

RECEIVED
JUN 13 2013

Acton 2020 Committee

MINUTES

05/22/2013

7:30PM-10:00PM

TOWN CLERK, ACTON
ACTON TOWN HALL ROOM 204

ACTING CHAIR	Kat Hudson
NOTE TAKER	Michael Shailer
ATTENDEES	Celia Kent, Michael Shailer, John Sonner, Kat Hudson, Kristen Domurad-Guichard, Marion Maxwell, Bruce Forman, Eric Solomon, Bonny Nothern, Charlie Mercier

Action Items

- 1) Kristen will edit April 10 minutes
- 2) Roland and Kristen will printout materials to facilitate working session at next meeting
- 3) Roland/Kristen and Andy and Kat will meet and pre-sort action items for next meeting
- 4) Kat will reply and coordinate with Dylan
- 5) John will reach out to Finance committee, open space, for liasons

Notes

- I. Review of the April 10, 2013 and April 24, 2013 Minutes
 - a. Minutes approved with minor edits
 - b. Kristen will edit April 10 minutes
- II. West Acton Village residential zoning study request
 - a. Celia presented
 - b. Development proposal triggered concern on Windsor Ave.
 - i. 2 duplexes – 2600 sq. ft. on empty lot
 1. Not in historic district
 - ii. 3 duplexes in Historic district
 1. Historic district implications
 - iii. Triggered West Acton plan review and zoning
 - c. Want to put a one year moratorium on West Acton
 - d. Discussed backstory and difficulties of planning
 - i. Open space, concentrating growth, fear of change
 - ii. Want to learn from
 - iii. Lesson for goals of Acton2020, centers plan
- III. Acton 2020 Committee Membership & Structure
 - a. Celia and Mike will be stepping down
 - b. Eric and Bruce will be on next BoS agenda for appointment
- IV. Kelley's Corner
 - a. Kat proposed bi-weekly structure
 - i. Alternate between Kelley's Corner and Acton2020 focus
 - b. Roland – volunteer time should be considered
 - i. As heats up will probably need frequency more than once a month
- V. Acton 2020 Plan
 - a. Eric shared thoughts on preferences and action items
 - i. West Acton sewers, sewers strategy, transportation
 - b. Kat reviewed areas to kick-off

- i. Key centers plan
 - ii. Planning economic staff proposal
 - iii. Key centers plans are documented. Need to review contents and what has happened.
 - iv. Kelley's Corner Business association
 - v. Zero waste committee creation
 - vi. Create technology committee
 - vii. Create playground committee
 - viii. Open Space Planning – Strategic
 - ix. Morrison Farm support
 - c. Bonny – Kelley's corner interested
 - d. Andy discussed thoughts on physical framework plan and strategy
 - i. Physical notion of developing cores
 - ii. Plan has a core shape of how to influence future
 - 1. Guide growth
 - iii. Preserve open spaces, TDR, develops centers, develop centers that are walkable, sustainable, and environmentally conscious.
 - iv. Redirecting development from outlining area, (preserve) to centers
 - v. How to get centers right?
 - vi. Will need to do similar process to Kelley's Corner for other centers
 - vii. Look at Action items and organize, prioritize
 - viii. Items may need to happen in certain order
 - ix. John highlighted 3 means to Track, launch, do
 - x. Roland mentioned visualization of concepts
 - xi. Next meeting will be a working session
 - 1. Focus on high priority and ripe apples
 - 2. Roland and Kristen will have printout and materials to facilitate organization
 - 3. Goal to define physical, non-physical, not sure
 - 4. Roadmap highlights core
 - 5. Roland/Kristen and Andy and Kat will assist with pre-sorting
 - a. Roland will coordinate scheduling of meeting
- VI. Acton 2020 Public Outreach & Social Media
- VII. UMASS Lowell Political Science Dept. Survey
- a. Want town input on town questions
 - b. Email planning department and/or Roland for input on possible questions to be included in the survey
- VIII. Administrative Updates
- a. Dylan relationship – Kat will reply and coordinate with Dylan
 - b. Discuss how website will be maintained
 - c. Update on economic development – \$5000 for self-assessment test
 - i. How compare to other towns
 - ii. What effects large and small business development
 - d. TAP – technical assistance panel – Boston urban Land institute –
 - i. Walkthrough for similar pro Kelley's Corner

- ii. Have done after vendor selection and planning started
- e. Roland updated on open space conference
 - i. Special permits still used for PCRC Development
 - ii. How can CPA funds be used
 - iii. Can CPA funds be used to purchase development rights?
 - iv. Will restart conversation with DUR
- f. John will reach out to Finance committee, open space, for liasons