

ACTON COMMUNITY HOUSING CORPORATION
Minutes Thursday, October 2, 2014, Room 126, Acton Town Hall

Pursuant to notice given a Regular Meeting of the Acton Community Housing Corporation (ACHC) was held on Thursday, October 2, 2014, at 7:00 PM in room 126 of the Acton Town Hall. Present and constituting a Quorum for the purpose of conducting business were members Nancy Tavernier, Bernice Baran, Dan Buckley, who was appointed a voting member for this meeting, Jennifer Patenaude, and Corrina Roman-Kreuze. Lara Plaskon recused herself due to pending Ethics Commission ruling but was present as a non-voting member.

Guests: Janet Adachi, Board of Selectmen; Pat Clifford

Nancy Tavernier, Chair, called the meeting to order at 7PM. Bernice Baran was appointed Clerk for the meeting.

I. The **Minutes** from the Meeting on September 18 were read and approved.

II. Financial Report

The Audit has been completed. A detailed General Ledger Report format has been developed. ACHC's current balance is \$253,992.52. Ms. Tavernier and Ms. Patenaude confirmed that they have reviewed the monthly statement on line. Members voted to approve the monthly Financial Report.

III. Updates

Drummer Road: The Closing was held on September 30. The Acton Housing Authority is paying the quarterly fee owed for the sewer betterment.

Housing Production Plan: The Selectmen were updated on the HPP plans. The Opening Meeting for input will be held on December 11 at Town Hall.

Blanchard Place: Six applications were submitted. A family of four with two teenage children was selected.

Post Office Crossing: The Regulatory Agreement has not yet been signed.

RHSO: Ms. Plaskon will submit a disclosure form to the Board of Selectmen. This will provide her with an exemption to the Conflict of Interest Law which applies to her part time employment with RHSO and will enable her to continue in her role as a regular member of ACHC. This approach has been advised by the State Ethics Commission and by Town Counsel. ACHC voted to authorize Ms. Tavernier to write a memo to the BOS in support of Ms. Plaskon's statement and her ongoing membership.

RHSO is interested in adding one town to its membership.

IV. Old Business

Mass. Ave. and Martin St. developers : No further information

V: New Business

Community Preservation Act Proposals: Ms. Tavernier will draft a proposal to be considered at the next meeting.

Acton 2020: Ms. Tavernier will participate in the stakeholders' meeting on October 22.

Meeting Schedule: It was decided to schedule meetings in 2015 once a month on Thursday evenings at 7 PM.

Next Meeting: November 6, 2014

STATEMENT OF DOCUMENTS PRESENTED AT THIS MEETING:

Agenda, October 2, 2014

Minutes, September 18, 2014

General Ledger and Balance Sheet as of September 30, 2014

Memo from State Ethics Commission to Lara Plaskon