

Final



BOARD OF SELECTMEN AND SEWER COMMISSIONERS' MEETING
December 3, 2012

Acton Town Hall
Francis Faulkner Hearing Room 7:00 p.m.

Present: Ms. Barrat, Ms. Adachi, Mr. Gowing, Mr. Clough, Mr. Sonner and Town Manager Ledoux, Recording Secretary; Christine Joyce. The meeting was televised

CITIZENS' CONCERNS

None

CHAIRMAN'S UPDATE & OPERATIONAL MINUTE

Ms. Harting-Barrat – urged people to attend when there is a forum on regionalization scheduled and urged citizens to attend the upcoming forums, as they change as questions are asked and answered.

Mr. Ledoux announced that the firm of Allegro Interior Architecture has been selected to conduct a space needs study for the town. They narrowed it down from eight proposals. They interviewed four firms. They will attend the Wednesday Staff Meeting to speak with department heads. They have not done any public sector work, and their expertise and specialty is interior architecture planning and design. They hope to have the study complete by mid-February, and will have results to present. He noted that the Senior Center modifications will be held until they look at it during the space study.

Mr. Ledoux will make the announcement of the new Deputy Police Chief on Wednesday.

PUBLIC HEARINGS & APPOINTMENTS

TREE REMOVAL HEARING – WILLOW STREET AT MACLEOD LANE

Dean Charter noted the visibility issues at MacLeod and Willow Street that were brought to his attention. He agreed with the Safety Officer on the issue. He noted he held the hearing and there was a complaint so it needed to come before the Board of Selectmen. He will need to take action as soon as possible, and as early as tomorrow. He will have the Safety Officer and the Director of Public Works review it as trees are removed. He felt it will be made safer, and slow down the speed of traffic on Willow.

Mr. Sonner asked if the pine trees would be cut down or pruned. Some growth may come back and you can only prune so far before the tree can come back at all. All the hardwoods would be looked at and would try to save the white oak but will note he will look at this as they begin to remove all the trees.

Final

Corey York was asked about his review. He noted there are speed limit signs at 30 miles per hour and there is a large gap between the signage. He will be asking the Safety Officer his opinion and adding additional speed signs. They did a traffic study and analyzed the speeds of the cars.

Mr. Gowing asked about speeding and site line issues. He asked about anything we could do besides the signs.

Ken Hoggins MacLeod Lane resident – spoke about the issue and believes in addition to the speed limit signs and additional signage that there is “a street that you may not notice” as you come around the curve on Willow. He supported the removal of the trees. In addition, the 6 Macleod Lane resident asked for a sign or flashing lights.

Rob Moran noted a potential for a housing project on Willow and increased traffic and a sign for hidden way might help. He said we could have curved mirror on the opposite side of Willow. Corey York said that the town has not installed any mirrors. It is a liability issue and needs to be permitted through them and installed by the citizen.

Allen Frazier supports the removal of the hard woods and appreciates the town staff and appreciates their prompt attention in this matter.

Ms. Adachi – Moved to authorize the Town Manager to proceed with the tree cutting as the Tree Warden, Dean Charter feels necessary and to put up appropriate signage at locations deemed necessary by the Town Engineer and Safety Officer. Mr. Gowing – second.
UNANIMOUS VOTE

CPA – MORRISON FARM REUSE CPC APPLICATION

Bill Mullin spoke about the current status of the project. He spoke about the committee members and their assigned areas. He discussed the need for contingencies and have built them in. It will be bonded through CPC. He noted the rates which are historically low and wants to move forward before the climate changes. The Board is asked to support to CPC and will continue to work with Steve and Mr. Gowing.

Mr. Gowing – asked about bonding and protraction of drawing down funds, and only use what we need now and go back to draw it down further. Mr. Ledoux feels we need to look into potential arbitrage issues

Mr. Sonner thanked them for the reduced field costs. He asked about projections of the Lower Field. Mr. Mullin said they are at \$205,000 annual revenue, more than originally expected. He thanked the committee for their great work which is making this happen.

Ms. Adachi- Moved to recommend the project to CPC and to authorize final review by the team of Mr. Ledoux, Mr. Gowing and Mr. Tidman. Mr. Clough – second. UNANIMOUS VOTE

Final

SELECTMEN'S BUSINESS

ALG UPDATE

Mr. Ledoux outlined the meeting of last Thursday. They are trying to reach consensus on revenues. The school has leveled funded Chapter 70. If we have consensus on revenues we will be facing a \$1.5MM deficit assuming growth in town and school if we use \$200,000 of Free Cash to balance the budget. Fin com said \$1.5MM of reserve use. He will discuss this further at the Jan 14th meeting.

Mr. Gowing asked about the town's revenues as opposed to last year. Mr. Ledoux said same or better.

Mr. Sonner asked if we need to find a way to meet fincom at \$1.5MM or find 2 million in revenues, or find 2 million in cuts.

FURTHER DISCUSSION ON CPC PRIORITIES

Mr. Clough updated his meeting with CPC and if we don't want to consider funding at all we need to take it off the list. They have seen our priorities and they need to look at it and decide what to support. Mr. Ledoux said the list he sent were preliminary votes and the Selectmen will revisit the whole list to prioritize tonight. CPC wants to know what level of importance has been assigned to projects. Once CPC gets the list they decide with our guidance, in the form of a prioritized list.

Mr. Gowing noted the need for clarity when we submit the Boards' priorities, and the committee makes their final decision on ranking and awards. He suggested a meeting with CPC to discuss the issue.

Mr. Sonner wanted to vote on the 12 and adjust the list.

NARA – 4-1 Clough

Open Space – yes – (but did discuss a reduction from 400K to 300K but stayed with 400K)

Elm St. – Yes

Wild Flower -Yes

Street Trees- Yes

HDC revolving Loan Program - Yes, (reduce to \$100,000 conditional on amount once Town Manager reviews with Counsel)

Morrison Farm - Yes

Design of Upper fields Comfort Station- Yes

These 4 drop off the list

Goward Field 2 Yes 3 No Sonner and Clough and Gowing

Electrical Shed at Nara – 3 No, Sonner and Adachi yes

NARA Sign – All No

Asa Parlin House – 4 no Gowing -Yes

December 3, 2012

Board of Selectmen's Minutes

Final

Prioritized List

Morrison Farm 13
Nara Pavilion 15
Open Space 18
Elm St. 19
Design of Upper fields Comfort Station 21
Wild Flower 27
Street Trees 32
HDC revolving Loan Program 35

Mr. Gowing - Moved to have the Town Manager resubmit to the CPC with the priorities voted at this meeting. Ms. Adachi – second. UNANIMOUS VOTE

SELECTMEN'S REPORTS

Mr. Sonner - 2020 needing to recruit new members. SATSAC signal work should be done soon. H901 Transportation will be coming out of sub-committee; will allow us to use funds from meters for other uses besides maintenance of the Lot.

Mr. Clough – CPC ACHC met with them. Fincom Regional School Committee asking tough questions and committee got clear feedback to review further. Very good news for OPEB committee meeting and Segal was asked to do a report and we gave them additional recommendations and it will reduce the obligation.

Ms. Harting-Barrat spoke about Regionalization Committee and they are answering questions as they come up. Insurance Issues and contractual issues are being vetted.

Ms. Adachi – ACHC in process of selecting a CPA to review the books for ACHC. Sachem Way is almost complete. COD had officer election and have co-chairs and will be Lisa Franklin and Diane Bonner and Dan Factor will remain as the clerk. They will be changing their meetings to daytime. Noted that Emergency Management is reviewing for people in town who have disabilities. She will be finalizing the Signs on the Common Policy. She noted the performance by the Chinese School. Ms. Adachi announced that she will be running for a second term.

Mr. Gowing attended COA meeting and attended the coffee and conversation forum at the senior center. The decision to move this forward will wait until the space study is complete. HDC met and decided to keep the Wave project open to allow more public comments. He asked HDC and they feel we should have no signs on the Common triangle here and at West Acton, except for Garden Club. TAC discussed the future of transportation; Doug Halley is working on CIC grant.

Cemetery met voted Plan B, for the Morrison Farm Reuse Committee. Mr. Mullin will go over dollar amounts during his presentation tonight.

Final

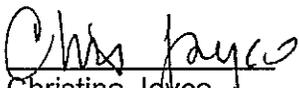
CONSENT

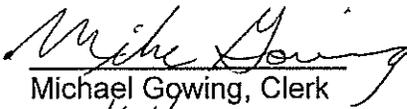
Mr. Gowing - Moved to approve the Consent Agenda. - Mr. Sonner - second. UNANIMOUS VOTE

EXECUTIVE SESSION

None needed

Adjourned 9:15 p.m.


Christine Joyce
Recording Secty


Michael Gowing, Clerk
1/14/13
Date

BOARD OF SELECTMEN & SEWER COMMISSIONERS'
MEETING AGENDA

Francis Faulkner Hearing Room
December 3, 2012
7:00 PM

I. CITIZENS' CONCERNS

II. PUBLIC HEARINGS AND APPOINTMENTS

1. **7:05 CHAIRMAN'S UPDATE/OPERATIONAL MINUTE**
The Chair will briefly update the Board -The Town Manager will provide a brief report
2. **7:30 TREE REMOVAL HEARING – WILLOW STREET AT MACLEOD LANE**
Enclosed please find materials in the subject regard
3. **7:50 MORRISON FARM REUSE, CPC APPLICATION**
Enclosed please find materials in the subject regard
4. **SELECTMEN'S BUSINESS**

ALG UPDATE
FURTHER DISCUSSION ON CPC PRIORITIES
5. **SELECTMEN'S REPORTS**

IV CONSENT AGENDA

6. **COMMITTEE APPOINTMENT, MORRISON FARM REUSE COMMITTEE, LINDA MCELROY (STANDING UNTIL COMPLETION OF PROJECT)**
Enclosed please find materials in the subject regard
7. **COMMITTEE APPOINTMENT, COUNCIL ON AGING, CONNIE INGRAM, TERM TO EXPIRE JUNE 31, 2015**
Enclosed please find materials in the subject regard
8. **VOTE TO ALLOW LIQUOR LICENSE HOLDERS, AS COMMON VICTULLER'S TO REMAIN OPEN UNTIL 1:00 ON NEW YEARS EVE**
Enclosed please find materials in the subject regard

9. **NOTIFICATION FROM THE ELIZABETH WHITE FUND OF INSUFFICIENT FUNDS TO MAKE CHRISTMAS GIFTS FROM THE FUND**
(NO ACTION REQUIRED, JUST NOTIFICATION TO THE BOARD)
Enclosed please find materials in the subject regard

10. **ACCEPT GIFT, NATURAL RESOURCES**
Enclosed please find a gift in the amount of \$23.00 from Ethan Pailles, Eagle Scout to be used for maintenance on conservation land

11. **ACCEPT GIFT, RECREATION DEPT.**
Enclosed please find a gift of \$229.95 from Dunkin Donuts to be used for Veterans Day Concert for warm beverages and donuts

12. **ACCEPT GIFT, RECREATION DEPT.**
Enclosed please find a gift of \$750.00 from Middlesex Savings Bank to support the 2013 Summer Concert Series at Nara Park

13. **ACCEPT GIFT, RECREATION DEPT.**
Enclosed please find a gift valued at \$25,000.00 from Acton Children's School to be used at the Elm Street Playground

14. **DISPOSAL OF OBSOLETE MATERIALS, MEMORIAL LIBRARY**
Enclosed please find materials in the subject regard

V EXECUTIVE SESSION

None Needed

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete agenda.

<u>DECEMBER 17</u>	<u>JANUARY 14</u>	<u>JANUARY 28</u>
Tax Classification Hearing	A/B Regionalization Committee	
Town Manager's Budget Presentation	2020 Kelley's Corner & Regionalization with Other Communities	
	Special Permit – Sundberg Trust - 255 Main Street	
	Stormwater Draft Bylaw Presentation	

PENDING MINUTES

May 21
June 25
July 9, 23, 25
Sept. 24
November 5, November 19

PENDING COM. APPOINTMENTS

Paul Wexelblat - Board of Assessors - sent to VCC 11/27

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Agenda

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Type	Title	Owner	Edited	Size	Actions
	010 Agenda, Board of Selectmen, December 3, 2012 Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	11/30/12	107 KB	
	020 (2) Tree Removal Hearing, Willow Street at MacLeod Lane Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	11/30/12	611 KB	
	030 (3) Support Letter from Recreation re:Morrison Farm CPC Application Discussion Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	11/30/12	123 KB	
	035 (3) Morrison Farm Report Update Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	11/30/12	11 MB	
	040 (4) CPC Continued Discussion Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	11/30/12	38 KB	
	050 (6) Committee Appointment, Morrison Farm Committee, Linda McElroy Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	11/30/12	120 KB	
	060 (7) Committee Appointment, Council on Aging, Connie Ingram Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	11/30/12	132 KB	
	070 (8) Vote to Allow Liquor License holders to Remain Open on New Years Eve until 1:00 a.m. Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	11/30/12	60 KB	
	080 (9) Notification from Elizabeth White Fund of Insufficient Funds for Christmas Gifts Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	11/30/12	152 KB	

	090 (10) Accept Gift, Natural Resources Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	11/30/12	27 KB	▼
	110 (11) Accept Gift, Recreation Department Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	11/30/12	45 KB	▼
	120 (12) Accept Gift, Recreation Department Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	11/30/12	42 KB	▼
	130 (13) Accept Gift, Recreation Department Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	11/30/12	197 KB	▼
	140 (14) Disposal of Obsolete Materails, Memorial Library Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	11/30/12	45 KB	▼

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