

Final

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BOARD OF SELECTMEN AND SEWER COMMISSIONERS' MEETING
May 23, 2011

Acton Town Hall
Francis Faulkner Hearing Room
Meeting begins at 7:00 P.M.

Executive Session, 6:30, Room 204 – Discussion of Collective Bargaining – Highway Union/ Teamsters Union Dispatch.

Present: Mr. Gowing, Ms. Harting-Barrat, Ms. Adachi, Mr. Clough, Mr. Sonner, Town Manager Steven Ledoux, and Recording Secretary Christine Joyce. The meeting was televised during open session.

Mr. Gowing announced the opening of the meeting in open session at 6:30 and said he would entertain a motion to enter into Executive Session to discuss Collective Bargaining, Highway Union and Teamsters Union representative for Dispatch.

Before the roll call vote to enter Executive Session, Mr. Gowing stated that:

- a. In the executive session, the selectmen will discuss Collective Bargaining Highway Union and the Teamsters Union representing the Dispatchers
- b. In each case, an open meeting may have a detrimental effect on the Position of the Collective Bargaining Strategy position of the Town or the Board.

At the conclusion of the Executive Session, the Board will reconvene in open session

Ms. Harting-Barrat - Moved to go into Executive Session. Mr. Sonner– second. Roll Call taken by the Clerk, all Ayes

CITIZENS' CONCERNS

None

CHAIRMAN'S UPDATE

Mr. Gowing reported that the site-walk on Saturday of the Simeone/Caouette property was well attended, and the newly formed Simeone/Caouette Conservation Restriction Committee has begun meeting.

He announced the upcoming Memorial Day activities and high school graduation. Former Selectman Lauren Rosenzweig Morton recently received an Unsung Hero award at the State House. Acton was listed as the Number-One "green" place to live in a recent Boston Globe Magazine.

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OPERATIONAL MINUTE

Mr. Ledoux announced the award to the Nursing Service for the drive-through on Hazardous Waste Day at the Highway Building. Starting tomorrow morning the Highway Department will be doing milling and paving on various streets; the information is on the Town website.

Elizabeth Pavo, the new Town Accountant, will not start until late July due to injuries resulting from her being struck by a car in a Boston crosswalk.

The developer for the proposed Lillian Road project has changed but the developer has not submitted the required documentation. There will be a sitewalk once the Town has complete information.

The Board will be discussing the recent Wheelabrator settlement award in Executive Session with Town Counsel, possibly next Tuesday.

PUBLIC HEARINGS & APPOINTMENTS

ACTON COMMUNITY ACCESS TELEVISION, INC. – YEARLY REVIEW

T.J Dyer, President and Executive Director of ACAT, and Mr. Page presented the annual overview of ACAT's activities. ACAT has been involved in more filming of Town events, including the 4th of July fireworks, and many residents have participated in the video training classes and producing programming.

Mr. Sonner asked about the length of the lease. Response: 10 years. The Comcast license is 10 years, the Verizon license 15 years.

Mr. Clough asked about priority goals. Response: To increase people's awareness of the available services.

Ms. Harting-Barrat asked if ACAT is on Facebook. Response: It is. She suggested offering training on public speaking.

Ms. Adachi asked how ACAT compares with other communities. Response: ACAT keeps up with what other stations are doing.

Mr. Gowing said the move to the new facility will benefit them. He said that a lot of people need to find out about what they do and the need to reach out to the citizens. He asked about the new facility. They have signed a lease for space off Craig Road.

KEEFE ROAD REVIEW

George Wrenn spoke about traffic/parking issues on Keefe Road relating to the gymnastics facility. He feels there is not enough parking for the facility so visitors are parking in the street. He wants a Tow-Zone sign added. He also wants speed-limit signs posted and poles-barriers installed.

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Mr. Gowing noted that planters that the gymnasium installed as temporary parking barriers were attractive and seems to be doing the job. Ms. Harting-Barrat asked about putting the responsibility on the parents and asked if the owner sent notices; the owner, Jamie, said the gymnasium has high contact with the parents, including in the parking lot about proper parking. Engineering Director Corey York reported on his involvement in reviewing the traffic and parking situation. He set up a speed counter; the results indicated an average speed of 22 miles per hour. No one was driving faster than 40 miles per hour. Jamie has had no complaints from his customers. There have been no reported accidents on Keefe Road for 3 years. Mr. York feels Jamie is doing a good job in handling the situation.

Police Detective Bob Cowan said he felt there was not an issue, especially since the planters were installed. If an officer responds he can tow if even without a Tow Zone sign. The police have received no complaints from parents and the low percentile of 22 miles per hour confirms that there is no problem. He noted that there are other streets that are far worse off in the town.

Mr. Wrenn feels the Town should take action to keep the people safe. He said there have been a lot of close calls. Mr. Gowing said the Town is doing a good job. Detective Cowan again feels this is not an issue.

Jamie said that the door in question is not a fire egress and the Fire Department confirms that it not a fire door.

Mr. Gowing said that there is no action to be taken. Mr. Gowing asked Jamie to continue to monitor the parking

SELECTMEN'S BUSINESS

ACHC SPENDING REQUEST, FORT POND PLACE CONDOMINIUM

Ms. Adachi explained the background and purpose for this request relating to a unit with an affordability deed rider. The deed-rider formula has resulted in a price that exceeds what an eligible buyer can afford to pay. The proposal is for the use of ACHC funds to "buy down" the resale price by \$25,000. Nancy Tavernier, ACHC Chairman, provided further detail, noting that the state Department of Housing and Community Development needs to revise the standard affordability deed rider to allow modifications.

Ms. Harting-Barrat asked about the affordable-housing formulas and adjustments.

Ms. Harting-Barrat - Moved to approve the proposed use of \$25,000 to buydown the resale price of this unit. Mr. Sonner -second. UNANIMOUS VOTE.

SELECTMEN'S REPORTS

Ms. Harting-Barrat – reported that the Planning Board cancelled their meeting. The Sidewalk Committee was cancelled as well.

Ms. Adachi - reported that she recently had attended an all-day affordable housing seminar. The Towne School closing has been delayed for reasons not involving the Town. She attended

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the very end of the latest Acton-Boxborough Cultural Council meeting, after the ACHC meeting; she noted the conflicting meeting schedules for some of her liaison boards. Jim Snyder Grant will continue to work on the Land Stewardship Committee charter project. She be attending a Mass-DOT meeting with Planning Director Roland Bartl about the Route 2 bridge for the Bruce Freeman Rail Trail. The Commission on Disabilities will be having a special meeting about the proposed Exchange Hall elevator. Finally, she now is NIMS-certified.

Mr. Sonner – reported that the South Acton Train Station Advisory Committee filled an opening. The Transportation Advisory Committee is holding a contest relating to the MinuteVan service. He is hoping to get the LRTA and shuttle on the agenda for 6/6. SATSAC would like attend an upcoming Board meeting. The hope is to get funding for the engineering portion of the sidewalk along Route 111 in Boxborough/Acton. The Cost Savings Committee has discussed combining the back-office functions of the Town and schools.

Mr. Clough – reported that he is NIMS Certified. The walk was on the Simeone/Caouette property was great. The Economic Development Committee meeting was cancelled.

Mr. Gowing - reported on the Regional Transportation Advisory Council and other regional transportation issues and meetings, including the Boston Metropolitan Planning Organization. A revised draft of the Memorandum of Understanding for the Boston MPO is under review. He will attend the Health Insurance Trust meeting this week. He will be setting up an All-Boards Chairman meeting, and ask the Chairmen to be prepared to discuss their boards' goals, needs and obstacles. He would like to meet on July 25.

Ms. Harting-Barrat noted that it would be helpful to have liaison committees notify the assigned Selectman as to when the committees feel that the Selectman-liaison should attend meetings; she feels that the Selectmen should not have to attend every liaison-committee meeting. Mr. Gowing agreed.

Mr. Gowing reported on the scheduling of the annual Board goal-setting meeting, which will not be a regular Board meeting; although open to the public, may elect not to allow comments from the public. The meeting will be in the Chief's Conference Room at the PSF on June 27 at 6:30 p.m.

Executive Session on Wheelabrator – May 31, 2011 at 6:30 - Location to be determined. All members will attend except Ms. Adachi, who will be presenting the Betsey Ball scholarship awards at the high school scholarship night.

CONSENT AGENDA

Hold on #6 Mr. Sonner wanted to see the form we use revised.

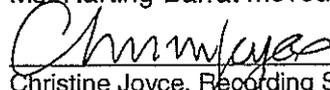
Hold on #9 Site plan – Ms. Adachi – typo on second page

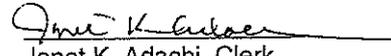
Hold on #10 Marx- Mr. Clough asked about the fee waiver. It was reported that it is the 8th relay for life to support American Society and they have raised \$8,000 over the 8 years it has been held.

Mr. Gowing – Moved to accept the Consent Agenda. Mr. Clough - second. UNANIMOUS VOTE

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Ms. Harting-Barrat moved to adjourn. Mr. Sonner Second. The meeting adjourned at 9:15


Christine Joyce, Recording Secretary


Janet K. Adachi, Clerk
8 August 2011
Date

**BOARD OF SELECTMEN & SEWER COMMISSIONERS'
MEETING AGENDA**

Francis Faulkner Hearing Room

May 23, 2011

7:00 PM

Executive Session

6:30 P.M. Room 204

6:30 Executive Session – for the purpose of discussing Collective Bargaining Strategy, Highway Union

I. CITIZENS' CONCERNS

II. PUBLIC HEARINGS AND APPOINTMENTS

1. 7:05 **CHAIRMAN'S UPDATE**
The Chair will briefly update the Board
2. 7:10 **OPERATIONAL MINUTE**
The Town Manager will provide a brief report
3. 7:15 **ACTON COMMUNITY ACCESS TELEVISION, INC.**
Enclosed please find materials in the subject regard
4. 7:40 **KEEFE ROAD REVIEW**

III. SELECTMEN'S BUSINESS

5. SELECTMEN'S REPORTS

**5A. ACHC SPENDING REQUEST – FORT POND BROOK PLACE CONDOMINIUM
UNIT RESALE**

Enclosed please find materials in the subject regard.

IV. CONSENT AGENDA

6. **ONE DAY LIQUOR LICENSE, NARA PARK, ANNUAL RUGBY
TOURNAMENT**
Enclosed please find materials in the subject regard,
7. **COMMITTEE APPOINTMENT, THERESA PORTANTE-LYLE,
ASSOCIATE MEMBER, LAND STEWARDSHIP COMMITTEE, TERM TO
EXPIRE 6/30/12**
Enclosed please find materials in the subject regard

8. **COMMITTEE APPOINTMENT, CLARE SISKA, SOUTH ACTON TRAIN STATION ADVISORY COMMITTEE – STANDING APPOINTMENT**
Enclosed please find materials in the subject regard
9. **DECISION, SPECIAL USE PERMIT, 2/10/11-432, DANCE STUDIO, 930 MAIN STREET**
Enclosed please find materials in the subject regard
10. **NARA RENTAL WAIVER REQUEST, MARX RUNNING FOR A NARA 5K RACE ON SUNDAY, MAY 29.**
Enclosed Please Find Materials In the subject regard
11. **ACCEPT GIFT, RECREATION DEPARTMENT**
Enclosed please find a gift of \$2,000.00 from Especially For Pets, Inc. to be used to help cover the costs of various events at NARA Park such as gift cards, Beach Party Blast and Monsterbash Dance Party
12. **ACCEPT GIFT, RECREATION DEPARTMENT**
Enclosed please find a gift of \$200.00 from Becky Rockwell, Harsip & Stuart, to be used for Big Rhythm and Java Jive Band concerts at NARA Park
13. **DISPOSAL OF OBSOLETE MATERIALS, MEMORIAL LIBRARY**
Enclosed please find materials in the subject regard

V. EXECUTIVE SESSION

There will be a need for an Executive Session at 6:30 p.m. to discuss Collective Bargaining Strategy, Highway

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete agenda.

<u>June 6</u>	<u>June 20</u>	<u>July 11</u>
Farmer's Market Winery Application	Nothing	Nothing
Green River Ambrosia, Greenfield	Scheduled	Scheduled

Goward Field Playground

Class II Non-Display License
Jon Stackhouse

MINUTES PENDING VOTES

Various Executive Sessions, Budget Saturday 1/8/11, April 25, May 9 (on for 6/6 Vote)

PENDING COMMITTEE APPOINTMENTS

Salome' N. Juethner, Board of Health VCC with be interviewing 5/23

Steven Leo - Recreation Commission sent to VCC 11/19/10-he is having trouble finding a time to interview with VCC

Bruce Freidman – GAB- VCC has commented

Manisha Tyagi – GAB-VCC has application for review

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<input type="checkbox"/>	Type	Title	Owner	Edited	Size	Actions
<input type="checkbox"/>		010 Agenda, Board of Selectmen, May 23, 2011	admin	05/20/11	22 KB	▼
<input type="checkbox"/>		020 (3) Acton Community Access Television (ACAT) Annual Report	admin	05/19/11	1 MB	▼
<input type="checkbox"/>		030 (4) Staff review/Comments, Keefe Road Issue	admin	05/19/11	601 KB	▼
<input type="checkbox"/>		040 (4) Keefe Road Materials from Mr. Wrenn	admin	05/19/11	1 MB	▼
<input type="checkbox"/>		<u>045 (5A) ACHC Spending Request - Fort Pond Brook Place Condominium Unit Resale</u>	admin	05/20/11	289 KB	▼
<input type="checkbox"/>		050 (6) One Day Liquor, Rugby Tournament, at NARA	admin	05/19/11	109 KB	▼
<input type="checkbox"/>		060 (7) Committee Appointment, Theresa Portante-Lyle, Land Stewardship Committee	admin	05/19/11	191 KB	▼
<input type="checkbox"/>		070 (8) Committee Appointment, Clare Siska, South Acton Train Station Advisory Committee	admin	05/19/11	312 KB	▼
<input type="checkbox"/>		080 (9) Draft Decision, #2/10/11-432, Dance Studio, 930 Main Street	admin	05/19/11	445 KB	▼
<input type="checkbox"/>		090 (10) Fee Waiver Request, NARA Park	admin	05/19/11	334 KB	▼
<input type="checkbox"/>		110 (11) Accept Gift, Recreation Department	admin	05/19/11	125 KB	▼
<input type="checkbox"/>		120 (12) Accept Gift, Recreation Department	admin	05/19/11	82 KB	▼
<input type="checkbox"/>		130 (13) Disposal of Obsolete Materials, Memorial Library	admin	05/19/11	38 KB	▼