

RECEIVED
JUL 19 2013

D

ACTON COMMUNITY HOUSING CORPORATION

Minutes Tuesday, June 18, 2013

Room 126 Acton Town Hall

TOWN CLERK, ACTON

TOWN CLERK, ACTON

Pursuant to notice given a Regular Meeting of the Acton Community Housing Corporation (ACHC) was held on June 18, 2013 at 7:00 PM in room 126 of the Acton Town Hall. Present and constituting a Quorum for the purpose of conducting business were members Nancy Tavernier, Bernice Baran, Dan Buckley, Lara Plaskon, Jennifer Patenaude, Bob Van Meter and Corrina Roman-Kreuze.

- I. Minutes from meeting on May 02, 2013 were approved; all voted in favor.
- II. Financial Report: Jennifer provided a Financial Update:

Checking Account May Balance	876.03
Deposit	3,000.00
Expense MHP Conference	75.00
Ending Balance	3,801.03
Money Market Account May Balance	126,988.49
Interest	11.36
Housing Authority Landscape	20,000.00
Ending Balance	106,999.85

- III. Election of Officers: Nomination for Nancy Tavernier as Chair and Bob Van Meter as Vice Chair. Nomination for Co-Clerk to be a rotating position between Bernice Baran, Lara Plaskon and Corrina Roman-Kreuze. Nomination for Jennifer Patenaude as Treasurer. All voted in favor of the slate of officers.
- IV. Committee reviewed Ellsworth Village material for timed appointment with Planning Board.
- V. Timed appointment with Planning Board at 7:45: Nancy provided an overview of senior affordable unit and pricing options for developer to reimburse Town if the unit does not sell and is sold at market rate. After discussion, it appears that there needs to be a formula developed with how to handle this going forward. Planning board will look into adopting a formula that provides for a comparable, offsite affordable unit.

- VI. Capital improvement request for Hot Water Heater replacement. Committee discussed if this is eligible, it was determined that it was. Bernice moved that we provide \$800.00 towards this improvement, Bob seconded and all voted in favor.
- VII. Updates:
- a. AHA - Request for ACHC to fund the gap between CPC grant and actual cost for siding. Gap estimated to be 60K. There was a motion to authorize Nancy to request expenditure from BOS from the Concord Mews Gift Fund. Corrina, Nancy, Bob, Dan and Corrina voted in favor; Bernice abstained.
 - b. RHSO (Beth Rust) Can Beth assist ACHC and Planning Board in determining formula for developers who cannot find buyers for affordable units?
- VIII. Old Business:
West Acton parcel under Purchase and Sale agreement.

The meeting was adjourned at 8:50PM

Next Meeting: July 18, 2013 7:00 PM

Statement of Documents used for this meeting:

Agenda June 18, 2013
Minutes of May 2, 2013
Memo to Planning Department: ACHC recommendations for Ellsworth Village March 29, 2013
Comparable Real Estate information for Planning Board discussion
Capital Improvement Request
Acton Affordable Rental Housing Directory
Email communication from Steve Steinberg