

# AGENDA FOR: Meeting of the Cemetery Commissioners

MEETING POSTED: YES

SCHEDULED MEETING DATE: 10/10/2012 TIME: 2:00pm PLACE: Town Hall Room 126

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## OLD BUSINESS:

Review and sign minutes from last meeting.

Soccer field use agreement: Shawn would like to amend the agreement as agreed upon on the 9/6/2012 meeting to: to say that the Cemetery Commission shall be notified of the nature and the scope of any work performed by the Recreation Department or the Soccer Leagues, prior to the commencement of such work.

Sign new soccer field agreement.

## NEW BUSINESS:

Request by Meg Watkins to allow a 2<sup>nd</sup> flush marker for her brothers military service to be placed on SG 37 Section 7 Woodlawn.

Pam Curran, Lot owner of Section 9 Lot 47 Woodlawn called with a request to remove the dead hedge row behind her husband's grave. She stated the shrubs have been dead for more than a year now and she would like them removed and replaced.

Michael LaFoley, owner of Lots 543 & 544 Section 7 Woodlawn, requests an exemption to put a second monument between his two adjoining lots. He would like to place a memorial bench in the space between the two monuments.

RECEIVED  
OCT 15 2012  
TOWN CLERK, ACTON

September 4, 2012

Re-Cemetery Commission, waiver request

Hello,

I am told I must write a waiver request for a second flush marker on the gravesite of my mother who, along with my father, lay in Section 7, lots 37 and 38. It will be for my brother John Franklin Charter who passed away recently, and I will be having Woodlawn Cemetery bury his Urn upon my mother's grave.

My brother was an Air Force Veteran and I have the forms for a 12" x 24" Military marker, which I am in the midst of filling out along with the other necessary paperwork that you require before my brother's Urn can be buried. Unfortunately I do not have my brother's military discharge papers in my possession, so I have requested them in writing from the National Personnel Records Center in St Louis MO., but do not know how long it will take to get them back. I need the information contained in them in order to receive the military plaque.

In the meantime however, I would greatly appreciate your allowance of the military marker, as I have no other option except to attempt adding my brother's name to my mother's stone which is fairly small.

Thank you,

Meg Watkins  
235 Mellen Rd.  
Winchendon, Mass. 01475

Michael & Anne LaFoley  
3933 Cape Cole Blvd.  
Punta Gorda, FL 33955

September 11, 2012

Acton Cemetery Commission  
472 Main Street  
Acton, MA 01720

Re: Lots <sup>543</sup>~~453~~ and <sup>544</sup>~~454~~, Woodlawn Cemetery

Dear Sirs:

The LaFoley family has two adjoining cemetery plots in the Woodlawn Cemetery. There is one tombstone per plot at the present time.

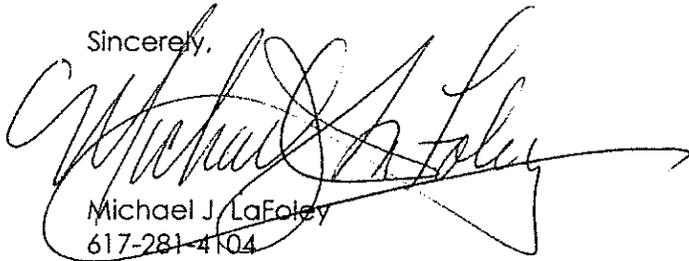
<sup>543</sup>~~453~~ contains the casket of M.J. LaFoley, my son, with a tombstone erected just for him.

<sup>544</sup>~~454~~ contains the casket of John R. LaFoley, my father. The tombstone for this lot is engraved with four names: John R. LaFoley, H. Daniel Flanagan, Lenore Flanagan and Betsey S. Flanagan LaFoley. As of this date, only John is interred. Daniel, Lenore and Betsey were cremated and I have their ashes.

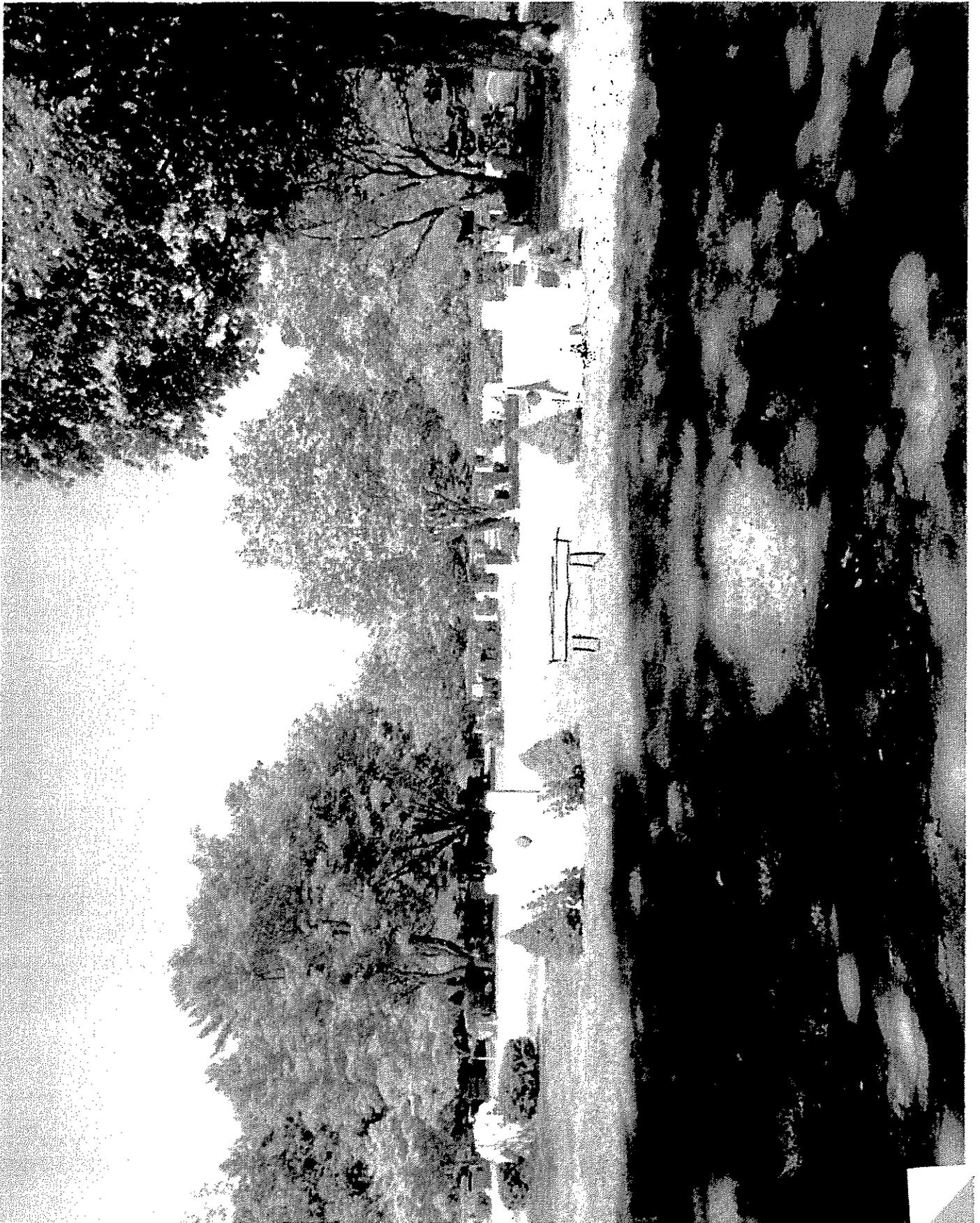
It has always been the family's intention that family members be able to be buried there and have a place to record their names and dates. We are requesting permission to allow us to put a stone bench between the two tombstones that would contain the names and dates of other family. We have enclosed a photo of the type of bench we would like to erect. The name "LAFOLEY" would be on the front face with individual family names and dates on the seat. We would also landscape (with mulch and small plants) around this entire area so that there is no need to mow between the stones.

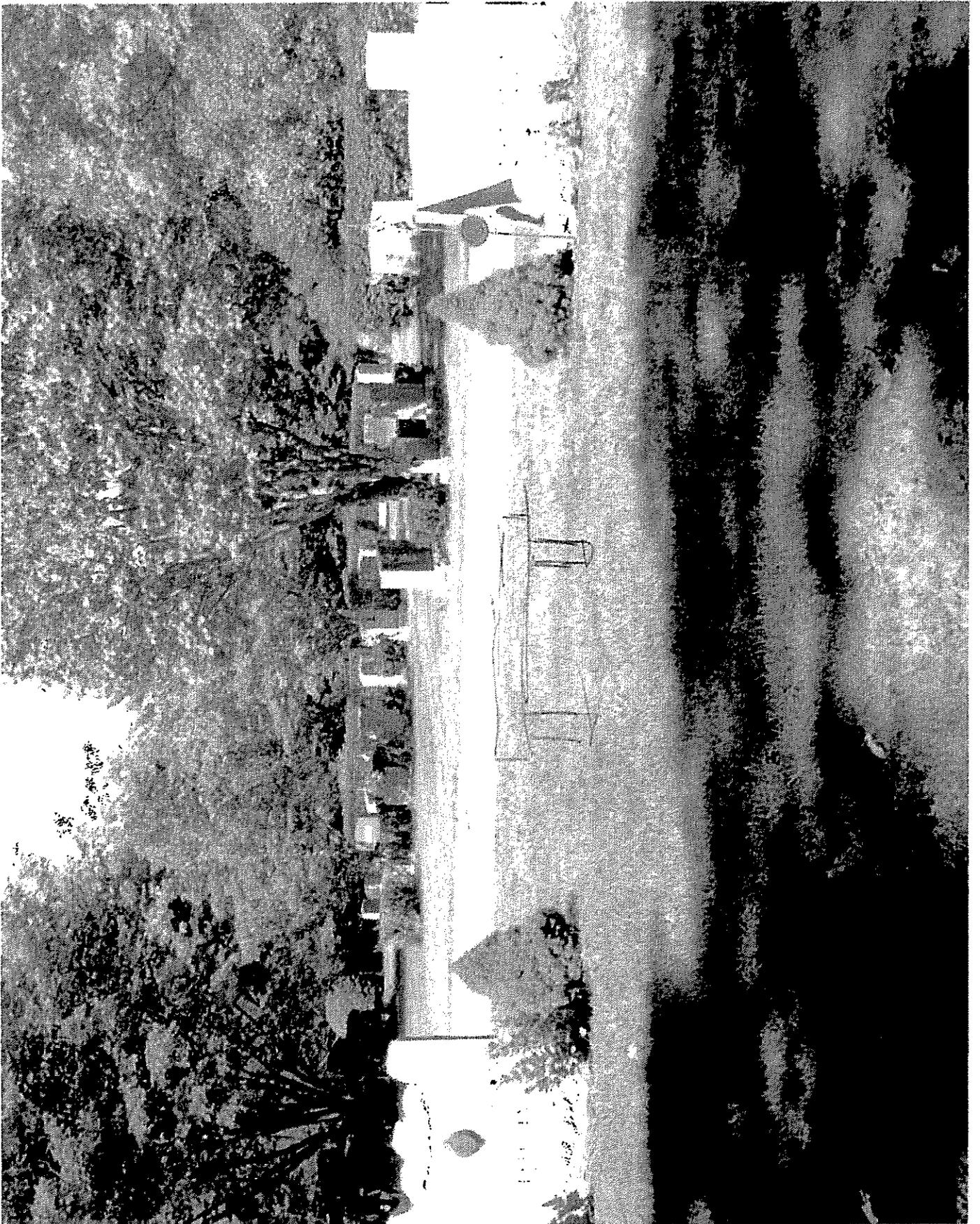
Please let us know if you have any questions or need further information.

Sincerely,



Michael J. LaFoley  
617-281-4104

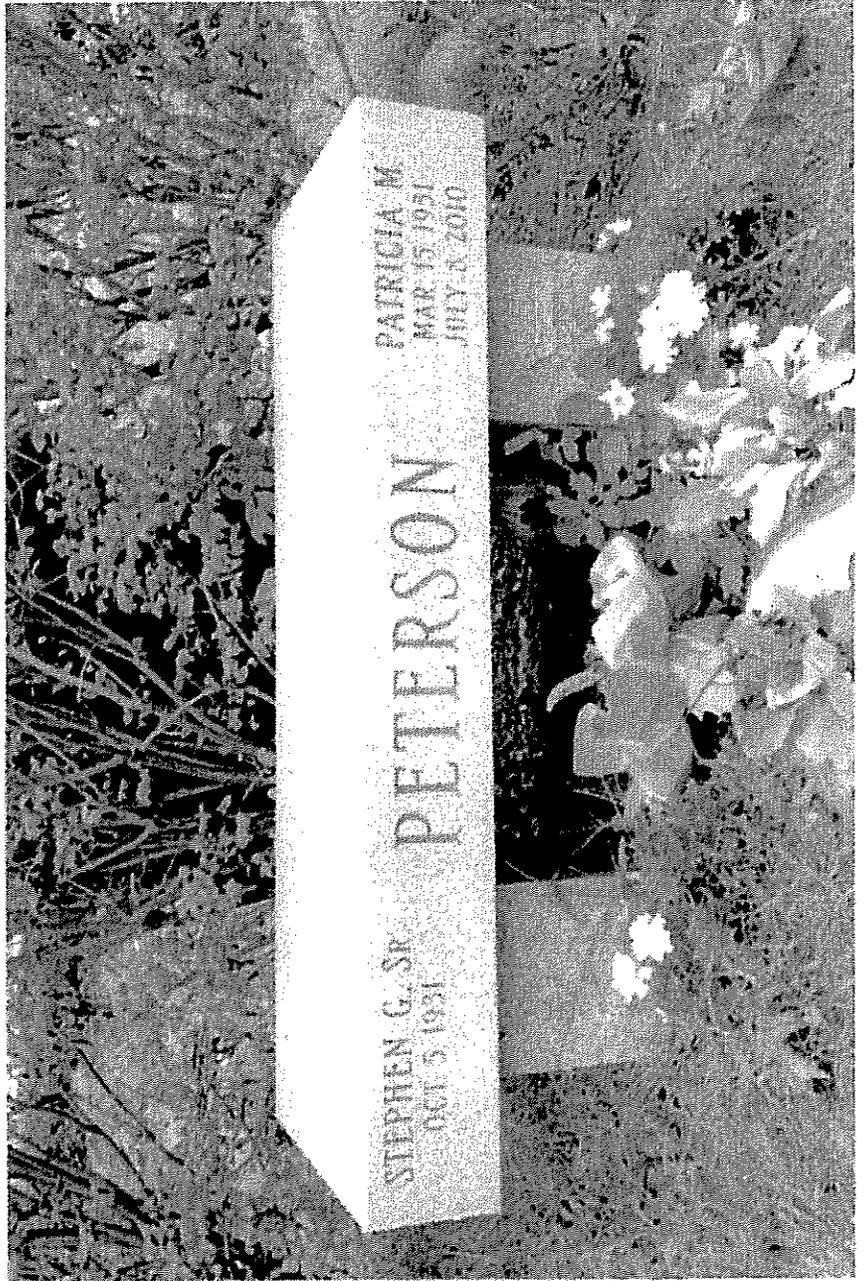






Sample

*Sample*



## TERMS OF AGREEMENT

FOR USE OF THAT PORTION OF WOODLAWN CEMETERY ON CONCORD  
ROAD, COMMONLY KNOWN AS WOODLAWN FIELD,  
BY THE TOWN OF ACTON RECREATION DEPARTMENT

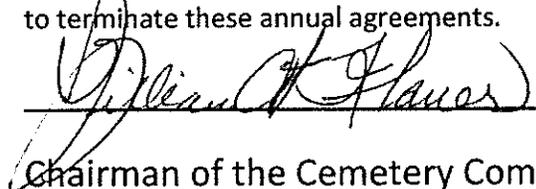
No signs are to be posted without permission of the Cemetery Commissioners.

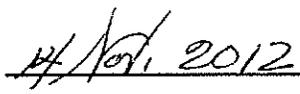
The adults responsible for the group using the field shall police the area before departing to assure that no litter has been left on the premises.

The Cemetery Commission shall be notified of the nature and the scope of any work performed by the Recreation Department or the Soccer Leagues, prior to the commencement of such work.

**ALL RECREATIONAL ACTIVITY SHALL COME TO A RESPECTFUL HALT  
FOR THE DURATION OF ANY FUNERAL IN PROGRESS WITHIN SIGHT OF  
THE FIELD.**

The original agreement, made in 1988, was for a ten year period, to allow the Town sufficient time to acquire land and develop additional recreation fields. This agreement shall be effective 1/1/2013 for a period of five years, at which time the Cemetery Commissioners shall review the needs of the cemetery, before renewing the agreement on an annual basis. Every attempt shall be made to give ample notice of the need to expand the cemetery, thus necessitating the need to terminate these annual agreements.

  
\_\_\_\_\_  
Chairman of the Cemetery Commission

  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairman of the Recreation Commission

\_\_\_\_\_  
Date