

Final

R L U L U V L D
APR 23 2013

TOWN CLERK, ACTON

BOARD OF SELECTMEN AND SEWER COMMISSIONERS' MEETING

May 21, 2012

Acton Town Hall

Francis Faulkner Hearing Room 7:00 p.m.

Present: Ms. Adachi, Mr. Clough, Mr. Sonner and Town Manager Ledoux, Recording Secretary; Christine Joyce. The meeting was televised

CITIZENS' CONCERNS

None

CHAIRMAN'S UPDATE & OPERATIONAL MINUTE

Ms. Adachi spoke about the Town Manager's new blog. Several Selectmen attended Solar unveiling at Gould's Plaza. They also attended the ribbon cutting at TD BANK. Mr. Gowing will be speaking on behalf of the Board at Memorial Day Celebrations. Council on Aging honoring volunteers May 31st. Graduation is coming up and noted she would attend and also hand out the scholarships.

Mr. Ledoux appointed Patrick Futterer as the new Fire Chief today. Pat tested the highest in the assessment process. He should be here on June 18th. Mr. Ledoux launched a Town Manager's blog today and thanked Kaitlin Downer for all her help in setting this up. Transfer Station will now be taking hard drives to be shredded for 10 dollars. Mr. Ledoux noted that Highway Supt. Russell Robinson will retire once a replacement is found. Police Officer Paul Cogan retired after 37 years on the department. Architectural Access Board will be sending a letter in which they are giving Mr. Berger 9 months to install the elevator and to upgrade the bathrooms Exchange Hall. Mr. Ledoux noted that a major movie will be filmed in Acton at a house in South Acton. This house is to be Kate's characters' house and they also will be filmed at the Senior Center as her character is a dance instructor for the elderly. Mr. Ledoux noted the Thursday evening meeting regarding regional dispatch in Sudbury Library at 7:00. Support letter of thanks for placement of the Bruce Freeman Trail on the TIP. Mr. Clough- Moved to support the letter. Mr. Sonner- second UNANIMOUS VOTE

PUBLIC HEARINGS & APPOINTMENTS

REGIONAL HOUSING SERVICES AMENDMENT TO INCLUDE ACTON

Ms. Rust gave an overview of the Regional Housing Service and amendment to include Acton. (copy attached) Ms. Adachi asked about our allocation and

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adjustments that may be needed. They will be following the hours and work and will be given a break of 5 hours.

Mr. Clough asked about how the work will be handled with regard to Nancy Tavernier. They will support and help her. ACHC will still deal with policies and affordable housing. The monitoring piece is very important and will add credibility to know that the units are still affordable and other required reviews have been made.

Mr. Sonner asked about saving time and are there savings in other Town Departments? He also asked about other regional services. They are the only ones at this time and others are looking at their models. Mr. Sonner -Moved to sign the agreement. Mr. Clough – second. UNANIMOUS VOTE

SELECTMEN'S BUSINESS

NATIONAL GRID – GAS LINE IN WOODCHESTER DRIVE

Dennis Regan Representative of National Grid was before the board requesting to install 35 feet of gas line in Woodchester Drive. Mr. Sonner - Move to approve. Mr. Clough – second UNANIMOUS VOTE

MBTA SOUTH ACTON HOURS OF CONSTRUCTION

Mr. Ledoux gave an update on the hours of construction and suggestions on construction hours. They want 16 hour days and weekend work. Since it is a residential area the board entertained beginning construction 7 am and no later than 9 pm Monday - Saturday.

Mr. Sonner said he was a resident of that area. He asked if we could control the MBTA work if they did not want cooperate. Mr. Ledoux said that we have no bylaw regarding work hours. Mr. Clough asked about hours of the day that they would propose.

In response to a question about the contractor working two sites at once, David Martin noted they did not feel the construction contractor would be working two towns at once.

Mr. Clough spoke about excessive lighting used at construction sites.

Ms. Adachi noted that if we would shorten the day it would take longer. Residents of 57 Maple Street said they wanted answers to the Board's questions this evening and asked about who would be monitoring this situation.

Clare Siska, 14 Stow Street. We do know the MBTA has given us extra millions for this project and would not want to put too many restrictions on this project as the MBTA is paying for it. She agreed there will be inconvenience to the south side.

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Roland spoke about the hours, lighting can be controlled by umbrellas. He noted that not all work is noisy and could be managed. We need to continue a good working relationship with MBTA. Ms. Adachi asked that someone be able to address issues from the residents at the Town level.

Mr. Ledoux will write Paul Hadley to get hours of construction and answers to the questions the board and residents asked. He will bring it back to the next meeting for continued discussion.

BOARD LIAISON ASSIGNMENT DISCUSSION

Hold off until next meeting

NAMING OF MIRACLE FIELD

Mr. Ledoux spoke about the gift of \$100,000 the Miracle Field organizers got from the Steinberg-Lalli Charitable Foundation. Mr. Steinberg has requested that the field be named after Mr. Lalli. Mr. Ledoux feels that the alteration to the policy made by counsel would be something the Board could support. He recommends we change the policy and accept the amended policy. Ms. Adachi – Moved to amend the Naming of Town Facilities to reflect the changes made by counsel and accept the new version, and that the Field be named the “The Joseph Lalli Miracle Field”. Mr. Sonner – second. UNANIMOUS VOTE

TOWN WIDE IDENTITY THEFT POLICY

Mr. Ledoux noted that we have a policy which has been drafted by Town Counsel. He noted that counsel has been working on this for some time. It will be a document that changes to address changes and modifications as they occur. The Board will review them. Motion read by Ms. Adachi (Attach Motion to Minutes). Mr. Sonner – second UNANIMOUS VOTE

ACTON 2020 IMPLEMENTATION COMMITTEE MISSION STATEMENT

Mr. Sonner gave an overview of phase II which has been approved by the Planning Board. Phase III is the implementation portion. They will need to get new members on board and get going with the task of Phase III. Currently, they have four members who are willing to remain on for phase III, there will be 7 full time members and two associates so we will have to fill out the committee.

He would like the selection process to be as transparent as possible and have VCC interview the members and make recommendations.

Mr. Sonner -Moves to approve the Phase III section of the town master plan, Acton2020 Mr. Clough, second. UNANIMOUS

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REQUEST TO HAVE ENTERTAINMENT AT BEYOND BORDERS TEX MEX, 103 NAGOG SQUARE.

The owner explained his request and felt it would help his business. Mr. Sonner – Moved they approve the Entertainment License. Mr. Clough – second. UNANIMOUS VOTE

SELECTMEN'S REPORTS

Mr. Sonner – Meeting report for GAB they are going to be looking at natural gas and potential increasing the reach to homes. Solarize Mass will be in Acton on Thursday 7:00 to discuss homes in town.

Mr. Clough –EDC – presentation from Franny about transportation they are holding off until they get more information. They discussed recycling bins and what affect it will have on the business owners. He suggested we permit them. Owners of 100 Discovery are looking at having rezoned to retail. He noted that would open it up to a big box taking over which is against the 2020 recommendations.

Ms. Adachi – Discussed ACHC notice. She updated the board on her meeting in Concord regarding the overpass on Route 2. Cory Atkins is assuring that the funding will be there. COD discussion about roles and membership. Conservation wetlands on Anderson property. CPC has sent out award letters. She will be stepping down as their Liaison. Acton Meadows is now before the ZBA.

CONSENT

Holds:

Mr. Sonner #11 – Changed the reference to Article 30 to move not to recommend April 4 should be April 3 add reference to 468 Main Street and Mr. Clough Moved to direct the Town Manager to be sure no monies are expended. Also that Mr. Clough and Mr. Sonner did not sign the January 2011 Budget Session Minutes as they were not on the BOS at that time. These will be voted when the board is at full attendance.

Mr. Clough #14 – Mr. Sonner was not clear on the regulations, they were explained by the Manager, and they are about charges for Ambulance use, and noted it allows us to set our rates which is workable without having a state wide price.

Mr. Clough - #16 - Asked about the Jenks Fund, it was noted the there was not much money again this year. Last year we rolled the interest back into the Gift fund as it was \$500.00. This year we have \$700.00 and that it was felt the splitting of the interest, between the Library Reading program and the camperships would not allow either to be successful. There has been a big need for Campership's from social services and the Doli Ataman Campership organization to place these children as the economy continues to be slow.

Mr. Sonner #30 –Lenox Gift of Plantings on the Town Common

Mr. Sonner – Moved to ask John Murray to coordinate with Municipal Properties. Mr. Clough – second. UNANIMOUS VOTE

Ms. Adachi – Moved to approve the Consent calendar minus the "holds". Mr. Clough – second. UNANIMOUS VOTE

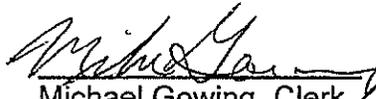
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Mr. Clough – Moved to approve Items held, 11, 14, 16 and 30. Mr. Sonner- second.
UNANIMOUS VOTE

Mr. Sonner – Moved to adjourn - Mr. Clough - Second. UNANIMOUS VOTE

Adjourned 8:55 p.m.


Christine Joyce
Recording Secty


Michael Gowing, Clerk
4/22/13
Date

BOARD OF SELECTMEN & SEWER COMMISSIONERS'

MEETING AGENDA

Francis Faulkner Hearing Room

May 21, 2012

7:00 PM

I. CITIZENS' CONCERNS

II. PUBLIC HEARINGS AND APPOINTMENTS

1. 7:05 CHAIRMAN'S UPDATE/OPERATIONAL MINUTE

The Chair and Town Manager will briefly update the Board

2. 7:15 BETH RUST, REGIONAL HOUSING SERVICES AMENDMENT TO INCLUDE ACTON IN THE AGREEMENT WITH BEDFORD, CONCORD, LEXINGTON, LINCOLN, SUDBURY AND WESTON FOR HOUSING SERVICES

Enclosed please find materials in the subject regard

SELECTMEN'S BUSINESS

3. NATIONAL GRID – GAS LINE IN WOODCHESTER DRIVE

Enclosed please find materials in the subject regard

4. MBTA SOUTH ACTON STATION HOURS OF CONSTRUCTION

Enclosed please find materials in the subject regard

5. BOARD LIAISON ASSIGNMENT DISCUSSION

6. NAMING OF MIRACLE FIELD

Enclosed please find materials in the subject regard

7. TOWN WIDE IDENTITY THEFT POLICY FOR BOARD ADOPTION

Enclosed please find materials in the subject regard

8. ACTON 2020 IMPLEMENTATION COMMITTEE MISSION STATEMENT

Enclosed please find materials in the subject regard

9. REQUEST TO HAVE SOLO GUITARIST, POSSIBLE KARAOKE AND STAND UP COMEDIAN AT BEYOND BORDERS TEX-MEX RESTAURANT, 103 NAGOG SQUARE

Enclosed please find materials in the subject regard

10. SELECTMEN'S REPORTS

III. CONSENT AGENDA

11. ACCEPT REGULAR MINUTES, BOARD OF SELECTMEN, JANUARY 8, 2011, FEBRUARY 29 AND MARCH 26, 2012 AND APRIL 2,3,& 4, 2012

Enclosed please find materials in the subject regard

12. FEE WAIVER REQUEST FOR THE LION'S CLUB TOWN FAIR AT SCHOOL STREET FIELD

Enclosed please find materials in the subject regard

13. ENCLOSED PLEASE FIND MATERIALS REQUIRED TO INITIATE A VICIOUS DOG HEARING BY THE BOARD OF SELECTMEN

Enclosed please find materials in the subject regard

14. LETTER OF SUPPORT TO SENATOR ELDRIDGE FOR H.3917, AMBULANCE SERVICE COSTS

Enclosed please find materials in the subject regard

15. PROCLAMATION OF VOLUNTEER RECOGNITION DAY, COUNCIL ON AGING

Enclosed please find materials in the subject regard

16. JENKS FUND TO HELP MAINTAIN PROGRAMS THAT BENEFIT THE TOWN'S YOUNG PEOPLE

Enclosed please find materials in the subject regard

17. ONE-DAY LIQUOR LICENSE REQUEST, NARA PARK, OLD GOLD RUGBY

Enclosed please find materials in the subject regard

18. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$500.00 from Harvard Pilgrim Health Care to be used to support the Fourth of July Celebration at NARA Park

19. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$2,800.00 from Big Fish Promotions and Kayem Old Time Franks to be used to support the Fourth of July Celebrations at NARA Park

20. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$1,000.00 from an anonymous donor for a classical concert at NARA Park

- 21. ACCEPT GIFT, RECREATION DEPARTMENT**
Enclosed please find a gift of \$1,000.00 from the Steinberg-Lalli Charitable Foundation for a classical concert at NARA Park
- 22. ACCEPT GIFT, RECREATION DEPARTMENT**
Enclosed please find gift of \$1,500.00 from Enterprise Savings Bank to be used to support various 2012 Summer Concerts and Events at NARA Park
- 23. ACCEPT GIFT, RECREATION DEPARTMENT**
Enclosed please find a gift of \$1,500.00 from Emerson Hospital to be used to support the Summer Concert Series at NARA Park
- 24. ACCEPT GIFT, RECREATION DEPARTMENT**
Enclosed please find a gift of \$607.19 from various contributors to be used for the Goward Field Project
- 25. ACCEPT GIFT, RECREATION DEPARTMENT**
Enclosed please find a gift of \$100.00 from North Acton Dental to be used to support the 2012 Concert Series at NARA Park
- 26. ACCEPT GIFT, RECREATION DEPARTMENT**
Enclosed please find a gift of \$30.00 from Trader Joe's to support the India event to be used as door prize at the event
- 27. ACCEPT GIFT, RECREATION DEPARTMENT**
Enclosed please find a gift of \$75.00 from Not Your Average Joe's to support the India Event to used as door prize at the event
- 28. ACCEPT GIFT, NURSING DEPARTMENT**
Enclosed please find a gift of \$120,000 from the Steinberg-Lalli Charitable Foundation to be paid in three annual installments of \$40,000 in fiscal years, 2013, 2014, 2015 to support the services provided by the Acton Nursing Service for Acton Residents requiring care
- 29. ACCEPT GIFT, NURSING DEPARTMENT**
Enclosed please find a gift of \$60.00 received from Mildred Walters and Mr. & Mrs. Farnsworth, Jr. to be used by the Nursing Service
- 30. ACCEPT GIFT, VETERANS MEMORIAL COMMITTEE**
Enclosed please find a gift valued at \$2,450.00 from Lenox Landscaping to be installed/planted at the Veteran's Memorial site on the common
- 31. ACCEPT GIFT, PLANNING DEPARTMENT**
Enclosed please find a gift of \$2,000.00 from Robbins Brook Housing Element, to be used for Community Housing Program Fund

32. ONE DAY LIQUOR LICENSE, NARA PARK SMALL COMPANY PICNIC

Enclosed please find materials in the subject regard

33. DISPOSAL OF OBSOLETE MATERIALS – MEMORIAL LIBRARY

Enclosed please find materials in the subject regard

IV EXECUTIVE SESSION

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete agenda.

JUNE 4

JUNE 18

Board and Committee Reappointments

Town Manager Review

National Grid – Main Street

Mary's Brook Presentation

Dog Hearing- Jessica Boutin, 263 Arlington St.

"Spike" Jack Russell breed

ADDITIONAL INFORMATION

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete

PENDING MINUTES

March 12 -JA

April 23 - MG

May 7 - MG

PENDING COMMITTEE APPOINTMENTS

Linda Mayer – ABCC sent to VCC

Sunanda Sahay – ABCC sent to VCC

Lawrence Kenah – Transportation, Design Review Board, Cable, Conservation or Recreation Commission – sent to VCC
Marion Maxwell – COA –sent to VCC

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<input type="checkbox"/>	Type	Title	Owner	Edited	Size	Actions
<input type="checkbox"/>		010 Agenda, Board of Selectmen, May 21, 2012 Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	05/18/12	192 KB	    ▾
<input type="checkbox"/>		020 (2a) Regional Housing Services Office, Presentation Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	05/18/12	2 MB	    ▾
<input type="checkbox"/>		030 (2b) Regional Housing Service Agreement Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	05/18/12	425 KB	    ▾
<input type="checkbox"/>		040 (2c) Regional Housing Service, Amendment Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	05/18/12	175 KB	    ▾
<input type="checkbox"/>		050 (3) National Grid Gas Main Petition, Woodchester Drive Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	05/18/12	247 KB	    ▾
<input type="checkbox"/>		060 (4) South Acton Station Construction Schedule Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	05/18/12	255 KB	    ▾
<input type="checkbox"/>		070 (6) Naming of Miracle Field Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	05/18/12	437 KB	    ▾
<input type="checkbox"/>		075 (7) Town Wide Identity Theft Policy Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	05/18/12	44 KB	    ▾
<input type="checkbox"/>		080 (8) Acton 2020 Implentation Committee Mission Statement Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	05/18/12	118 KB	    ▾
<input type="checkbox"/>		090 (9) Request for Entertainment, Beyond Borders Tex-Mex Rest., 103 Nagog Square	admin	05/18/12	326 KB	    ▾

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<input type="checkbox"/>		300 (31) Accept Gift, Planning Department Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	05/18/12	45 KB					
<input type="checkbox"/>		310 (32) One Day Liquor License, NARA Park Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	05/18/12	60 KB					
<input type="checkbox"/>		320 (33) Disposal of Obsolete Materials, Memorial Library Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	05/18/12	40 KB					

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<input type="checkbox"/>		100 (11) Accept Minutes, Board of Selectmen	admin	05/18/12	1 MB					
		Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet								
<input type="checkbox"/>		110 (12) Fee Waiver Request, Lion's Club Town Fair	admin	05/18/12	683 KB					
		Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet								
<input type="checkbox"/>		120 (13) Vicious Dog Hearing	admin	05/18/12	148 KB					
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<input type="checkbox"/>		130 (14) Letter to Support House 3917, Ambulance Service Costs	admin	05/18/12	127 KB					
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<input type="checkbox"/>		140 (15) Proclamation, Volunteer Recognition Day, Council on Aging	admin	05/18/12	37 KB					
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<input type="checkbox"/>		150 (16) Jenk's Fund Allocation	admin	05/18/12	73 KB					
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Motion Regarding Town Identity Theft Policy

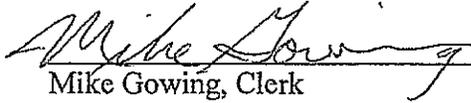
Board of Selectmen's Meeting

Ms. Janet Adachi, moves that the Board vote as follows: The Town of Acton adopts the Identity Theft Prevention and Detection and Red Flags Compliance Policy dated May 21, 2012 in order to help protect residents, employees, customers, contractors, and the Town from damages related to the loss or misuse of personal and identifying information and to assist in the Town's compliance with the FTC's Red Flags Rule, M.G.L. c. 93H, and other applicable laws and regulations.

So Moved by Selectman Ms. Adachi
Seconded by Selectman Mr. Sonner
Record of Vote:

Selectman	Yes	No	Abstaining	Taking No Part
Mike Gowing				✓
Janet K. Adachi	✓			
Pamela A. Harting-Barrat				✓
John Sonner	✓			
David Clough	✓			

The foregoing is an accurate record of the proceedings of the Acton Board of Selectmen on May 21, 2012.


Mike Gowing, Clerk