

Town of Acton Community Preservation Committee
Minutes, September 27, 2012
Acton Memorial Library Meeting Room

Members Present: Roland Bourdon (Chair), Tory Beyer, Amy Green, Betsy Mercier, Susan Mitchell-Hardt, Peter Ashton (Associate), Dore Hunter (Associate)

Also Present: Janet Adachi, Roland Bartl, Kristen Domurad-Guichard, Sen. Jamie Eldridge, Herman Kabakoff, Stuart Saginor

The meeting was opened at 7:42 by Chair Bourdon

1. Stuart Saginor, Community Preservation Coalition , Executive Director
 - a. Review of new legislation for CPA; PowerPoint slide show available on DocuShare

2. Meeting Minutes
 - a. Mitchell-Hardt moved to approve 9/13/2012 meeting minutes with typos correct; Beyer 2nd; all in favor

3. Community Perceptions and Outreach
 - a. Suggestions for getting out information on CPA
 - i. Flyer that could be put in Town Hall, on website, provided at Town Meeting etc; Saginor provided an example from Yarmouth
 - ii. Include information in Municipal quarterly or as a separate tax bill insert; if included in fall mailings could be used to remind people that applications are due
 - iii. Develop website
 1. CPA web page has links to towns that have developed CPA websites that proved information on projects including summary descriptions, photos, warrant Article etc
 2. Our web page currently links to the CPA webpage
 3. Saginor mentioned that Scituate, Belchertown, Newton and Nantucket all have good municipal pages
 4. Bartl indicated that a summer intern position would be a great opportunity to develop such a page
 - iv. Events for project opening/completion
 - v. Signage – either temporary during construction/renovation or permanent
 - vi. E-mail distribution lists such as Mitchell-Hardt uses to remind interested parties to submit Open Space related projects
 - vii. CPA administrative support funds can be used for these activities

- b. Discussion of getting out information of when projects will be discussed so that public can be involved in early discussions if so desire; projects to be discussed are listed in the posted agenda
4. Administrative Update
- a. Green noted that Cathy Fochtman corrected the already approved minutes – the NARA Picnic Pavilion Project has been taken off hiatus and Recreation is seeking an updated construction estimate of the pavilion design and will come back to CPC for additional funds if there is a difference from the 2008 estimate
 - b. Bartl updated on Bruce Freeman Rail Trail
 - i. 75% design plans targeted mid-October submittal for 2014 construction
 - c. Bartl updated on Assabet River Rail Trail
 - i. Met with MassDOT looking to resolve outstanding issues – biggest issue is getting thru down town Maynard
 - ii. 25% Design Public Hearing probably later this winter
 - iii. Caouette CR on hold while awaiting resolution of rail trail (and access and parking) design

Mitchell-Hardt moved to adjourn at 9:10; Beyer 2nd; all in favor

Respectfully Submitted,

Amy Green