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**TOWN CLERK
ACTON**

**Minutes
Town of Acton Community Preservation Committee
December 12, 2013
Acton Memorial Library**

Members/Others Present: Peter Ashton, Roland Bourdon (Chair), Tory Beyer, Dave Clough, Walter Foster, Amy Green, Susan Mitchell-Hardt, Joe Will, Roland Bartl (staff), Kristen Domurad-Guichard, Herman Kabakoff (Finance Committee observer)

The meeting was opened at 7:35 by Chair Bourdon

- 1. Updates to applicant scheduled presentations reviewed and updated**
- 2. Open Space Committee report by Ashton**
 - a. Set Aside – requesting \$450,000**
 - b. Balance is now \$1,538,572**
 - c. Reviewed past and future considerations, including Wright Hill (to be further discussed another night)**
 - d. Bonding discussed as a useful way to fund future purchase**
 - e. Open Space Acquisition and Preservation Fund will need more funds next year; for appraisals etc**
 - f. Discussed timing of when town should start potential bonding issues with Counsel**
 - g. Discussed other funding sources such as a stabilization fund**
- 3. Minutes of November 21, 2013; Foster moved to approve with minor corrections, Ashton seconded. Vote: all in favor**
- 4. Fund Recapture reviewed – expected to be \$151,556; Ashton moved to accept recapture of unsent previous years' project appropriations; Clough seconded. Vote: all in favor**
- 5. Recreation Dept Applications Report by Cathy Fochtman**
 - a. Reviewed previous projects that are in progress; discussion of how long it takes to construct a given project after funds are released in spring; concern that Rec Dept needs to be sure to be realistic about schedules and advance projects far enough before apply so that major changes do not occur; bidding process does take time, and in summer Rec Dept staff are stretched thin; smaller projects do not need to go thru bid process so can start faster; concern that price estimates might change if construction takes too long**
 - b. New Project – Beach and Playground Shade Structures: 2 beach structures are very well used and needs more, as does playground**
 - c. New Project - Picnic Area Replacement Tents: current ones are reaching the end of their useful life; do provide a source of income**

- d. New Project – Ampitheater Elevated Stage Units: received some units as a donation, but needs to be augmented with ADA ramp and some expansion, especially to provide separation between crowd and entertainer
 - e. New Project – Bath House Office Security Upgrade
 - f. Discussion that new stage pieces would not create a need for more storage space; beach/pla ground canopies can be removed for winter or before storms to extend lifetime; can trees be planted instead of using tents; can Rec Dept increase fees to pay for these sorts of improvements; generally NARA fees cover their programs, but capitol improvements are paid for by Town as a municipal asset
 - g. New Project – Basketball Court Replacement for Goward and Gardner Playgrounds: nowing asking for \$75,000 (instead of \$57,000) so that concrete slab can be used instead of traditional asphalt; Goward work may need to have discussions with Historic Committee
 - h. New Project – Morrison Farm Well: Annual gardeners fees currently pay water bills (+/- \$600 annually); water supply is from the house and this may not be available in the future; discussed ensuring that well and piping does not conflict with any possible future projects; if cost of well is less than estimate, money would revert to CPA and the proposed Rec Dept contribution would not change
6. Annual Report – general comments and Commission supported the Report
7. Administrative Updates
- a. CPA Administrative Support Request was submitted for 5% of total
 - b. Discussed providing permanent plaques for completed projects

Foster moved to adjourn; Ashton seconded; Vote: all in favor
Meeting adjourned 9:30