

ACTON HOUSING AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
68 WINDSOR AVENUE, ACTON MA 01720  
MINUTES  
August 13, 2013

RECEIVED  
SEP 25 2013  
TOWN CLERK, ACTON

Present: Bernice Baran, Ryan Bettez, Ken Sghia-Hughes, and Robert Whittlesey  
Absent: Nancy Kolb  
Also Present: Kelley Cronin  
Attending: Janet Adachi

Mr. Whittlesey called the meeting to order at 4:00 p.m.

1. Ms. Baran made a motion which was seconded by Mr. Bettez and unanimously voted in the affirmative to:

*Approve the minutes of the July 30, 2013 meeting.*

2. Ms. Cronin let the Board know that the Littleton Housing Authority (LHA) Director was leaving and there was interest among some Littleton officials in having the LHA managed by another HA and she was contacted. Ms. Cronin let the Board know it was her understanding that the LHA Board was not interested in having another LHA manage their operations and that they wanted to hire a former LHA employee as their Director. The Board discussed the benefits of regional agreements between HA's and thought it would be a good idea to organize a meeting with neighboring HA's.
3. Ms. Cronin updated the Board on 48 Great Road units 11 and 12. The State's insurance company denied the claim because mold is not covered under the policy. Ms. Cronin has been playing phone tag with the insurance company of the unit that had the water leak and caused the damage. The Realtor is recommending continuing to offer unit 11 while unit 12 is being repaired.

Ms. Cronin reviewed the current capital plan. She discussed the State's competitive process for securing additional resources for capital projects by bringing in matching funds. She explained that the only eligible properties were Windsor Green, 27 Concord Road and the scattered site condominiums. The Board will prioritize the next application for Community Preservation Funds with this program in mind.

Ms. Cronin let the Board know that the second quarter financial statements were in their packets and that Howard Gordon, CPA, would be coming to the October Board meeting to discuss the 2014 Budget. The impact of sequestration will also be discussed at that time.

4. Ms. Cronin updated the Board on the tenant selection process for Whittlesey Village. Mr. Sghia-Hughes updated the Board on Community Preservation Committee activities.

Ms. Baran updated the Board on Acton Community Housing Committee activities.

The meeting was adjourned.

Respectfully submitted,

Kelley A. Cronin  
Executive Director

Attachments for the August 13, 2013 meeting:  
Minutes of the July 30, 2013 meeting, Capital Plan spread sheet, Capital Plan description,  
Third Quarter Financial Statement