

Final

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TOWN CLERK, ACTON

BOARD OF SELECTMEN AND SEWER COMMISSIONERS' MEETING

July 23, 2012

Acton Town Hall

Francis Faulkner Hearing Room 7:00 p.m.

Present: Ms. Barrat, Ms. Adachi, Mr. Gowing, Mr. Clough, Mr. Sonner and Town Manager Ledoux, Recording Secretary; Christine Joyce. The meeting was televised

CITIZENS' CONCERNS

None

CHAIRMAN'S UPDATE & OPERATIONAL MINUTE

Ms. Harting-Barrat spoke about the change of venue for voting. This is on the agenda tonight for rescinding the vote made at the prior meeting. The Movie being filmed in Acton had area residents concerned about traffic and closing of the street, Ms. Harting-Barrat noted they will end filming shortly.

Mr. Ledoux noted that the health department has placed a receptacle for used sharps in the town hall lobby and at the transfer station.

Mr. Ledoux announced that there is RFP for analysis of space needs and future uses to determine how we can best accommodate our needs.

Mr. Ledoux will begin working with the Sudbury Valley Trustee's regarding the Groener property.

Mr. Ledoux noted that Bargaining with unions has begun and they have had preliminary ground rules meetings.

PUBLIC HEARINGS & APPOINTMENTS

USE SPECIAL PERMIT #06/05/12-437, DOG DAYCARE AND BOARDING, 77 POWDER MILL ROAD UNIT #5.

The owners of the proposed facility spoke about the selection of Acton for their new facility. They have the river behind them and the Powder Mill Road shopping center across 62. They will be using Unit 5 at the rear of the building.

Mr. Sonner asked about handling of dog wastes. The land owner has two industrial dumpster and they will use vacuum sealed containers before placing in the Dumpsters. It was noted that they have industrial filters which take out smells from the dogs coat and mouth drool.

Ms. Adachi asked about dogs being upset by horns and traffic noise. They do use music in their business for different types of situations such as playing and resting.

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Mr. Gowing talked about river bank and they not being able to go into the river. They walk the dogs in two's and are under control at all times. They have never lost a dog. Mr. Gowing asked about the dogs charging canoes. They do not let the dogs run free, ever.

Mr. Sonner – Moved to approve. Mr. Clough – second. UNANIMOUS VOTE

BEER AND WINE AS PACKAGE STORE, IDLYWILDE FARMS, 366 CENTRAL STREET

Nick Ammendolia, proposed manager, outlined the process and how they decided to file an application for beer and wine sales to complement the cheese section. Customers have been asking for this paring of wines and Cheese.

Mr. Gowing asked about training. He asked about policy and procedure and how to card individuals. Mr. Ammendolia worked as a beer and wine wholesaler and under stands TIPS training. They will card if you appear under 45. They will have ID devices to see if the identification is real and the purchaser's age is correct. They will only allow employees over 18 to touch and ring in the wine purchases. They have students at the store who are not 18 and will direct customers to those check outs with employees who are over 18.

Mr. Gowing asked about the square feet of the facility. They will expand the wine section inside the store as they go along. They will be open when the store is open.

Ms. Adachi spoke about underage cashiers and that they cannot touch the bottles. She spoke about how Donelan's handles the sale of alcohol. Mr. Clough asked about liquor delivery. It was noted that they deliver during the day.

Conner Nagle spoke about trip noise and trucks that are existing already on the site. They awoke him at 4:30am from the back up alarms and trash and idling concern him.

Ryan Shoemaker spoke about noise and he feels that with each expansion of the building it comes with more trash and idling trucks.

Mr. Clough asked about the burden to be a good neighbor that goes along with their success. Mr. Sonner - Moved to approve the License contingent upon receiving written policy on sales of beer and wine. Mr. Clough – second. UNANIMOUS VOTE

SELECTMEN'S BUSINESS

RESCIND THE VOTE TO CONSOLIDATE ALL POLLING PLACES TO THE FIELD HOUSE

It was noted the School calendar had already been set and their schedule could not offer the Field House this year. They have come up with an alternative for voters of Precinct 1 at the Conant school. They can accommodate the voters at the school and the buses will be moved for more parking.

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Charlie Kadlec felt it was a great idea to use the Field House, and it would be simpler and cheaper. He noted that it points out that the BOS what facilities we get to use at the schools. He asked them to think about the regionalization and what will happen then. He noted that this year we have an important election. Putting off the use of the Field House to another time when we need to have had accommodation to the facility. It creates confusion when we move the precincts.

Mr. Clough - Move to rescind the vote to consolidate polling places at the Field House. Ms. Adachi - second. 4-1 Motion Passes UNANIMOUS VOTE Mr. Sonner Abstain

Mr. Clough – Moved to relocate precinct 1 to the Conant School. Mr. Sonner – second. UNANIMOUS VOTE

Mr. Gowing said we should attempt to enter into the queue and should not have a problem using the Field House for consolidation of voting. Town Clerk said that after the March elections they will move to the Field House and she will be working with Dr. Mills to accommodate the use.

Mr. Gowing – Moved that after rescinding the vote of last meeting that we reenact the vote for polling consolidation for Fiscal 2014 and to move back to the Field House for elections in the fall of 2014. Mr. Sonner - second. UNANIMOUS VOTE

DESIGN REVIEW BOARD

Ms. Adachi discussed the process and felt that expanding to allow residential projects we were not thinking about the issue, and what allows the DRB to get involved. She feels it is confusing and we need to provide better guidance to the DRB. She thinks we need to decide on expanding residential and multi Family and feel we need to revisit this. We will talk later and involve planning and how it should work. This needs to work with the streamlining permit process. We need to determine how best to include the function.

Ms. Harting-Barrat suggested that Planning and the DRB as well as members of this board discuss the inclusion of residential development.

Mr. Clough asked about friendly 40B's and their involvement. Ms. Adachi noted that the developer attended ZBA and said that they were willing to make changes with regard to Acton Meadows.

Mr. Clough felt we need a debriefing of this issue with DRB so it does not happen again.

DRB Survey of other communities prepared by the Planning Assistant gave Mr. Gowing a good cross sampling. He noted that these were commercial or mixed use with the exception of Boxboro. He felt that it should not include residential development.

It was noted that we invite them in or have them meet with planning to make a decision if we want it to be just commercial.

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Conner Nagle, Associate member of the DRB felt the intent was to protect the texture of the Town. He noted large 40B's tend to have a very canned design. He felt Planning should review with the proponent and DRB before a lot of money is spent by the proponent.

Mr. Sonner asked for clarification from Mr. Gowing about oversight over developments and noted that we are building a neighborhood and feels they don't need extra review because where applicable, the HDC reviews also.

Mr. Sonner asked about a change of title to advisory design review and Conner said it might cause disrespect when developers say "no, you are just advisory."

Ms. Adachi offered to meet with Roland to discuss this further.

Mr. Gowing noted that HDC has 60 days by law, and perhaps we say "DRB this is your opportunity to review" and it has an end date.

DISCUSSION OF SUN SETTING OF BOARD'S & COMMITTEE'S MEMBERS

Ms. Harting-Barrat noted the two term condition to get fresh people on these committees.

Mr. Gowing said you may lose the experience and those long serving members have become the oral history of where the Board has been. It is hard to give that up for people with new ideas. Mr. Gowing said that the whole Cemetery Commission would be lost as they have all had over two terms.

Charlie Kadlec spoke about the issue and both associate and alternate members and Alternates vote when a committee member is not available while associates do not.

Mr. Sonner suggested formal or informal and he liked the idea of treating individuals and that others are waiting on a case by case basis. Mr. Sonner talked about getting fresh perspective regardless of the age.

Ms. Harting-Barrat encouraged any one interested to attend meetings and we have many openings to fill.

SELECTMEN'S REPORTS

Mr. Sonner – No reports

Mr. Clough – Discussion about DRB and had a meeting last week items were not received and urged the DRB folks to attend other Board and Committee meetings. EDC met and had Stow at the meeting to see how Acton handles EDC issues. It was a very good meeting and gave them insight. Fin Com will meet tomorrow and OPEB later this week.

Ms. Adachi – Attended the ACHC and AHA meetings, they expect to close on McCarthy Village and start in August. Attended the Acton Water District Meeting. It was quick and then they had an executive session. COD quorum problem and they had a good discussion. Con Com approved a new license with Hybrid Farm and will address overgrazed land. The question of memorial benches for conservation lands and will be designed

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Mr. Gowing – Filming at COA. HDC discussed coverage over the summer. LRTA CIC Team met with LRTA to discuss the turnover of the Roadrunner over to the town. They targeted October 1st for the takeover. Morrison Farm tomorrow night at 6:00. Cemetery met and had a complaint about drought resistant bushes and deer damage. They will speak with Dean Charter for recommendations.

Ms. Harting-Barrat – Planning Board was cancelled, Regionalization Committee still reviewing. Nursing is holding its own.

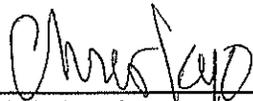
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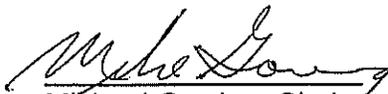
Mr. Gowing – Moved to approve the Consent calendar. Mr. Sonner – second. UNANIMOUS VOTE

Extra Consent not anticipated at the time of the Posting of the Agenda. Memo from Town Manager regarding the selection of Mark Hald as the Acting Town Manager in the Manager's absence. Mr. Stephen Barrett has been named Acting Treasurer/Collector. Mr. Gowing – Moved to approve. Mr. Sonner – second. UNANIMOUS VOTE.

Mr. Gowing – Moved to go into Executive Session only to adjourn. Ms. Adachi – second. The Clerk took Roll call, All Ayes.

Adjourned 10:00 p.m.


Christine Joyce
Recording Secty


Michael Gowing, Clerk
1/28/13
Date

BOARD OF SELECTMEN & SEWER COMMISSIONERS'
MEETING AGENDA

Francis Faulkner Hearing Room
July 23, 2012
7:00 PM

I. CITIZENS' CONCERNS

II. PUBLIC HEARINGS AND APPOINTMENTS

1. **7:05 CHAIRMAN'S UPDATE/OPERATIONAL MINUTE**
The Chair will briefly update the Board -The Town Manager will provide a brief report
2. **7:10 SPECIAL USE PERMIT, 77 POWDER MILL ROAD, UNIT #5, DOG DAY CARE**
Enclosed please find materials in the subject regard
3. **7:25 REQUEST FOR A BEER AND WINE AS A PACKAGE STORE LICENSE, IDLYWILDE FARM INC. - 366 CENTRAL STREET**
Enclosed please find materials in the subject regard

III. SELECTMEN'S BUSINESS

4. **RESCINDING OF VOTE TO CONSOLIDATE THE POLLING PLACES TO THE HIGH SCHOOL FIELD HOUSE**
Enclosed please find materials in the subject regard
5. **DISCUSSION OF THE DESIGN REVIEW BOARD'S CHARGE**
Enclosed please find materials in the subject regard
6. **DISCUSSION OF SUN-SETTING OF COMMITTEE/BOARD MEMBERS**
7. **SELECTMEN'S REPORTS**

IV. CONSENT AGENDA

8. **APPOINT AMY GREEN AS THE CONSERVATION COMMISSION'S REPRESENTATIVE TO FILL THE UNEXPIRED TERM OF ANDREW MAGEE ON THE COMMUNITY PRESERVATION COMMITTEE, 6/30/14**
Enclosed please find materials in the subject regard

9. APPOINTMENT ELEVATION OF PAMELA LYNN TO BE APPOINTED AS A REGULAR MEMBER OF THE HISTORIC DISTRICT COMMISSION 6/30/15

Enclosed please find materials in the subject regard.

10. APPOINT CHARLES ORCUTT TO THE MORRISON FARM COMMITTEE TO FILL THE RESIGNATION OF DIA CHIGAS

Enclosed please find materials in the subject regard

11. APPOINT DEANNE BONNAR TO THE COMMISSION ON DISABILITIES, REGULAR MEMBER 6/30/15

Enclosed please find materials in the subject regard

12. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$408.89 from various donors to be used by the Goward Field Playground Project.

13. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$550.00 from various donors to be used by the Goward Field Playground project

14. DISPOSAL OF OBSOLETE MATERIALS, MEMORIAL LIBRARY

Enclosed please find materials in the subject regard

15. DISPOSAL OF OBSOLETE MATERIALS, LECTERN AND TWO SIDED CARREL

Enclosed please find materials in the subject regard

16. ONE DAY LIQUOR LICENSE, NARA PARK, BOSTON EVENT SPECIALIST, AUGUST 11, 2012

Enclosed please find materials in the subject regard

17. ONE DAY LIQUOR LICENSE, NARA PARK, ACTON LIONS CLUB MEMBERS CLAM BAKE

Enclosed please find materials in the subject regard

V. EXECUTIVE SESSION

There will be a need for Executive Session for the discussion of the Purchase, exchange, lease of value or real property

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete agenda.

<u>AUGUST 20</u>	<u>SEPTEMBER 10</u>	<u>SEPTEMBER 24</u>
Class 1 Non-display Car Dealer's License 99 Great Road Milldam Leasing		Site Plan Continuation Lot One Sudbury Road Mr. Bertolami
FY13 Transfer Station Rate Setting		

PENDING MINUTES

March 12 -JA

April 23 -

May 7 – 21, June 4, 18 and 25 – July 7

PENDING COMMITTEE APPOINTMENTS

Lawrence Kenah – Transportation, Design Review Board, Cable, Conservation or Recreation Commission
– Sent To VCC Mr. Allan Gulliver – EDC- Sent To VCC
– Joe Will – Conservation or Rec, sent to VCC
Peter Darlow, Design Review Board – sent to VCC 6/25

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<input type="checkbox"/>	Type	Title	Owner	Edited	Size	Actions
<input type="checkbox"/>	PDF	010 Agenda, Board of Selectmen, July 23, 2012	admin	07/20/12	110 KB	
<input type="checkbox"/>	PDF	020 (2) Use Special Permit, #6/5/12-437, Dog Daycare and Boarding Kennel, 77 Unit #5, Powder Mill Road	admin	07/20/12	781 KB	
<input type="checkbox"/>	PDF	030 (3) Idylwilde Farm Request for a Beer and Wine as a Package Store at 366 Central Street	admin	07/20/12	893 KB	
<input type="checkbox"/>	PDF	040 (4) Recinding Vote re: Polling Location and suggested alterative to the Field House	admin	07/20/12	85 KB	
<input type="checkbox"/>	PDF	050 (5) Design Review Board Charge	admin	07/20/12	146 KB	
<input type="checkbox"/>	PDF	060 (5) Design Review Committee Survey	admin	07/20/12	348 KB	
<input type="checkbox"/>	PDF	070 (8) Committee Representative, Amy Green to CPC	admin	07/20/12	87 KB	
<input type="checkbox"/>	PDF	080 (9) Committee Appointment, Pamela Lynn, HDC	admin	07/20/12	208 KB	
<input type="checkbox"/>	PDF	090 (10) Committee Appointment, Charles Orcutt, Morrison Farm Committee	admin	07/20/12	164 KB	
<input type="checkbox"/>	PDF	110 (11) Committee Appointment, Deanne Bonnar, Council on Disability	admin	07/20/12	126 KB	
<input type="checkbox"/>	PDF	120 (12) Accept Gift, Goward Playground Project	admin	07/20/12	55 KB	
<input type="checkbox"/>	PDF	130 (13) Accept Gift, Goward Playground Project	admin	07/20/12	35 KB	
<input type="checkbox"/>	PDF	140 (14) Disposal of Obsolete Materials, Memorial Library	admin	07/20/12	38 KB	
<input type="checkbox"/>	PDF	150 (15) Disposal of Obsolete Materials, Memorial Library Carrell and Lectern	admin	07/20/12	30 KB	
<input type="checkbox"/>	PDF	160 (16) One Day Liquor License, Concert at NARA Park	admin	07/20/12	89 KB	

170 (17) One Day Liquor License,
NARA Park, Acton Lion's Club

admin 07/20/12 80
KB



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