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Final
TOWN CLERK, ACTON

BOARD OF SELECTMEN AND SEWER COMMISSIONERS' MEETING
September 24, 2012

Acton Town Hall
Francis Faulkner Hearing Room 7:00 p.m.

Present: Ms. Barrat, Ms. Adachi, Mr. Gowing, Mr. Clough, Mr. Sonner and Town Manager Ledoux, Recording Secretary; Christine Joyce. The meeting was televised

CITIZENS' CONCERNS

None

CHAIRMAN'S UPDATE & OPERATIONAL MINUTE

Ms. Harting-Barrat – Announced that the ABCC fiscal grant cycle is approaching with the due date of October 15, 2012. League of Women Voters will be coming in at the first October meeting to discuss polling places with some thoughts and to discuss options. There will be a meeting on Sept. 27 with train station representatives who will be conducting this public input meeting. Ms. Harting-Barrat noted that the commuters are not satisfied with the reduction of the platform size, it is small and dangerous.

Mr. Ledoux – Reminded the Board that Russell Robinson will retire as of Friday, September 28th. However, we will be asking him to assist in recycling programs that he has been developing. Town Accountant Joe Tassone has resigned and we will be looking for new accountant. He has a meeting with The MBTA tomorrow to go over memo of understanding to enter into an agreement for use of town property as well as the elevator costs. He announced the development of a TV show and hopes to train staff in the use of the cameras and equipment. He will be out at ICMA in Arizona in October.

PUBLIC HEARINGS & APPOINTMENTS

**SITE PLAN SPECIAL PERMIT, #7/ 6/11-433 – 40 SUDBURY ROAD AKA 65
POWDER MILL ROAD**

At the petitioner's request, the hearing is to be heard on March 11, 2013 at 7:45
Mr. Sooner – Moved to approve. Mr. Gowing – second. UNANIMOUS VOTE

NURSING SERVICE UPDATE

Mr. Halley gave an overview of the Nursing Service. The cash receipts have been stable since last year. They are still worried about health care in the country and uncertain on health services in the home, they are seeing more citizens who are not insured. Heather Hurly commented on the consultant and volunteer Adrian Hancock for their work on marketing plan and are just putting in place now. They want to do a

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reach out to find the persons at risk and elders. They are continuing financial oversight and have been working at meetings with the finance staff. They have been working with school nurses and have done ImPACT Base Line Testing. There have been 80 concussions last year at school. Flu season is here and will hold a town wide clinic at the Senior Center for the elderly as well as a drive thru opportunity.

Heather discussed working with Parmenter on Hospice and are looking at other ways to partner.

Doug said they are still working weekly and will now be moving to a meeting monthly. They will be looking at trends and Profit and Loss Statement. Mr. Halley felt that they will be in good financial health and will look toward reducing the subsidy. They recognize they have to get a Business Plan in place. They will be monitoring the payor mix.

Mr. Sonner asked about the chart and asked where the Steinburg-Lalli monies fit in. Doug said it has not been factored in and won't be until it is in the till. On January 5th we will show it once it is received. Mr. Clough complemented them on the work. He asked about Parmenter and ability to raise money, Doug noted they are funded by donations for services. He thought it was significantly over a million dollars. Heather noted that there will be a demand for the TeleHealth patients to monitor patients at home with conditions such as Congestive Heart Failure.

Ms. Adachi talked about the 5.7 million dollar gift to Parmenter from a patient. She asked if we were working toward shared services. Heather said they are currently in negotiations. Ms. Adachi asked about the uncertainty with regard to Medicare costs. Ms. Harting-Barrat asked about referrals. Heather said they are seeing an increase especially through referrals from Concord Orthopedic Surgeon Dr. Driscoll.

Mr. Gowing thanked them for the presentation and the marketing materials are very attractive. The signs look encouraging. At Risk and COA and COD have been involved but have we reached out to the churches and temples? Heather said that they usually contact COA.

MORRISON FARM REUSE COMMITTEE UPDATE

Bill Mullin was here as the Chair of the MFRC. They are looking for help from the Board. A slide show prepared by the MFC was viewed. He discussed Distributed Leadership that is needed. They are 25% done, have made good process on board walk costs. They need to be done by mid January to qualify for the \$2-3 Millions and we need to have it 100% completed for CPC funds by January. They would like to have the Board vote for Committee Standing. And they said again, they want a usage swap not a land swap owned by the Town. They have been working with the Cemetery Commissioner's on the usage swap.

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Mr. Sonner was concerned about the land swap and where the Commissioner's are on this subject. Mr. Mullin said he will continue to work with them.

Mr. Clough asked about the trail wedge and asked if it was wooded. He wants a tree buffer from the playing fields to cemetery.

Ms. Adachi echoed Mr. Sonner and Mr. Clough and wanted to continue the discussion with the Cemetery Commissioners.

The capped well was discussed and they are working on putting another well in the same spot and would make sense to irrigate the Organic farming area.

Brewster Conant Member of Cemetery Commissioners, speaking on behalf of himself asked why is this being done and why do you need to do this. Bill said they want to create a living history at that site. It is living history and will be a powerful lesson for citizens.

Peter Grover spoke about the area and that no one knows it is there and the proposal will allow people to experience it from the park with very little development.

Mr. Gowing – Moved to give the Morrison Farm Committee "Standing" Dave Clough second. UNANIMOUS VOTE.

Mr. Sonner wants to begin the discussion with Cemetery Commissioner's and work out the details of the land out back.

Ms. Adachi – Moved to endorse the monument and cellar hole projects, and support a "usage swap" to protect and enhance the Robbins Memorial Site, while enlarging the cemetery use in the proposed swap Mr. Gowing – second. UNANIMOUS VOTE

6 POST OFFICE SQUARE, FRIENDLY 40B PRESENTATION

Attorney Louis Levine was present as Mr. Luster and Mr. Singleton's Attorney. They have a property at Post Office Square under agreement. They have been working through the process and plans. Changes have been redesigned and have developed plans for ACHC they will be a Leed certified project and are working with DRB regarding DRB suggestions. They are hoping to sell for over \$500,000 and affordable units will be around \$180,000.

Mr. Clough noted the meeting before the DRB and its success.

Ms. Adachi asked about the parcel that people park on to nap, read etc. Roland said it is privately held. She spoke about location and there is a small walk without sidewalks. She also spoke about wet lands. They are seeking our approval to go before DHCD.

Mr. Gowing asked about the parking and to buffer them from industrial property.

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Ms. Adachi - Moved to authorize the letter of support to DHCD with the Chair to sign.
Mr. Clough – second. UNANIMOUS VOTE

Mr. Conant expressed concern with the remote location and crossings over his private land.

COMMON VICTUALLER'S LICENSE, SPRUCE STREET CAFÉ, #5A SPRUCE STREET, SHARON PECORARO OWNER

They are planning to move to Acton to join family. Her husband works in the food and beverages industries. He has a lot of experience. They have leased the space beginning October 1st and have worked with HDC to install an exhaust system which meets regulations. They have obtained the sign permits applications and Board of Health reviews. Mr. Clough – Moved to approve. Ms. Adachi – second. UNANIMOUS VOTE

SELECTMEN'S BUSINESS

RESIDENCE AT QUAIL RIDGE REGULATORY AGREEMENT FOR AFFORDABLE SENIOR UNITS

The Town Manager explained the issues from the last meeting. Roland said that under Planning Bylaw, senior residences require a minimum of 5%. Mr. Sonner - Moved to approve. Ms. Adachi – second UNANIMOUS VOTE

CENTRAL MIDDLESEX EMERGENCY RESPONSE ASSOCIATION (CMERA) ADVANCED LIFE SUPPORT AMENDMENT

Mr. Ledoux explained the use of advanced life support when Emerson stopped providing ALS Services. The vendor, Pro-EMS has been providing dispatch for several communities. This is to allow going back to amend the inter-local agreement to allow it.

Mr. Sonner – Moved to approve. Mr. Gowing – second UNANIMOUS VOTE

NORTH ACTON FIRE STATION

Mr. Gowing - Wants permission to talk to the new Chief, he had asked that it not be on the Agenda, all he wanted is permission to talk to the new Chief. He wants to discuss coverage with new eyes toward the issue. He wants to get the new Chief's opinion.

SELECTMEN'S REPORTS

Mr. Sonner – 2020 working and Long range plan. Sidewalks - Highway has begun at Martin Street. Playground contributions are approaching \$30,000.

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Mr. Clough – OPEB working group October 3 at 7:00. Open Space Committee many parcels coming up to be reviews and are talking to owners. EDC has not met and now we have a full list of members with the two appointed at this meeting. Fin Com wants reserve positions and update on nursing service and the chairs of BOS and School Committee to look at revenue projections and long range planning. Brandy Brandon is resigning and moving out of state and Mr. Major has been appointed by the Moderator to fill this position. The 2013 plan is approved. CPC Trails through Time presentation hopes to pick up next year.

Ms. Adachi – ABCC met and have given a statue from recycle Art Project to the Boxborough Library. She noted the COD presentation from Jeff Dugan from the State about the role and authority of the COD. She attended the seminar in Cambridge and felt it was very informative. They will be asking to discuss with Doug Halley for Emergency Planning. Miracle Field opened and the young boy, Justin, had a voice of an Angel. The players had a good time. She will be meeting with DRB and feels it is working better and there will be a place for DRB to comment and participate.

Mr. Gowing – MAGIC /MAPC neighbors are working toward issues. Boxborough has a new Trash crusher and Steel Farm approval and an alternative to Green Community. Bruce Freeman project is moving slowly. Littleton Village Green 215 development. Bolton plans to allow housing in barns. Bedford updating Comp plan. Sudbury will be having a pesticide discussion. He is looking for a software provider to support LRTA dispatch for Roadrunner and Minutevan. HDC is working on Wave Project. LWV is working toward Voter registration.

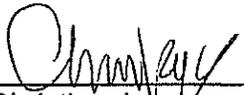
Ms. Harting-Barrat – Spoke about Regionalization and weighted votes major issues.

CONSENT

Mr. Clough – Moved to approve the Consent Agenda Mr. Sonner – second. UNANIMOUS VOTE

Mr. Gowing – Moved to go into Executive Session and at the conclusion adjourn in to public session to adjourn the meeting, and to allow Mr. Tindal for a portion of the session. Ms. Adachi – second. The Clerk took Roll call, All Ayes.

Adjourned 11:10 p.m.


Christine Joyce
Recording Secty


Michael Gowing, Clerk
Date 11/28/13

**BOARD OF SELECTMEN & SEWER COMMISSIONERS'
MEETING AGENDA**

*Francis Faulkner Hearing Room
September 24, 2012
7:00 PM*

RECEIVED
JAN 30 2013
TOWN CLERK, ACTON

I. CITIZENS' CONCERNS

II. PUBLIC HEARINGS AND APPOINTMENTS

1. **7:05 CHAIRMAN'S UPDATE/OPERATIONAL MINUTE**
The Chair will briefly update the Board -The Town Manager will provide a brief report
2. **7:15 SITE PLAN #7/6/11-433, 40 SUDBURY ROAD AKA 65 POWDER MILL ROAD (APPLICANT HAS REQUESTED A CONTINUATION/EXTENSION TO MARCH 11, 2013 AT 7:45 P.M.)**
Enclosed please find materials in the subject regard
3. **7:40 NURSING SERVICE UPDATE**
Enclosed please find materials in the subject regard
4. **8:00 MORRISON FARM REUSE – UPDATE**
Enclosed please find materials in the subject regard
5. **8:20 6 POST OFFICE SQUARE, FRIENDLY 40B PRESENTATION**
Enclosed please find materials in the subject regard
6. **9:00 COMMON VICTUALLER LICENSE 5A SPRUCE STREET, D/B/A SPRUCE STREET CAFÉ'**
Enclosed please find materials in the subject regard

III. SELECTMEN'S BUSINESS

7. **RESIDENTS AT QUAIL RIDGE REGULATORY AGREEMENT FOR AFFORDABLE SENIOR UNITS**
Enclosed please find materials in the subject regard
8. **CENTRAL MIDDLESEX EMERGENCY RESPONSE ASSOCIATION (CMERA) – ADVANCED LIFE SUPPORT AMENDMENT TO INTER LOCAL MUNICIPAL AGREEMENT**
Enclosed please find materials in the subject regard
9. **NORTH ACTON FIRE STATION**

10. **SELECTMEN'S REPORTS**

IV. CONSENT AGENDA

11. **TURKEY TROT RUN FOR THE ACTON FOOD PANTRY**

Enclosed please find materials in the subject regard

12. **COMMITTEE APPOINTMENT, BOARD OF ASSESSORS, ALTERNATE, GARY YU TERM TO EXPIRE 6/30/15**

Enclosed please find materials in the subject regard

13. **COMMITTEE APPOINTMENT, MORRISON FARM REUSE COMMITTEE, PETER GROVER**

Enclosed please find materials in the subject regard

14. **COMMITTEE APPOINTMENT, EDC, LAWRENCE KENAH, TERM TO EXPIRE 6/30/14**

Enclosed please find materials in the subject regard

15. **COMMITTEE APPOINTMENT, EDC, AT LARGE POSITION, ALLAN GULLIVER, TERM TO EXPIRE 6/30/15**

Enclosed please find materials in the subject regard

16. **ACCEPT GIFT, RECREATION DEPARTMENT**

Enclosed please find a gift of \$100.00 from Mr. and Mrs. Flood to be used for the Goward Field Playground project

17. **ACCEPT GIFT, RECREATION DEPARTMENT**

Enclosed please find a gift of \$350.00 from various supporters to be used for the Goward Field Playground project

18. **DISPOSAL OF OBSOLETE MATERIALS, IT DEPARTMENT, SURPLUS TECHNOLOGY EQUIPMENT**

Enclosed please find materials in the subject regard

19. **APPOINT LISA KRAUSE AS ACTING TOWN ACCOUNTANT**

V. EXECUTIVE SESSION

There will be a need for executive Session to consider the purchase, exchange, lease or value of real property.

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete agenda.

OCTOBER 15

OCTOBER 29

NOVEMBER 5

CVS Presentation

Asa Parlin House Report

PENDING MINUTES

March 12 -JA

May 21

June 25

July 9 & 23, 25

Sept. 10

PENDING COMMITTEE APPOINTMENTS

Martha Hargreaves – Sent to VCC – 2020 Phase III

Walter Foster – sent to VCC – Morrison Farm Committee

Diana Branch – sent to VCC- VCC Member

Michael Shailer – sent to VCC - Finance Committee, 2020 Phase III

Robert Oliveri – sent to VCC - Board of Health

James Watt – Sent to VCC - 2020 Phase III

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<input type="checkbox"/>	Type	Title	Owner	Edited	Size	Actions
<input type="checkbox"/>		010 Agenda, Board of Selectmen, September 24, 2012 Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	09/21/12	108 KB	    ▼
<input type="checkbox"/>		020 (2) Petitioners Request for a Continuance for Site Plan Special Permit #7/6/11-433, 65 Powder Mill Road Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	09/21/12	132 KB	    ▼
<input type="checkbox"/>		030 (3) Nursing Service Slide Presentation Materials Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	09/21/12	1 MB	    ▼
<input type="checkbox"/>		040 (4) Morris on Farm Requests from MF's Chairman Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	09/21/12	126 KB	    ▼
<input type="checkbox"/>		050 (5) Staff and Committee's Comments, Post Office Square Crossing, LIP 40B Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	09/21/12	1 MB	    ▼
<input type="checkbox"/>		060 (6) Common Victualler License, Spruce Street Cafe, 5A Spruce Street Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	09/21/12	181 KB	    ▼
<input type="checkbox"/>		070 (7) Regulatory Agreement for Affordable Senior Units, Reponse from Planning Director Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	09/21/12	104 KB	    ▼
<input type="checkbox"/>		080 (8) Central Middlesex Emergency Response Association (CMERA) Agreement Request Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	09/21/12	102 KB	    ▼
<input type="checkbox"/>		090 (11) Request for A Turkey Trot to	admin	09/21/12	142	    ▼

		Benefit the Acton Food Pantry				KB	
		Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet					
		100 (12) Committee Appointment, Mr. Gary Yu, Board of Assessors	admin	09/21/12	94 KB		
		Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet					
		110 (13) Committee Appointment, Peter Grover, Morrison Farm Reuse Committee	admin	09/21/12	95 KB		
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		120 (14) Committee Appointment, Lawrence Kenah, EDC	admin	09/21/12	157 KB		
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		130 (15) Committee Appointment, Allan Gulliver, EDC	admin	09/21/12	232 KB		
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		140 (16) Accept Gift, Recreation Department	admin	09/21/12	75 KB		
		Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet					
		150 (17) Accept Gift, Recreation Department	admin	09/21/12	42 KB		
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