

RECEIVED  
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ACTON HOUSING AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
68 WINDSOR AVENUE, ACTON MA 01720  
MINUTES  
March 22, 2011

TOWN CLERK, ACTON

Present: Bernice Baran, Ken Sghia-Hughes, and Robert Whittlesey  
Absent: Nancy Kolb and Dennis Sullivan  
Also Present: Kelley Cronin

Mr. Whittlesey called the meeting to order at 4:00 p.m.

1. Mr. Sghia-Hughes made a motion which was seconded by Ms. Baran and unanimously voted in the affirmative to:

*Approve the minutes of the February 15, 2011 meeting.*

2. Ms. Cronin updated the Board on operations. Ms. Cronin let the Board know that one of the bilingual (Chinese and English speaking) residents had agreed to participate in the Resident Advisory Board. She also let the Board know that she would be attending a workshop on Elder Asians in Housing.

Ms. Cronin presented the cost proposals from three Accountants for the Single Audit. Mr. Sghia-Hughes made a motion which was seconded by Ms. Baran and unanimously voted in the affirmative to:

*Select the low-bid proposal from Ross and Company to conduct the single audit for the year ending December 31, 2011 for an amount not to exceed \$4,900.*

Ms. Cronin and Mr. Whittlesey updated the Board on the MA NAHRO Legislative Day. Senator Eldridge spoke at the luncheon and talked about his commitment to building more affordable units like the ones the AHA is trying to build on Sachem Way. Senator Eldridge is now the Co-Chair of the Joint Committee on Housing. Ms. Cronin, Mr. Whittlesey and Ms. Baran discussed the Housing Forum that was held at Town Hall. It was very well done and provoked some interesting conversations regarding the types of affordable housing participants would like to see in Acton.

3. Ms. Cronin updated the Board on the Sachem Way proposal. The Public Housing Division of the Department of Housing and Community Development is going to provide the gap funds needed for the new units at Sachem Way.

Ms. Cronin told the Board she was going to the Capital Planning Training required by DHCD and would have an update at the next Board meeting.

Ms. Cronin let the Board know that the first meeting of the Metro Boston Consortium for Sustainable Communities was being held in Boston and that she would attend. One of the Planning Goals is Affordable Housing and she will participate in that caucus. Each member of the Consortium is required to sign a Memorandum of Understanding which Ms. Cronin distributed to the Board. Mr. Sghia-Hughes made a motion which was seconded by Ms. Baran and unanimously voted in the affirmative to:

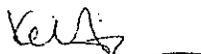
*Authorize Ms. Cronin to sign on behalf of the Acton Housing Authority the Metro Boston Consortium for Sustainable Communities Memorandum of Understanding.*

4. Mr. Sghia-Hughes updated the Board on Community Preservation Committee activities and Ms. Baran updated the Board on Acton Community Housing Committee activities.
5. Ms. Baran made a motion which was seconded by Mr. Sghia-Hughes and unanimously voted in the affirmative to:

*Approve the January and February vouchers (monthly list of accounts payable) as presented.*

The meeting was adjourned.

Respectfully Submitted,



Kelley A. Cronin  
Executive Director

Attachments: February 15<sup>th</sup> Minutes of the Meeting, Flier for the New England Elderly Housing Association meeting on Elder Asians in Housing, Board Meeting Schedule for 2011, Handout for Sachem Way feasibility discussion, Metro Boston Consortium for Sustainable Communities MOU, January and February Vouchers