

Minutes  
Town of Acton Community Preservation Committee  
October 10, 2013  
Acton Memorial Library

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TOWN CLERK  
ACTON

Members/Others Present: Peter Ashton, Roland Bourdon (Chair), Tory Beyer, Dave Clough, Walter Foster, Amy Green, Susan Mitchell-Hardt, Ken Sghia-Hughes, Roland Bartl (staff), Herman Kabakoff (Finance Committee observer)

The meeting was opened at 7:35 by Chair Bourdon

1. Minutes of January 24, 2013 – Ashton moved to make the minutes public with minor edits; Foster seconded; Vote: all in favor
2. Minutes of September 12, 2013 – Ashton moved to approve with minor edits; Sghia-Hughes seconded; Vote: all in favor (Clough abstained)
3. Nancy Hoover of West Acton Baptist Church (WABC) – thanked CPC for support and guidance and provided update on project:
  - a. Belfry is in the middle of its restoration
  - b. Master Plan draft has been submitted to WABC and they are reviewing options
  - c. Expect to apply by November 12 for funding for sanctuary ceiling repairs
4. WABC and Americans United challenge – discussed that this challenge has been resolved, but in the future efforts should be made to allow full Committee to review the issue before the applicant is informed. If a meeting is not scheduled, Chair should be informed, who can then decide if convening a meeting is warranted.
5. Asa Parlin House updates – Dean Charter had requested that the Town (thru Board of Selectmen) dispose of the house and put that work out to bid. Town Manager will make decision as to what to do (full demolition versus perhaps save parts). CPC money remaining in the Asa Parlin application fund will be returned and will likely be needed to be kept aside for another historical project.
6. Project Updates
  - a. Historic fire engine – Bartl has asked fire chief to complete the project
  - b. Exchange Hall is done
  - c. Acton Arboretum boardwalk has been demolished and needs to be re-built
  - d. After discussion, Joe Will of Recreation provided updates
    - i. Skateboard park RFPs are out for bid, proposal due this month
    - ii. Elm Street – tennis courts have been re-surfaced but need some additional attention; currently getting quotes for sidewalk work; playground equipment likely installed next quarter

- iii. School Street fields – DCAM is going to sign a 10 year lease. CPA funds were initially approved in 2006
- iv. NARA Pavilion – have chosen a contractor and they are starting this week
- v. NARA Comfort Station – Designer currently working on plans
- e. Discussion of having Recreation Department provide additional updates at a meeting, but agreed that they should just expect to report on project updates (especially schedule and completion dates) when they come in to discuss new projects, with a particular focus on the skateboard park. Possible applications include replacing NARA light canopy tents, redoing bathrooms, providing shade shelters
- f. Bruce Freeman Rail Trail – Phase 2A expected to be out to bid in June 2014 by State; CPA funds did have to be expended on a hydrologic study for trestles; discussed need to coordinate this with Morrison Farm bridge and East Acton Village
- g. Assabet River Rail Trail – 25% hearings have been held; new designer is moving ahead; expected funding in 2015

7. Administrative Updates

- a. Oct 24<sup>th</sup> meeting cancelled
- b. November 14<sup>th</sup> is next meeting<sup>1</sup>
- c. Board of Selectmen will get priority list to us by early November
- d. Wright Hill site walk with Acton Conservation Trust is October 27<sup>th</sup> 3-5.
- e. Bartl expects to be applying for 2 more years of support service funding and studies for all 3 Historic Districts.
- f. Open Space Committee expects to apply for set aside funds

Ashton moved to adjourn; Sghia-Hughes seconded; Vote: all in favor  
Meeting adjourned 8:55

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<sup>1</sup> Note that subsequent to the meeting it was recalled that the next scheduled meetings had actually been set for November 7 and 21; Nov 7 meeting is tentative