

Acton 2020 Implementation Committee ~ Minutes

April 24, 2013, 7:00 pm
Town Hall, Rm 204

RECEIVED
MAY 23 2013

TOWN CLERK, ACTON

Attending: Mike Shailer, Charlie Mercier, Kat Hudson, Celia Kent (minutes-taker), Bruce Forman, Bonnie Nothern, Eric Solomon, Andy Brockway, Vicke Wallin, Marion Maxwell (COA liaison), Kristen Domurad-Guichard (Planning Dept), John Sonner (BofS liaison)

1. Introductions

The committee welcomed several new potential members

2. 2020 Plan Review - Review High Priority and 2nd Highest priority lists

It would be helpful if we eventually have each Goal section assigned to one or two committee members to review, reassess priorities, edit where necessary, and keep track of progress. Priority projects will each need an action plan.

Action Item: Everyone review the goals and priority action items before next meeting. Consider what areas you'd like to be responsible for.

3. Kelley's Corner

- a. KC Committee or Sub-committee. John S suggests that we establish a separate committee to take on the Kelley's Corner work. The committee could be responsible to report back to the 2020 Committee. If it is a sub-committee, then it could only include 2020 members whereas a separate committee could include members from other relevant committees and others whose interest just lies with Kelley's Corner. There was general agreement, but some concern that we not dilute the influence of 2020. Some members or potential members of 2020 might choose to join the Kelley's Corner Committee and not remain on the 2020 Committee.

The Kelley's Corner Committee should be in place for consultant interviews

Action Item: Consider how we should structure the Kelley's Corner Committee. What professional skills or Acton experience would be helpful? Should the chair be a 2020 committee member? What should the committee be called? (are we willing to default to KC Committee?)

b. RFP process – list of committees to review draft:

- Design Review Board
- Economic Development Committee
- Finance Committee member (ask for a delegate)
- Water Resources Advisory Ctee
- Relevant town staff (e.g. Corey York, Engineering)

We began to discuss other stakeholders to engage once the project gets underway (in addition to the adjacent neighborhood, property and business owners). List would

include some group related to the Schools and Green Acton or the Green Advisory Group.

We may want to approach other Towns who've gone through a similar project to discuss lessons learned.

4. Administrative Updates

a. Created contact list

b. Discuss committee chair role and membership. No current member volunteered to be chair. So for now, the Committee does not have a chair. Kat will prepare agendas and facilitate committee meetings for the time being.

Once we finalize the Kelley's Corner structure, it might make sense for 2020 to shift to monthly meetings. Smaller groups (not representing a quorum) could take on certain projects and report back.