

ACTON HOUSING AUTHORITY  
BOARD OF COMMISSIONERS MEETING  
68 WINDSOR AVENUE, ACTON MA 01720  
MINUTES  
March 25, 2008

Present: Bernice Baran, Ken Sghia-Hughes, Nancy Kolb, Dennis Sullivan and  
Robert Whittlesey  
Also Present: Kelley Cronin  
Attending: Scott Hayes, Foresite Engineering

Mr. Whittlesey called the meeting to order at 7:35p.m.

1. Mr. Sullivan made a motion which was seconded by Ms. Kolb and unanimously voted in the affirmative to:

*Approve the minutes of the March 11, 2008 meeting.*

2. Executive Director's Report  
Ms. Cronin let the Board know that a new phone system was being ordered for the office.
3. Old Business  
Ms. Cronin updated the Board on the condo purchases. The Board of Selectmen approved the AHA's Local Action Initiative Application which is being submitted to the Department of Housing and Community Development (DHCD) for approval. Ms. Cronin told the Board that DHCD wanted language changed in the Executive Directors contract related to sick leave. The contract was revised and will be resubmitted to DHCD for approval. The Board discussed the next steps for Sachem Way. Ms. Cronin showed the Board some land for sale located near Sachem Way. At present the land can not be developed because it does not have septic capacity so the Board is not interested in pursuing conversations with the owner.
4. New Business  
Scott Hayes of Foresite Engineering presented two possible site plans for Sachem Way. One plan was for 20 units and the second plan was for 12 units. The Board was interested in looking at the financial feasibility of a range of units between 12-20. The Board liked the layout of the units with the possible leaching field area being used for passive play space.

Ms. Cronin gave the Board the information on the MA NAHRO Conference in May and asked members to let her know if they would like to attend.

The meeting was adjourned at 9:50.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kelley A. Cronin". The signature is fluid and cursive, with a long horizontal stroke at the end.

Kelley A. Cronin  
Executive Director