



Acton 2020 Committee
Minutes
September 5, 2012 – 7:00 PM
Acton Town Hall, Room 204

Attendees:

Members:

1. Margaret Busse
2. Charlie Mercier
3. Celia Kent
4. Sahana Purohit
5. John Sonner

Residents:

6. Jenifer Nelson
7. Kat Hudson
8. Jamie Watt
9. Julie Weir

Staff:

10. Roland Bartl, Planning Director
11. Kristen Domurad-Guichard, Assistant Planner

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- I. Welcome and introductions [7:00-7:20]
- II. Review overall process and accomplishments of Acton 2020, including website review [7:20-8:10]
 - Margret reviewed the action2020 website to the visitors.
 - We reviewed the 2020 timeline and the different priority levels and the "ripe apples".
 - Reviewed the executive summary
 - TDR: Roland said that they spoke to the State to use CPA money to buy land to use it as TDR land that can be used in future TDR transfers. The request is in process, and he expects an answer within 3-6 months.
- III. Discuss Phase III Implementation Committee [8:10-8:35]
 - Current status of plan (including Massworks grant application)
 - Roland reviewed the sidewalk implementation plan for Kelly's corner, which is an example of the 2020 plan in action.
 - We don't expect to receive funding this year.
 - Work in this area is complicated as Mass DOT owns the highway, but MASS Works would give us the grant money.

- We need to find the money to create the 25% design. Once we complete that, we can look at getting Mass Works grant money.
- Composition & Charge from Board of Selectman
 - Margret reviewed the charge
 - Discussed what staffing we would need and the differences between the different positions.
 - We discussed the open meeting law
- Expectations/commitments
 - We are thinking that we would meet every other week.
 - This might need to change one way or another as time goes by.
 - John pointed out that it might be less (maybe once a month) because of the splinter groups that we might want to branch off

IV. Agree on next steps [8:35-9:00]

- Committee leadership
 - Margaret will still be the liaison
 - Margaret offered to be the Acting Chair until a permanent person is found
 - It was voted on and was unanimous
 - Discussed how Roland and the facility department are involved with the group
- New members
 - We went over the process for applying to be a committee member
 - Everyone needs to go through the VCC committee to become committee members.
- Next meetings
 - We went over what days were best for us, and at the time, Wednesday seemed to be the best.
 - Next meeting will be on Wednesday the 26th
- First tasks of new committee
 - Will wait till next meeting to plan this out

Acton 2020 Committee Meeting Minutes

Wednesday, October 13th 2010

Time: 7:00 PM

Attendees: Jim Purdy and Daphne Politis from Planners Collaborative, Kristin Alexander, Margaret Busse, Celia Kent, Jim Snyder Grant, Sahana Purohit

1. Update by Leigh Davis Honn on refreshments. A letter was sent to all businesses in Acton welcoming their participation in the upcoming workshop on October 20th and asking for their support in form of donations for door prizes.
A new company in town – “Hostess Catering” has agreed to provide all the refreshments for the workshop including paper products.
2. Minutes approved by Margaret.
3. Jim Purdy presented the power point presentation by Planners Collaborative to be presented on the October 20th workshop.
Clarifications were sought regarding data. Was decided that PC would incorporate more data and comparison of data from a few neighboring towns.
Have more charts/ graphs than figures for easy understanding.
4. Review of Agenda for the workshop. – No changes from what was discussed from the last meeting.
5. Plan/Set up for the workshop-
 - All committee members to meet at 5:30.
 - Same assignments to all members from last week’s meeting except Dean to be a People Mover as well since refreshments will be handled by Hostess Catering.
 - Facilitators and Scribes to be decided on October 20th
 - We have so far 8 confirmed Facilitators and 2 yet to confirm.
 - Have a Signup sheet for a list of attendees.
 - Have a signup sheet for Volunteer Advisors as well
 - Margaret to welcome participants and will do the introductions.
6. Send out another email which focuses only on the event. Jim to re-do the flyer which will include Hostess Catering.

Meeting adjourned at 10:00 PM

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