

Final

BOARD OF SELECTMEN AND SEWER COMMISSIONERS MEETING
June 6, 2011

**Acton Town Hall
Francis Faulkner Hearing Room
Meeting begins at 7:00 P.M.**

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TOWN CLERK, ACTON

Present: Mr. Gowing, Ms. Harting-Barrat, Ms. Adachi, Mr. Clough, Mr. Sonner. Also present: Town Manager Steven Ledoux and Recording Secretary Lili Early. From the Acton Public School Committee: Mr. Michael Coppolino, Mr. Paul Murphy, Mr. John Petersen, Ms. Kim McOsker and Mr. Xuan Kong. The meeting was televised.

I. CITIZENS' CONCERNS

Mr. Gowing called the meeting to order. No citizens' concerns.

II. PUBLIC HEARINGS & APPOINTMENTS

1. CHAIRMAN'S UPDATE

Mr. Gowing reported that the Boxborough Town Meeting had voted to explore further regionalization of the Acton/Boxborough school systems at the K-6 grade levels. No decision needs to be made tonight. The State is pushing such a plan.

Ms. Harding-Barrat suggested having Boxborough representatives come to a future Selectmen's meeting. Ms. Adachi wondered what the School Committee and Superintendent think about the proposal and would be interested in knowing the pros and cons of this idea.

Mr. Gowing explained that there are many kinds of savings involved, such as one set of books, as well as some possible increases in cost for transportation and other factors.

Mr. Sonner wanted to understand the precise costs and benefits of this project.

Mr. Petersen, Chairman of the Regional School Committee, reminded everyone that they are required to review the regionalization every 5 years. The Acton Public Schools want to prepare a list of pros and cons.

Mr. Clough said that Boxborough may not realize that every grade school has its own character and identity.

Mr. Coppolino mentioned that the Superintendent is very much in favor of pursuing this project and so is the Acton School Committee. The Boxborough School Committee members would be happy to do a presentation.

Mr. Gowing wanted to get a sense from the Board whether to proceed or not. He felt that there was a general consensus to proceed. MAGIC (Minuteman Advisory Group on Interlocal Coordination) will make a presentation at the next BOS meeting. There is a possible State grant of 4 million dollars available for participating communities.

Mr. Gowing congratulated the ABRHS graduates.

2. OPERATIONAL MINUTE

Final

Mr. Ledoux announced that, in keeping with the goals the BOS has established for this coming year, a notice will be included in the next tax bills that we will be implementing online billing and payments. This will give the citizens the opportunity to view, check and make their payments for all Town services 24/7. The service will be available starting July 1.

Mr. Ledoux continued that tonight happens to be the world premier of a short, 6-minute film of "It's a Wonderful Acton" made in conjunction with the Acton 2020 process. Written and conceived by Lee Davis Honn and Christo Tsiaras, both Acton residents.

3. SCHOOL COMMITTEE/BOARD OF SELECTMEN ELECTION TO FILL UNEXPIRED TERM CREATED BY MR. LINDGREN'S RESIGNATION

Mr. Sonner and Mr. Clough recused themselves and left the room.

Candidates Ms. Cohen and Mr. Bruce made opening statements. The following questions were asked by the Chairman of the Acton Regional School Committee and the Chairman of the Board of Selectmen:

- What do you perceive your role to be as a School Committee member and what skills and experience will you bring to make you the best person for this committee?
- When you are making decisions as a School Committee member are you acting as an advocate for the students or for the Town?
- What do you think is the best School Committee decision-making process when creating policies?
- Can you talk to me about your position on what percentage of the budget should be impacted by the fundraising?

Ms. Harting-Barrat wanted to know what the candidates' involvement has been in school committees, how many school committee meetings they have attended, how old their children are and what schools did their children attend.

The candidates made closing statements

Mr. Coppolino thanked the candidates and said that both were very strong candidates. One person will be selected tonight, but he encouraged them to stay involved.

Mr. Gowing asked all the members of both Boards for their votes. The votes were UNANIMOUS in favor of Dennis Bruce

Ms. Adachi said that Ms. Cohen has extraordinary credentials and hoped that she will stay involved in school activities.

4. GOWARD FIELD PLAYGROUND

Ms. Janet Cataldo started a fundraising initiative and worked closely with our Recreation Department. She needs permission for fundraising and to post a fundraising gauge on the playground. There is already a section on the website describing this project.

Final

Mr. Clough asked if she thought that there is enough room at the playground and does it feel crowded. Ms. Cataldo needs to talk to the Library and to the Recreation Dept. about expansion possibilities. Research has already been done in regards to expansion.

Ms. Adachi was glad that Town Counsel was fine with the fundraising plan. The expansion is a very creative way to get safe playgrounds.

Ms. Harting-Barrat fully supports the endeavor and it would be nice to have this playground save and up-to-date.

Mr. Clough asked if they have investigated forming a 501(c)(3) as a means of collecting and disbursing funds. Ms. Cataldo responded that they have investigated that option with the town of Westford and with the Town Counsel, but it would take up to 12 months to implement.

Mr. Gowing indicated that the donations have to be direct to the Town and earmarked for playground renovations.

Ms. Adachi moved to approve the placement of a progress sign at the playground. Ms. Harting-Barrat seconded the motion.

The vote in favor was UNANIMOUS.

In answer to Ms. Harting-Barrat's question, the fundraising group would like to raise \$150,000 and Ms. Cataldo would appreciate the Town's involvement.

5. CLASS II NON-DISPLAY CAR DEALER'S LICENSE, J. STACKHOUSE ENTERPRISES

Mr. Gowing requested a motion to approve the Class II license. Ms. Harting-Barrat offered a motion to approve and Mr. Clough seconded the motion.

Ms. Harting-Barrat asked Mr. Stackhouse to explain how this kind of dealership works. He told the Board that this license only pertains to internet sales and that he has a lot of experience in this field.

Mr. Gowing asked for a voice vote. The vote was in favor of approving the license was UNANIMOUS.

6. TRANSPORTATION ADVISORY COMMITTEE (TAC) LOWELL REGIONAL TRANSPORTATION AUTHORITY (LRTA) – REQUESTING SUPPORT FROM THE BOARD OF SELECTMEN

Ms. Franny Osman, Chair of the Transportation Advisory Committee started to discuss the Sustainable Communities Consortium. Mr. Gowing said that due to a clerical error this subject would be discussed at the next Board of Selectmen's meeting on 6/20/2011. Ms. Osman would like the Town of Acton to become a member of the Sustainable Communities Consortium.

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Mr. Ledoux received the document this morning from Keith Bergman, Town Administrator of Littleton and wants the subject to be discussed on 6/20/2011. Four of the 13 MAGIC communities have not yet signed on, including Acton, Sudbury, Lincoln and Carlisle.

Ms. Adachi asked what the deadline is. It is July 22nd. She wants the Board to have an opportunity to read the materials before they decide.

Mr. Gowing explained that we should be doing more regional projects because they are a potential source of funds. He hasn't seen the document yet and wants Ms. Osmond to forward the document to the Board for discussion and due diligence at the next meeting. The decision has been deferred until 6/20/2011.

III. SELECTMEN'S BUSINESS

7. GREEN RIVER AMBROSIA, LLC. LICENSE TO SELL WINE AT THE 2011 ACTON BOXBOROUGH FARMER'S MARKET

Mr. Gowing asked for a motion to approve the license. Motion was made by Ms. Harting-Barrat and seconded by Mr. Clough.

Green River Ambrosia was represented by the Farmer Market vendor Coordinator, Ms. Dia Chigas, who explained the products of their vendors.

Ms. Adachi asked if the people were trained to serve. They need to be trained and go through the State program.

Mr. Gowing asked if the seller is still considered a local supplier and wanted to know when he will be in town. AB Farmers Market is a local market and Green River is located in western MA. Date of approval is June 19 for special market.

The vote in favor of approving the license was UNANIMOUS.

8. GREEN ADVISORY BOARD, REQUEST TO INCREASE THE NUMBER OF ALTERNATES FROM TWO TO THREE, ONE YEAR APPOINTMENTS TO 6/30/12

Ms. Adachi, as the outgoing liaison to the GAB, explained why she was recommending the expansion of alternates by one, and the appointment of both candidates. There were quorum issues in the past, which is why she earlier had recommended that the two associate positions be changed to alternate positions. She noted that the difference between an associate and an alternate is not as clear as it once was, particularly given the authority of a board chairman under the Open Meeting Law to appoint an associate as a voting member. The latest appointments will bring the total number of committee members to 8, of which 3 are alternate members.

Mr. Gowing mentioned that the board needs to establish clarification going forward regarding the difference between alternates and associates.

Mr. Clough asked if both candidates have gone thru the Volunteer Coordinating Committee. Ms. Adachi affirmed.

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The vote in favor was UNANIMOUS.

9. CENSUS RE-PRECINCTING MAP APPROVAL

Ms. Harting-Barrat mentioned that some precincts lost percentages and wanted to know what the variances are.

Mr. Gowing led a general discussion about the redistricting plan and documents. It will determine where you have to vote. This will have to be resolved down to the final street and address level.

Mr. Ledoux mentioned that this is determined by the State, but has to be approved by each Town.

Mr. Sonner asked if he is reading it correctly. Precinct #1 has shrunk in size because it has increased in density. It is to balance the density.

Mr. Gowing concluded that the choices for the Town are either to accept or protest the changes, but you have to have a reason to protest because this is based on a census data.

Mr. Clough wanted to know what happens with people who are changing districts. Mr. Ledoux answered that, under Statute, the Town Clerk will have to inform them.

The vote in favor was UNANIMOUS.

10. SELECTMEN'S REPORT

Mr. Sonner - South Acton Train Station Advisory Committee will come to the meeting on 6/20/2011 for a revised charter and to reduce the members from 10 to 7.

The Recreation Committee is looking into a sidewalk on Route 111 between Acton and Boxborough.

Mr. Clough - Had a great time at Eagle Court of Honor.

The Economic Development Committee has some turnover issues. Two people are applying through the VCC. They will take the next 6 months to figure out what their sign enforcement options are. The Finance Committee - The reserve numbers were off and people are still questioning the new numbers.

Pam Harting-Barrat – The Assessors meeting was cancelled because of the tornado.

The Planning Board meeting was cancelled also.

The meeting with the VCC Chair will be rescheduled; they need help with the applicant process.

Ms. Adachi - On May 24 went with Roland Bartl to the Mass DOT meeting regarding the Bruce Freeman Rail Trail passage way over Route 2. They talked about a number of crossing options, including either diagonal or perpendicular. They will hold another meeting in July about the pricing.

May 25 - Emergency meeting of the Commission of Disabilities to talk about recent application by the owner of Exchange Hall to the state Architectural Access Board for a time variance in making the building and the bathrooms accessible, and to install a limited use elevator in lieu of a full service elevator. A full service elevator is preferred..

The owner is still to receive Community Preservation Act funding.

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She attended the Memorial Day parade along with other Selectmen.
She went to the High School scholarship night to present the Betsy Ball Scholarships.

Mike Gowing – The Council on Aging is pursuing plans for a new senior center. They want to craft a steering committee and are seeking Board approval. They are hoping to come to the Town meeting next spring to discuss funds for architectural plans.

Mr. Ledoux asked if the prior committee had disbanded or not.

Metropolitan Planning Organization meeting – Both, the Assabet Rail Trail and the Bruce Freeman Rail Trail fell off of the long-range TIP program. Roland Bartl sent a letter to the MPO to reconsider. When federal funds become available, you have to be in the long range TIP plan.

He missed the Cable Advisory meeting. He testified at the State House against the Verizon bill.

Health Insurance Trust is reviewing the latest state reform legislation. If the current legislation passes, Acton will have the choice of joining the Group Insurance Commission program available to state employees or offering comparable coverage via other carriers. We are doing an analysis to determine if it would be a good thing for Acton to join the GIC.

The Historic District Commission moved all their backlog files and they are processing their new ones to DocuShare.

Lowell Regional Transit Authority is meeting with Davis Sharfarz tomorrow to discuss Acton's transportation vision. We are hosting MAGIC on June 23rd.

Mr. Clough - Open Space committee has funds they want to use for the baseline map for the Caouette Property. The Selectmen will need to vote for the \$3,000 to do that. Ms. Adachi mentioned that it will be on the CPC agenda also.

Mr. Gowing reminded the Board member to mark their calendars for July 25. There will be the all Boards and Committees Chairs meeting.

IV. CONSENT AGENDA

- 11. ACCEPT MINUTES, BOARD OF SELECTMEN, APRIL 25, 2011 REGULAR, AND MAY 9, 2011 REGULAR AND EXECUTIVE SESSION**
- 12. CONFIDENTIAL REDUCED BEACH FEE REQUEST**
- 13. COA VOLUNTEER RECOGNITION DAY PROCLAMATION**
- 14. COMMITTEE APPOINTMENT, STEPHEN LEO, RECREATION COMMISSION TO FILL THE UNEXPIRED TERM OF MS. BODNER TO 6/30/12**
- 15. COMMITTEE APPOINTMENT, ERIC HILFER, ACES REPRESENTATIVE TO CAQUETTE-SIMEONE FARM CONSERVATION RESTRICTION COMMITTEE**
- 16. COMMITTEE APPOINTMENT, DAVID SHARFARZ, SELECTMEN'S LIAISON TO LOWELL REGIONAL TRANSPORTATION AUTHORITY**
- 17. COMMITTEE APPOINTMENT, WEN LI, COMMISSION ON DISABILITIES**
- 18. COMMITTEE APPOINTMENT, BRUCE FRIEDMAN, GREEN ADVISORY BOARD ALTERNATE MEMBER**

Final

19. COMMITTEE APPOINTMENT, MANISHA TYAGI, GREEN ADVISORY BOARD ALTERNATE MEMBER
20. ONE DAY LIQUOR LICENSE AT NARA PARK, BIRTHDAY PARTY
21. ONE DAY LIQUOR LICENSE AT NARA PARK, PELAGIC SAILING CLUB
22. ACCEPT GIFT, COMMUNITY RECREATION DEPARTMENT
23. ACCEPT GIFT, RECREATION DEPARTMENT
24. DISPOSAL OF OBSOLETE MATERIALS, MEMORIAL LIBRARY

Ms. Harting-Barrat moved to accept the Consent Agenda. Mr. Clough seconded the motion.

Mr. Gowing asked for a voice vote. The vote in favor was announced UNANIMOUS.

V. EXECUTIVE SESSION

ADDITIONAL INFORMATION

Ms. Harting-Barrat mentioned that on June 23rd Selectmen's Concert will be held. She said that some Selectmen will need to go to this event.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete agenda

<u>June 20</u>	<u>July 11</u>	<u>August 8</u>
MBTA Curbline Changes	Nothing Scheduled	Nothing Scheduled

MINUTES PENDING VOTES

Various Executive Sessions

PENDING COMMITTEE APPOINTMENTS

Harry Mink – EDC – VCC has application for review

Ms. Harting-Barrat moved to adjourn the meeting. Mr. Sonner seconded the motion. The meeting adjourned at 9:10.


Lili Early, Recording Secretary


Janet K. Adachi, Clerk

8 August 2011
Date

BOARD OF SELECTMEN & SEWER COMMISSIONERS'
MEETING AGENDA

Francis Faulkner Hearing Room

June 6, 2011

7:00 PM

I. CITIZENS' CONCERNS

II. PUBLIC HEARINGS AND APPOINTMENTS

1. 7:05 **CHAIRMAN'S UPDATE**
The Chair will briefly update the Board
2. 7:10 **OPERATIONAL MINUTE**
The Town Manager will provide a brief report
3. 7:15 **SCHOOL COMMITTEE/BOARD OF SELECTMEN ELECTION TO
FILL UNEXPIRED TERM CREATED BY MR. LINDGREN'S
RESIGNATION**
Enclosed please find materials in the subject regard
4. 7:30 **GOWARD FIELD PLAYGROUND**
Enclosed please find materials in the subject regard
5. 7:50 **CLASS II NON-DISPLAY CAR DEALERS LICENSE, J.
STACKHOUSE ENTERPRISES**
Enclosed please find Materials in the subject regard
6. 8:05 **TRANSPORTATION ADVISORY COMMITTEE (TAC) LOWELL
REGIONAL TRANSPORTATION AUTHORITY (LRTA) –
REQUESTING SUPPORT FROM THE BOARD OF SELECTMEN**

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Enclosed please find materials in the subject regard

22. ACCEPT GIFT, COMMUNITY RECREATION DEPARTMENT

Enclosed please find a gift of \$25.00 Gift Certificate from Second Hand Prose Books, to be used for Drawing Prize at the Summer Concert Series

23. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$50.00 from Barron Chiropractic Center, to be used to offset Blue Brass Festival at NARA

24. DISPOSAL OF OBSOLETE MATERIALS, MEMORIAL LIBRARY

Enclosed please find materials in the subject regard

V. EXECUTIVE SESSION

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action

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Various Executive Sessions
Budget Saturday 1/8/11, May 23

PENDING COMMITTEE APPOINTMENTS

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<input type="checkbox"/>	Type	Title	Owner	Edited	Size	Actions
<input type="checkbox"/>		010 Agenda, Board of Selectmen, June 6, 2011 Scanned with FlowPort 'June 2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	06/03/11	126 KB	
<input type="checkbox"/>		020 (3) School Committee Board of Selectmen Election to fill the Unexpired term created by Mr. Lindgren's Resignation Scanned with FlowPort 'June 2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	06/03/11	801 KB	
<input type="checkbox"/>		030 (3) School Committee Applications Scanned with FlowPort 'June 2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	06/03/11	1 MB	
<input type="checkbox"/>		040 (4) Goward Field Playground Discussion Scanned with FlowPort 'June 2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	06/03/11	287 KB	
<input type="checkbox"/>		050 (5) Class II Non-Display License Scanned with FlowPort 'June 2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	06/03/11	503 KB	
<input type="checkbox"/>		060 (7) Green River Ambrosia, LLC. Farmer's Market Wine Sale Permit Scanned with FlowPort 'June 2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	06/03/11	1 MB	
<input type="checkbox"/>		070 (8) Green Advisory Board Request to expand Committee openings Scanned with FlowPort 'June 2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	06/03/11	19 KB	
<input type="checkbox"/>		080 (9) Census Re-Precincting Map Approval	admin	06/03/11	297 KB	

		Scanned with FlowPort 'June 2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet								
<input type="checkbox"/>		090 (11) Accept Minutes, Board of Selectmen, May 9 , 2011 Scanned with FlowPort 'June 2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	06/03/11	233 KB					
<input type="checkbox"/>		110 (11) Accept Minutes, Board of Selectmen, April 25, 2011 Scanned with FlowPort 'June 2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	06/03/11	216 KB					
<input type="checkbox"/>		120 (13) COA Volunteer Recognition Day Proclamation Scanned with FlowPort 'June 2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	06/03/11	47 KB					
<input type="checkbox"/>		130 (14) Committee Appointment, Stephen Leo, Recreation Commission Scanned with FlowPort 'June 2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	06/03/11	140 KB					
<input type="checkbox"/>		140 (15) Committee Appointment, Eric Hilfer, ACES Representative to Caouette Restriction Committee Scanned with FlowPort 'June 2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	06/03/11	76 KB					
<input type="checkbox"/>		150 (16) Committee Appointment , David Sharfarz, Representative to LRTA Scanned with FlowPort 'June 2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	06/03/11	32 KB					
<input type="checkbox"/>		160 (17) Committee Appointment, Wen Li, Commission on Disabilities Scanned with FlowPort 'June 2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	06/03/11	117 KB					
<input type="checkbox"/>		170 (18) Committee Appointment, Bruce Friedman, GAB, Alternate Scanned with FlowPort 'June 2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	06/03/11	241 KB					
<input type="checkbox"/>		180 (19) Committee Appointment, Manisha Tyagi, GAB, Alternate Scanned with FlowPort 'June 2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	06/03/11	110 KB					
<input type="checkbox"/>		190 (20) One Day Liquor License, NARA Park Scanned with FlowPort 'June 2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	06/03/11	97 KB					
		200 (21) One Day Liquor License,	admin	06/03/11	99					

<input type="checkbox"/>		NARA Park Scanned with FlowPort 'June 2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet				KB	   
<input type="checkbox"/>		210 (22) Accept Gift, Recreation Department Scanned with FlowPort 'June 2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	06/03/11	60 KB		   
<input type="checkbox"/>		220 (23) Accept Gift, Receration Department Scanned with FlowPort 'June 2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	06/03/11	65 KB		   
<input type="checkbox"/>		230 (24) Disposal of Obsolete Materials, Memorial Library Scanned with FlowPort 'June 2011 Back-to-Back Meeting Week Cover Sheet' Cover Sheet	admin	06/03/11	40 KB		   

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