 10K+ must have a representative, so the Town is looking at teaming with a contiguous community to provide a representative.

The Town has been awarded a \$30,000 grant to study the regionalization of Nursing Services. An evaluation of the feasibility of a regional dispatch system will be underway using the regional dispatch grant.

OTHER

Ms. Harting-Barrat announced that the Environmental Protection Agency in Boston would be honoring the late Mary Michelman with a Lifetime Recognition Award. The ceremony will be on May 11th in Boston; Tom Michelman will attend.

BETSY BALL SCHOLARSHIP GRANT, ETHAN PETERSON

Mr. Gowing announced the award. The Board congratulated Mr. Peterson on the scholarship grant

PUBLIC HEARINGS & APPOINTMENTS

BOARD OF SELECTMEN'S REORGANIZATION

Chairman: Ms. Adachi - Moved to nominate Mr. Gowing. Ms. Harting-Barrat – second.
UNANIMOUS VOTE

Vice Chairman: Mr. Clough – Moved to nominate Ms. Harting-Barrat. Mr. Sonner – second.
UNANIMOUS VOTE

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Clerk: Ms. Harting-Barrat – Moved to nominate Ms. Adachi. Mr. Sonner – second.
UNANIMOUS VOTE

SPECIAL PERMIT #2/10/11-432, DANCE STUDIO, 930 MAIN STREET

Jennifer Faulkner, owner of Dance Studio, currently on Great Road, outlined her plans to relocate to a new location on Main Street. The business is growing and requires more space.

Mr. Gowing asked about the amount of parking as well as disabled-accessibility. Ms. Faulkner said that there was parking for 50-60 vehicles. The Building Commissioner and she had contacted the state Architectural Access Board for a determination and the Board had held that she did not need to install an elevator.

Ms. Adachi asked what the maximum number of people in the building would be, and whether there would be showers in use, as shown on the plan in the application. Ms. Faulkner said that she will be converting the existing shower stalls to bathrooms.

Mr. Clough asked about traffic and potential congestion.

Mr. Gowing - Moved to approve the site plan. Ms. Adachi – second UNANIMOUS VOTE.

ACTIVE ACTON PRESENTATION, SHERYL BALL, HEALTH DEPARTMENT

Sheryl Ball gave an overview of what the group HOPE Acton has been doing for the last 18 months and presented the Board with the final report. The main goal is working toward improving the health of Acton as a whole.

Ms. Harting-Barrat asked about the possibility of a multi-generational center, noting that senior citizens do not want a multi-generalization center.

SELECTMEN'S BUSINESS

ACTON COMMUNITY HOUSING CORPORATION - FORT POND BROOK UNITS, REQUEST FOR SPENDING

Nancy Tavernier spoke about the request and how the money will be used.

Ms. Harting-Barrat - Moved to approve the spending of funds for the Fort Pond Brook Unit. Ms. Adachi – second. UNANIMOUS VOTE

ACTON COMMUNITY HOUSING CORPORATION – OLD HIGH SCHOOL COMMONS DEVELOPMENT, REQUEST FOR SPENDING

Ms. Adachi outlined the history, noted the longstanding support for this project and explained the recent issue relating to some required documentation and potentially affecting \$300K in state affordable housing funding. Negotiations are ongoing with the state Department of Housing and Community Development and the stakeholders seem to have reached an agreement that would meet the interest of the state in continuing affordable housing for as long

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as possible, and the interest of the Town in retaining control over the property after the 50-year lease ends. In the meantime, the ACHC has approved the use of up to \$300K as a last resort to protect the project and provide the necessary funding to move the project forward.

Mr. Ledoux said the main issue is DCHD and is statutory. By law, the State retains a purchase option and right of first refusal. Compromise language has been worked out with the state retaining the right to purchase after the 50-year lease ends, subject to certain conditions. The \$300K in ACHC funds may not be necessary, but the Town asks that the Board authorize the use of the funds with the condition that the use be last-resort.

Ms. Adachi – Moved to approve the spending Request, Old High School Commons Development. Ms. Harting-Barrat – second UNANIMOUS VOTE

BOARD OF SELECTMEN - COMMITTEE LIAISON ASSIGNMENTS

Mr. Gowing discussed the need to fill some assignments not chosen by Board Members and to decide who will be liaison where more than one Selectman expressed an interest in being liaison.

Ms. Harting-Barrat will give up GAB, Sidewalk Committee, and 2020 Committee and will take Assessors and will serve on ALG as Vice-Chairman.

Ms. Adachi will let Mr. Gowing take MAPC, is prepared to relinquish the GAB liaison post to Mr. Sonner and will take COD.

Mr. Clough asked about the ARC OF INNOVATION- 1495, EDC and Finance Committee as well as the Historical Commission.

Mr. Sonner will take Cemetery, Cost Savings Committee and Acton 2020, as well as GAB.

Mr. Clough also will take the Design Review Board.

SELECTMEN'S REPORTS

Mr. Gowing announced the Volunteer Fair tomorrow 7:30 p.m. in Room 204 and urged people to consider volunteering.

CONSENT AGENDA

Mr. Gowing - hold Items 13 and 14 regarding Acton 2020.

Mr. Gowing – Moved to accept the Consent Agenda with #13 and 14 held. Ms. Harting-Barrat – second. UNANIMOUS VOTE

Mr. Gowing stated that after further discussion with the chair of Acton 2020, Margaret Woolley Busse, about workload, he would like to make the following motion regarding changes to the membership in the Acton 2020:

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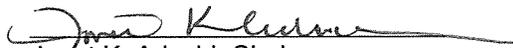
Mr. Gowing - Moves that, as a friendly amendment, we increase the number of members on the Acton 2020 committee to eight, with the new makeup being six full-time members and two associate members and raising Mr. Marathias from associate to full member status. Ms. Adachi second – UNANIMOUS VOTE

Mr. Gowing noted that in consideration of the vote on the previous item, he recommended that Charles Mercier be appointed to the newly created full-time member position and that Sandeep Verma and Paulina Kribbe be assigned to the two associate slots - Ms. Adachi - second – UNANIMOUS VOTE

Ms. Adachi - Moved to approve items 13 and 14. Ms. Harting-Barrat – second. UNANIMOUS VOTE

Ms. Harting-Barrat - Moved to go Adjourn. Ms. Adachi – second. took Roll Call, All Ayes

Christine Joyce, Recording Secretary


Janet K. Adachi, Clerk

6 June 2011
Date

BOARD OF SELECTMEN & SEWER COMMISSIONERS'
MEETING AGENDA

Francis Faulkner Hearing Room
April 25, 2011
7:00 PM

I. CITIZENS' CONCERNS

II. PUBLIC HEARINGS AND APPOINTMENTS

1. **7:05 CHAIRMAN'S UPDATE**
The Chair will briefly update the Board
2. **7:10 OPERATIONAL MINUTE**
The Town Manager will provide a brief report
3. **7:15 PRESENTATION OF THE BETSY BALL SCHOLARSHIP GRANT, ETHAN PETERSON**
Enclosed please find Confidential materials in the subject regard
4. **7:20 BOARD RE-ORGANIZATION**
5. **7:25 SPECIAL USE PERMIT, 2/10/11-432, DANCE STUDIO, 930 MAIN STREET**
Enclosed please find materials in the subject regard
6. **7:40 ACTIVE ACTON PRESENTATION, SHERYL BALL, HEALTH DEPARTMENT**
Enclosed please find materials in the subject regard

III. SELECTMEN'S BUSINESS

7. **BOARD OF SELECTMEN'S DISCUSSION RE: BOARD/COMMITTEE LIAISONS'**
Enclosed please find materials in the subject regard
8. **ACTON COMMUNITY HOUSING CORPORATION, (ACHC) FUND REQUEST FOR SPENDING, FORT POND BROOK CONDOMINIUM UNIT**
Enclosed please find materials in the subject regard
9. **ACTON COMMUNITY HOUSING CORPORATION, (ACHC) FUND REQUEST FOR SPENDING, OLD HIGH SCHOOL COMMONS (TOWNE SCHOOL) DEVELOPMENT**
Enclosed please find materials in the subject regard

10. SELECTMEN'S REPORTS

IV. CONSENT AGENDA

- 11. ACCEPT MINUTES, BOARD OF SELECTMEN'S REGULAR MINUTES OF: 2/28, 3/7, 3/21, 3/28, 4/4, 4/5 AND EXECUTIVE SESSION MINUTES OF 1/24**

Enclosed please find materials in the subject regard

- 12. SPRIG'S RESTAURANT – REQUEST TO GO FROM A SIX DAY ALL ALCOHOL AS A COMMON VICTUALLER LIQUOR LICENSE TO A SEVEN DAY LICENSE AT #5 STRAWBERRY HILL ROAD**

Enclosed please find materials in the subject regard (note: ABCC approval is not needed, this is a Board vote, with Boards action reported to ABCC).

- 13. 2020 COMMITTEE REQUEST FOR CHANGES IN MEMBERSHIP POSITIONS AND ELEVATION OF MR. MARATHIAS FROM ASSOCIATE MEMBER TO FULL MEMBER UNDER THE REQUESTED CHANGES IN MEMBERSHIP**

Enclosed please find materials in the subject regard

- 14. COMMITTEE APPOINTMENTS, ACTON 2020**

Enclosed please find materials in the subject regard, for Board consideration

- 15. ONE DAY LIQUOR LICENSE, INFORMAL PICNIC AT NARA PARK**

Enclosed please find materials in the subject regard

- 16. ACTON CLEAN UP DAY, APRIL 30TH, REQUEST FOR USE OF THREE TOWN TRUCKS AND 3 PICNIC TABLES**

Enclosed please find materials in the subject regard

- 17. DISPOSAL OF OBSOLETE MATERIALS, ACTON MEMORIAL LIBRARY, ASSORTMENT OF COMPUTER EQUIPMENT**

Enclosed please find materials in the subject regard

- 18. TWO REQUESTS FOR DISPOSAL OF OBSOLETE MATERIALS, ACTON MEMORIAL LIBRARY, BOOKS**

Enclosed please find materials in the subject regard

- 19. ACCEPT GIFT, RECREATION DEPARTMENT**

Enclosed please find a gift in the amount of \$500.00 from Harvard Pilgrim Health Care, to be used to support Independence Day Celebration

20. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift in the amount of \$100.00 from Joseph G. Perry Plumbing to be used to fund expenses for various events

EXECUTIVE SESSION

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete agenda.

MAY 9

Nothing scheduled at this time

MAY 23

Nothing scheduled at this time

MINUTES PENDING VOTES

Various Executive Sessions and Budget Saturday 1/8/11

PENDING COMMITTEE APPOINTMENTS

Salome' N. Juethner, Board of Health

Teresa a. Portante-Lyle, Assoc, Member, Land Stewardship

Steven Leo - Recreation Commission sent to VCC 11/19/10

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Agenda

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<input type="checkbox"/>	Type	Title	Owner	Edited	Size	Actions
<input type="checkbox"/>	PDF	010 Agenda, Board of Selectmen, April 25, 2011 Scanned with FlowPort '2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	04/22/11	121 KB	
<input type="checkbox"/>	PDF	020 (5) Site Plan Special Permit, #2/10/11-423, Dance Studio, 930 Main Street Scanned with FlowPort '2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	04/22/11	1 MB	
<input type="checkbox"/>	PDF	030 (6) Active Acton Flyer re: Lyme Disease Scanned with FlowPort '2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	04/22/11	55 KB	
<input type="checkbox"/>	PDF	040 (7) Board Liaison Assignments Scanned with FlowPort '2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	04/22/11	409 KB	
<input type="checkbox"/>	PDF	050 (8) Request from ACHC for Spending, Fort Pond Brook Condominium Scanned with FlowPort '2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	04/22/11	55 KB	
<input type="checkbox"/>	PDF	060 (9) Request from ACHC for Spending, Old High School Commons Scanned with FlowPort '2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	04/22/11	118 KB	
<input type="checkbox"/>	PDF	070 (11) Minutes, Board of Selectmen Scanned with FlowPort '2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	04/22/11	3 MB	

<input type="checkbox"/>		080 (12) Request from Sprig's, Restaurant to Move from a 6 day to 7 day Liquor License Scanned with FlowPort '2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	04/22/11	157 KB	    
<input type="checkbox"/>		090 (13) 2020 Materials Requested Changes in Membership Scanned with FlowPort '2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	04/22/11	66 KB	    
<input type="checkbox"/>		100 (14) 2020 Committee Application, Mr. Mercier Scanned with FlowPort '2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	04/22/11	1 MB	    
<input type="checkbox"/>		110 (14) 2020 Committee Application, Paulina Knibbe Scanned with FlowPort '2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	04/22/11	147 KB	    
<input type="checkbox"/>		120 (14) 2020 Committee Application, Sandeep Verma Scanned with FlowPort '2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	04/22/11	224 KB	    
<input type="checkbox"/>		130 (15) One Day Liquor License, NARA Park Scanned with FlowPort '2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	04/22/11	78 KB	    
<input type="checkbox"/>		140 (16) Clean Up Day, Request for the use of Town Vehicles and Picnic Tables Scanned with FlowPort '2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	04/22/11	64 KB	    
<input type="checkbox"/>		150 (17) Disposal of Obsolete Materials, Acton Memorial Library Scanned with FlowPort '2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	04/22/11	101 KB	    
<input type="checkbox"/>		160 (18) Disposal of Obsolete Materials, Acton Memorial Library Scanned with FlowPort '2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	04/22/11	74 KB	    
<input type="checkbox"/>		170 (19) Accept Gift, Recreation Department Scanned with FlowPort '2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	04/22/11	194 KB	    
<input type="checkbox"/>		180 (20) Accept Gift, Recreation Department Scanned with FlowPort '2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	04/22/11	1 MB	    