

ACTON HOUSING AUTHORITY
 BOARD OF COMMISSIONERS MEETING
 68 WINDSOR AVENUE, ACTON MA 01720
 MINUTES
 September 27, 2011

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 MAY - 9 2012
 TOWN CLERK, ACTON

Present: Bernice Baran, Nancy Kolb, Dennis Sullivan and Robert Whittlesey
 Absent: Ken Sghia-Hughes
 Also Present: Kelley Cronin

Mr. Whittlesey called the meeting to order at 4:00 p.m.

1. Ms. Baran made a motion which was seconded by Mr. Sullivan and unanimously voted in the affirmative to:

Approve the minutes of the August 9, 2011 meeting.

2. Ms. Cronin updated the Board on operations. Ms. Cronin told the Board that the pump chamber at Windsor Avenue needs to be replaced and relocated. Upon inspection the cement was found to have deteriorated. Doug Halley, Director of the Town's Public Health Department accompanied the Housing Authority, Foresite Engineering and Halls Pump for the inspection. It was determined that the septic tank should be replaced and relocated as well. Ms. Cronin discussed the upcoming Metropolitan Boston Housing Partnership recognition of Bob Whittlesey in November. Ms. Cronin updated the Board on the ABUW clean-up.
3. Ms. Cronin reviewed the State Budget Guidelines for 2012. The State Department of Housing and Community Development proposed mileage reimbursement is now \$.45/mile. Ms. Baran made a motion which was seconded by Ms. Kolb and unanimously voted in the affirmative to:

Increase the mileage reimbursement from \$.40/mile to \$.45/mile.

Ms. Cronin reviewed the laundry fees charged by other Housing Authorities. The AHA currently charges \$.50/load and other HA's charge from \$.75- \$1.50/load. Ms. Baran made a motion which was seconded by Mr. Sullivan and unanimously voted in the affirmative to:

Increase the fee for laundry use from \$.50/load to \$1.00/load.

The Board reviewed a memo from Attorney Lori McBride regarding the pros and cons of possible smoking policies on AHA property. The Board discussed the various policies. Ms. Baran made a motion which was seconded by Mr. Sullivan and unanimously voted in the affirmative to:

To make all AHA owned buildings, including patios and decks, smoke free but allow smoking on the grounds of AHA property.

4. Ms. Baran updated the Board on Acton Community Housing Committee (ACHC) activities. Steve Steinberg is developing a new 40B project in Acton and the ACHC has proposed purchasing two units for the AHA.

Ms. Cronin discussed the Town of Acton's meeting to review the Open Meeting Law. The Town of Acton's documents were sent to Board members prior to the meeting.

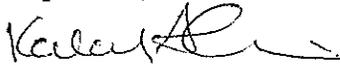
Ms. Baran and Ms. Cronin updated the Board on conversations with the No Place for Hate Committee.

5. Ms. Baran made a motion which was seconded by Mr. Sullivan and unanimously voted in the affirmative to:

Approve the July and August vouchers (monthly list of accounts payable) as presented.

The meeting was adjourned.

Respectfully submitted,



Kelley A. Cronin
Executive Director

Attachments: August 9, 2011 Minutes, List of Laundry Charges by various Local Housing Authorities, Memorandum from Attorney Lori McBride regarding possible smoking policies, Budget Guidelines for 2012 from the State Department of Housing and Community Development, Documents from the Acton 2020 Committee related to Affordable Housing, July and August Vouchers, Open Meeting Law Certifications