

Final

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BOARD OF SELECTMEN AND SEWER COMMISSIONERS' MEETING

March 18, 2013

Francis Faulkner Hearing Room 7:00 p.m.

Present: Ms. Harting-Barrat, Ms. Adachi, Mr. Gowing, Mr. Clough, Mr. Sonner and Town Manager Ledoux, Recording Secretary; Christine Joyce. The meeting was televised

CITIZENS' CONCERNS

Jim Snyder Grant presented the plans for this year's Acton Clean-up Day scheduled for April 27th at 10:00 to 4:00 p. m. He asked the Board to support the Green Acton event. He hoped that the Board would continue sponsor the clean-up day. He asked for help from the highway dept. and to have assistance moving tables.

CHAIRMAN'S UPDATE & OPERATIONAL MINUTE

Ms. Harting-Barrat noted town election on March 26 and notifying the citizens of the voting location changes. She spoke about absentee ballots to be obtained by voters. There will be a van to pick up people and take them to town meeting and return them home. All this information is on the Web site.

Mr. Ledoux announced the success of last Thursday's STAR program that honored employees with landmark years of service.

PUBLIC HEARINGS & APPOINTMENTS

TOWN MEETING UPDATE – DONATION BINS

Roland was present to speak about Article 35 on the Warrant. He reviewed the zoning issues and addresses the accumulation of clutter in small places. The article addresses the placement of the bins. They will have to declare if they are a for-profit or charitable use. There will be a fee for each bin. He spoke about the grace periods and all bins must be brought into compliance after 90 days all bins will need to be in compliance.

John Sonner asked about the number of bins in town, Roland replied around 30 are in town. He asked about the fee setting for charities vs for profit. Roland noted that this was not a way to get revenue, it will require time to bring and keep these in compliance with the Bylaw.

Mr. Clough noted we could have them removed at the bin owner's expense. He questioned Roland about the follow-up and that the fee is calendar year.

Mr. Gowing asked about calendar year and are we offering a pro-rated fee. It was also noted that the property owners are responsible for these bins and violations.

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SELECTMEN'S BUSINESS

FINANCIAL PLAN FOR COMMUTER PARKING LOT

Doug Halley and Steve Barratt were present and spoke about the plan going forward in a three year fund to keep this stabilized and pay for future expenditures. We now get \$2.50 for meters as well as the residential permits. We have the lowest fares in the area. They will need to repave the parking lot putting in curbing and fixing the lighting. They will have elevator maintenance and parking lot care which will come out of FY15 monies. We need to rebuild the monies needed to conduct the maintenance issues. They recommend an increase beginning July 1st 2014 from \$2.50 to \$4.00 and \$50.00 to \$75.00 (residents) and these would be similar to fees along the Fitchburg line. 2015 rates go from \$4.00 to \$5.00 and \$75.00 to \$100.00. This plan will increase in FY16 and will begin to stabilize at \$180,000/yr.

Mr. Gowing asked when we repave to get some more spaces by having some nose in parking around the perimeter. He asked about open spaces and preset some spaces for residents.

Ms. Harting-Barrat said the residents need more parking and cannot park and get on the express train. They have asked for more spaces for Acton residents.

Franny Osmond commented on resident and non-resident use of the lot. She spoke about the Minuteman users are walking to the shuttle. She said they need a fixed route for the north side of the town.

Mr. Clough asked about rail shuttle revenue.

Dave Martin spoke about the bike lockers and they can be put in now as they are ready. He spoke about the bike trail with MBTA and leasing the Montorri lot, and asked who would pay for the paving about the spread sheet and noted the police cruisers on the sheet and expenses. Doug said that we will be paying for new meters and several items that will need to be in place and 2 cruisers to be paid out of this fund this year.

RIGHT OF FIRST REFUSAL, O'NEAL FAMILY TRUST, 193 NEWTOWN ROAD

Mr. Clough - Moved to not to exercise its right of first refusal. Mr. Gowing – second. UNANIMOUS VOTE

BETSY BALL CHARITY FUND SCHOLARSHIPS

Steve Barrett spoke about the will and uses allowed. He felt that we need to reserve monies for deserving medical uses for those in need of medical or surgical help. He said he would like to come forward with a list of needy citizens and wanted a work group created to look into this situation. He noted in FY 09-11 the Board authorized \$12,000 in FY12 for scholarships from the Betsy Ball Fund. He has offered the school 2 scholarships at this point at \$500 apiece.

Ms. Harting-Barrat noted we could have used these for the needy that use the nursing services. She wanted to reach out and ask Laura and the nursing service about the need for medical care for citizens in Acton.

Mr. Sonner asked about the will and asked about the income for expenditure. We can only spend the interest not the principal.

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Mr. Barrat said we could put in two \$500.00 scholarships at this time. Mr. Gowing spoke about HIPPA regulations and the sharing of information with regard to medical need.

Mr. Sonner – Moved to authorize the formation of a committee to move ahead to find deserving people that may require funds as outlined in the Will. Mr. Gowing – second UNANIMOUS VOTE

Mr. Sonner – Moved to authorize the award of 2 \$500.00 Grants. Mr. Gowing – second. UNANIMOUS VOTE

ACHC AUTHORIZE TOWN MANAGER TO SIGN OFF ON CAPITAL IMPROVEMENTS TO AFFORDABLE HOUSING UNITS

Ms. Harting-Barrat discussed the need for the Town Manager to sign off on capital improvements.

Ms. Harting-Barrat - Moved to allow the Town Manager to sign off on these requests. Ms. Adachi – second. UNANIMOUS VOTE

Mr. Sonner asked about the threshold of how much money that can be approved by the Town Manager. Mr. Sonner felt comfortable at \$50,000. Mr. Clough said \$10,000. Ms. Adachi noted that it is subject to review and there are limitations of what can be done in the deed restrictions.

Mr. Sonner asked that the Manager let the board know of any item he signs off on.

Ms. Harting-Barrat wanted to approve this application and come in after town meeting to discuss standards.

OLD MILL DEVELOPMENT TRUST, SITE PLAN #7/6/11-433, 65 POWDER MILL ROAD AND 40 SUDBURY ROAD – REQUEST FOR SITE PLAN WITHDRAWAL

Mr. Ledoux asked that the Board support the withdrawal of this site plan.

Ms. Adachi - Move to rescind the vote made at the last meeting and to accept the withdrawal request of site plan 7/6/11-433 without prejudice. Mr. Gowing – second. UNANIMOUS VOTE

SELECTMEN'S REPORTS

Mr. Sonner - 2020 focus is still on Kelley's Corner and presentation of capital that will go to Town Meeting.

Mr. Clough – Asked about Special Town Meeting and possibility of bringing additional issues for inclusion. Fincom has been reviewing the warrant and taking positions. He discussed OPEB issues. They will need to talk more about services that money will be needed for OPEB such as school programs. He briefly discussed employee contributions. They spoke about bonding and they are still discussing it as a committee.

Ms. Adachi – Water District; she does not get to attend because of BOS schedule. She noted they are having their annual meeting and a race for the Water Commissioners. Spoke about STAR program.

Mr. Gowing – RTAC – Continued discussion about the Governor's transportation budget. Discussion of a North/South rail connection in Boston connecting North and South Stations for \$4-\$8 billion.

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Legislative Breakfast – The MMA held its spring legislative breakfast here in Acton noting their key priorities: the fiscal year 14 budget, transportation reform, and OPEB. The meeting was also attended by Steve Ledoux, Janet Adachi, Pam Harting-Barrat and Dave Clough. Legislators Atkins and Eldridge were also in attendance.

STAR awards – Star awards were held last Thursday and the main focus of the evening was to congratulate our own Christine Joyce on her 40th anniversary. Many other attendees who had achieved over 20 years and over 30 years were also fêted.

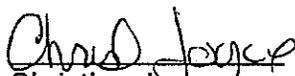
HDC- The district heard two proposals on a property located at 603 Mass. Avenue by potential buyers. They discussed the terms that are ending this June (Kathy Acerbo-Bachmann, who hopes to renew and Michaela Moran who, after 20 years, is taking a break). They are searching for new members.

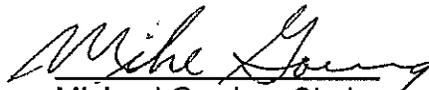
Ms. Harting-Barrat – thanked the board and Steve for the last year of help and guidance. Planning is working on bylaws and they will be cleaner when brought to Town Meeting

CONSENT

Mr. Gowing - Moved to approve the Consent agenda - Mr. Sonner - second. UNANIMOUS VOTE

Adjourned 9:00 p.m.


Christine Joyce
Recording Secty


Michael Gowing, Clerk
4/22/13
Date

BOARD OF SELECTMEN & SEWER COMMISSIONERS'
MEETING AGENDA

Francis Faulkner Hearing Room

March 18, 2013

7:00 PM

I. CITIZENS' CONCERNS

II. PUBLIC HEARINGS AND APPOINTMENTS

1. 7:05 CHAIRMAN'S UPDATE/OPERATIONAL MINUTE

The Chair will briefly update the Board -The Town Manager will provide a brief report

2. 7:15 TOWN MEETING UPDATE

Presentation from Town Planner re: Donation Bin Article

SELECTMEN'S BUSINESS

3. FINANCIAL PLAN FOR COMMUTER PARKING LOT

Enclosed please find materials in the subject regard

4. RIGHT OF FIRST REFUSAL (61B RECREATION), O'NEIL FAMILY TRUST, LAND LOCATED IN ACTON AND LITTLETON, 3.96 ACRES IDENTIFIED AS 193 NEWTOWN ROAD, ACTON

Enclosed please find materials in the subject regard

5. BETSY BALL CHARITY FUND SCHOLARSHIP DONATION OF TWO GRANTS IN THE AMOUNT OF \$500.00 EACH

Enclosed please find materials in the subject regard

6. ACHC REQUEST TO AUTHORIZE THE TOWN MANAGER TO SIGN OFF ON REQUESTS FOR CAPITAL IMPROVEMENTS ON AFFORDABLE HOUSING UNITS

Enclosed please find materials in the subject regard

7. REQUEST FOR SITE PLAN WITHDRAWAL, #7/6/20-433, 40 SUDBURY ROAD A/K/A 65 POWDER MILL ROAD

Enclosed please find materials in the subject regard

SELECTMEN'S REPORTS

III. CONSENT AGENDA

8. **ACCEPT BOARD OF SELECTMEN'S MINUTES OF JANUARY 5, 2013 AND REGULAR AND EXECUTIVE SESSION OF FEBRUARY 25, 2013**
Enclosed Please find materials in the subject regard
9. **NOTICE OF SPECIAL STATE PRIMARIES VOTING ANNOUNCEMENT**
Enclosed please find materials in the subject regard
10. **CONFIDENTIAL REFINANCE OF MORTGAGE ON AN AFFORDABLE HOUSING UNIT – PROSPECT STREET**
Enclosed please find materials in the subject regard
11. **APPOINT DEENA A. FERRARA AS REGISTER OF VOTERS**
Enclosed please find materials in the subject regard
12. **REQUEST FOR FEE WAIVER, ACTON 5K ROAD RACE AT NARA**
Enclosed please find materials in the subject regard
13. **EMPLOYEE OF THE YEAR AND PUBLIC SAFETY EMPLOYEE OF THE YEAR**
Enclosed please find materials in the subject regard

IV. EXECUTIVE SESSION

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete agenda

APRIL 1 - PRE-TOWN MEETING

FACULTY DINING ROOM ABRHS
6:00 p.m.

APRIL 22

Panera Bread – Site Plan
252 Main Street
Wedgewood Realty Trust, Site plan 20 Main
Street Continuation from 3/11/13

APRIL 2 – PRE-TOWN MEETING

FACULTY DINING ROOM ABRHS
6:00 p.m Orange Leaf Frozen Yogurt
Common Victualler License, 255 Main Street

BOARD REORGANIZATION

PENDING MINUTES

May 21, 2013 (on agenda for 4/22)
March 11, 2013

**PENDING COMMITTEE
APPOINTMENTS**

Doris Lillie- sent to VCC 1/28 for review –various

Lara Plaskon sent to VCC 2/26, ACHC –no openings on ACHC, but will be interested when an opening becomes avail, will work with Nancy Tavernier to have her attend to observe ACHC Meetings.

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<input type="checkbox"/>	Type	Title	Owner	Edited	Size	Actions
<input type="checkbox"/>		010 Agenda, Board of Selectmen, March 18, 2013 Scanned with FlowPort '2013 Meeting Week Cover Sheet' Cover Sheet	admin	03/15/13	110 KB	
<input type="checkbox"/>		015 (3) Commuter Lot Fund Scanned with FlowPort '2013 Meeting Week Cover Sheet' Cover Sheet	admin	03/15/13	47 KB	
<input type="checkbox"/>		020 (4) O'Neal Family Trust Request to remove property from Recreation Clause Scanned with FlowPort '2013 Meeting Week Cover Sheet' Cover Sheet	admin	03/15/13	1 MB	
<input type="checkbox"/>		030 (5) Betsy Ball Trust Fund Scanned with FlowPort '2013 Meeting Week Cover Sheet' Cover Sheet	admin	03/15/13	262 KB	
<input type="checkbox"/>		040 (6) Authorization Request to Allow the Town Manager to Sign Off on Refinance, Affordable LIP Units Scanned with FlowPort '2013 Meeting Week Cover Sheet' Cover Sheet	admin	03/15/13	111 KB	
<input type="checkbox"/>		050 (8) Minutes, Board of Selectmen, January 5 and February 25 Regular and Executive Session Scanned with FlowPort '2013 Meeting Week Cover Sheet' Cover Sheet	admin	03/15/13	3 MB	
<input type="checkbox"/>		060 (7) Site Plan Request for Withdrawal, #7/6/20-433 Scanned with FlowPort '2013 Meeting Week Cover Sheet' Cover Sheet	admin	03/15/13	179 KB	
<input type="checkbox"/>		070 (9) Notice of Special State Primaries Scanned with FlowPort '2013 Meeting Week Cover Sheet' Cover Sheet	admin	03/15/13	49 KB	
<input type="checkbox"/>		080 (11) Request to Appoint Deena Ferrara as Registrar of Voters Scanned with FlowPort '2013 Meeting Week Cover Sheet' Cover Sheet	admin	03/15/13	31 KB	
		090 (12) Request for A Fee Waiver,	admin	03/15/13	379	

-  **NARA Park 5k Race Beginnig at NARA** KB     ▼
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-  **100 (13) Employee of the Year and Public Safety Employee of the Year** admin 03/15/13 110 KB     ▼
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