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TOWN CLERK, ACTON

ACTON HOUSING AUTHORITY
BOARD OF COMMISSIONERS MEETING
68 WINDSOR AVENUE, ACTON MA 01720
MINUTES
August 10, 2010

Present: Bernice Baran, Ken Sghia-Hughes and Robert Whittlesey
Absent: Nancy Kolb and Dennis Sullivan
Also Present: Kelley Cronin
Attending: Pamela Harting-Barrat, Rebecca Mautner

Mr. Whittlesey called the meeting to order at 4:00 p.m.

1. Ms. Baran made a motion which was seconded by Mr. Sghia-Hughes and unanimously voted in the affirmative to:

Approve the minutes of the July 27, 2010 meeting.

2. Rebecca Mautner, development consultant to the AHA, went over the Sachem Way pro-forma and operating budgets. Mr. Whittlesey expressed concern that construction estimates had gone down considerably over the past couple of months. Ms. Mautner explained that the newest cost estimates were based on the real numbers that were coming out of the Hopkinton Housing Authority project. The Hopkinton project is currently in construction and is most comparable to the project the AHA is proposing. Hopkinton is developing rental units in modular duplex buildings. Ms. Mautner believes these numbers represent existing market prices better than the previous estimates that were done by Pete Timothy in March.

The Board discussed the Board of Appeal hearing and outstanding issues for the next hearing. The Board also discussed requesting resources from the ACHC to assist with the landscaping at Sachem Way.

3. Ms. Cronin went over the new Open House Meeting Law. She handed out the two Memorandums from Stephen Anderson, Town Counsel, which gives an overview of the new requirements of the law and revised Executive Session procedures. The Attorney General's Open Meeting Law document was e-mailed to all Board members for their review on August 3rd. Ms. Cronin had the attending Board members sign the Certificate of Receipt at the meeting. Ms. Cronin let the Board know she would move the rest of the agenda items from the Executive Director's Report to the meeting on September 28th because the meeting had to be adjourned early.

The meeting was adjourned.

Respectfully Submitted,


Kelley A. Cronin
Executive Director

August 10, 2010 Meeting Continued

Attachments: July minutes, Sachem Way Pro-Forma, Sachem Way Operating Budget, Planning Department Memo and Baker/Wohl Response, Engineering Department Memo and Allen & Major Response, Town Open Meeting Law Memorandums from Stephen Anderson