

**SPECIAL SELECTMEN'S MEETING
OCTOBER 15, 2014
CHIEF'S CONFERENCE ROOM ACTON PUBLIC SAFETY FACILITY
371 MAIN STREET**

Present: Mike Gowing, Katie Green, Janet Adachi, Peter Berry, Franny Osman

Also Present, Steven Ledoux, Town Manager; Stephen Barrett, Finance Director; Brian McMullen, Assistant Finance Director

Chairman Gowing called the meeting to order @ 7 PM. The meeting was not televised.

The purpose of the meeting was to prepare for the joint Boards meeting between the Selectmen, School Committee and Finance Committee, which will be held on October 28th.

Using the template provided by the Chair of the Finance Committee, the Town Manager and Finance staff reviewed assumptions that they had placed in the five year plan for the Board's consideration.

Ms. Osman stated it would be helpful if actual budget numbers were in the model to get a sense of the magnitude of the percentage assumptions placed in the model. Steve Barrett will provide.

A capital project of \$4,000,000 was placed in FY17 and another project of \$6,000,000 was placed in FY19. The projects were generic in nature and possibly could represent a North Acton Fire Station and a new Senior Center. The Board felt that the assumptions for growth in wages should be adjusted to assume that both capital projects would result in added personnel.

Staff was directed to also review the assumptions for growth in utility costs with the Municipal Properties Director.

Even though not part of the Municipal budget, the Board felt that Minuteman Vocational Technical School assessment should be added to the model as it will have a financial impact, particularly if a capital project moves forward.

Staff will adjust model and distribute to Selectmen and Finance Committee Chair.

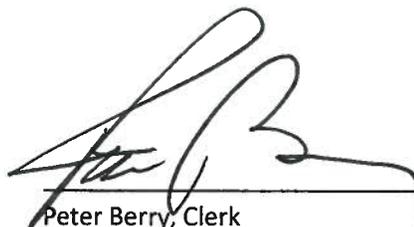
Ms. Green moved, seconded by Peter Berry to adjourn. All AYES

Meeting adjourned @ 9 PM.

Respectfully submitted;



Steven L. Ledoux, minute taker



Peter Berry, Clerk