

BOARD OF SELECTMEN AND SEWER COMMISSIONER'S MEETING

May 18, 2015

Francis Faulkner Room 204

Regular Meeting 7:00 PM

Present: Katie Green, Janet Adachi, Chingsung Chang, Town Manager Steven Ledoux. Lisa Tomyl, Recording Secretary

Absent: Peter Berry, Franny Osman

Chairman Green opened the meeting at 7:00 p.m.

Citizens' Concerns

Peter Jones, 6 Nadine Road— behind CVS property. A decision in November 2013 required that within a year the developer address fencing and tree- planting. Mr. Jones reached out to the developer but the contact person has changed. Assistant Town Planner Kristen Guichard had been helpful. What is the best way to interface with the Town to enforce the Selectmen's decision? Town Manager Ledoux asked Mr. Jones to get in touch with his office..

Chairman's Update and Operational Update:

Ms. Green: Memorial Day Monday May25 at 10:00 AM. Peter Berry will be reading names of Town veterans who have passed away. Acton Center Traffic Study hearing on June 1st at 7:00 PM in Room 204 at Town Hall. Early congratulations to the Acton-Boxborough Regional High School seniors on their pending graduation on June 5, 2015.

Mr. Ledoux: Received a notice under Chapter 61A of the potential sale of the Isabella Choate property on Newtown Road. Because it was taxed as a 61A property, the Town has the first right of refusal. The Town has until June 1st to see if a bona fide offer – Town Counsel is looking at it right now. Then we have 120 days to exercise our right of first refusal. Mr. Ledoux will report back to the Board of what the findings are. Zoning Enforcement Officer Scott Mutch has submitted his resignation as of today – we wish Scott well as he has been here for 7 years and we will be figuring out a process to replace him. There was a meeting with the MA Department of Environmental Protection in Worcester of representatives of the Nagog Woods condominium association, and the Town to talk about the— privately owned Nagog Woods sewage treatment plant that serves the Nagog Woods Shopping Plaza and most of the Nagog Woods area. DEP would like a legal entity to take responsibility of the plant, whether the condo association or the Town. The issue requires a lot of due diligence: finances, the state of the plant, future capital costs.. May have an Executive Session to discuss this further with the Board. There was a public hearing on Beacon Hill about Acton's local act to withdraw from civil service.. Held 4 bargaining sessions with 4 of the Town's Unions

Public Hearings and Appointments

1. Liquor License Transfer, 7th Settlement South, LLC from 525-537 Mass Ave, LLC Ms. Green read the public hearing notice. Sherrie Gould was representing the applicants for the license

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transfer. Proposed brew-pub in new barn-like building. Peter Henry – brewery and farm-to-table operation in Dover, NH. Building permit with Building Department, beginning build out shortly. Board of Health approved septic but also need approval for tight-tank. Will share serving policy, no problems at NH location. Mr. Chang moved to approve the license transfer, Ms. Adachi seconded. All Ayes (3-0)

2. Girls Scout Troop #72053 Presentation to the Board of Selectmen – The Girl Scout Troop #72053 presented their service project to the Board of Selectmen as part of their worktoward the Government badge and Bronze Award.
3. National Grid Petition for Gas Main Installation, Woodchester Road – Ms. Green read the notice for the continued public hearing. Dennis Regan represented National Grid. Spoke with Barry Rosen and heard from Acton Water Supply District regarding questions that Mr. Rosen raised at the May 4th meeting. All concerns and questions were explained. Ms. Adachi moved to approve the gas main as described in the petition, Mr. Chang seconded. All Ayes. (3-0)
4. Amendment to Class I Dealer-Seller License, Swanson Buick GMS Truck, Inc. – Ms. Green read the public hearing notice. Representing Swanson was John Swanson. No questions from the Board. Ms. Adachi moved to approve the amendment to the Class I Dealers License to include 45 Powder Mill Road. Mr. Chang seconded, All Ayes. (3-0)

Selectmen's Business

Regional Housing Services Office Inter Municipal Agreement Amendment – RHSO requests to add the Town of Burlington to the RHSO. At the last meeting, it was unanimously agreed that adding Burlington would be good for RHSO, and probably as large as they would want to get. Ms. Adachi moved to approve the Town of Burlington as a member of the RHSO, Mr. Chang seconded, All Ayes. (3-0)

Land Use Economic Development Director Job Description Discussion – A memo and job description was emailed out to all Boards and Committees on April 30, 2015 giving all Boards or Committees a chance to respond any comments or suggestions to be submitted to the Board of Selectmen by May 15, 2015. Town Manager stated the timeline is crucial to have a person in the position before Doug Halley retires on October 31, 2015. It would help to recruit for Doug's position. Steve Noone – Finance Committee – the economic development language has been somewhat submerged. Jeff Clymer spoke on behalf of the Open Space Committee. Added to some words to expand on WRAC and balance the needs to the businesses and to the committees. Water resources are important to the town as well. Debra Simes spoke on her own behalf, the guidance parameters is to be the master planner for Kelly Corner and Acton 2020. Finance Committee official motion that was passed was moved direct the chairman to respond to the Town Manager that the position description be scrapped and be re-written to be a 50/50 position (one Land Use Director and an Economic Development Director). (Finance Committee motion was approved.)

Kat Hudson Acton 2020 – asked the Board the consensus of the comments – Chair Green stated after the discussion with the Board, then a general consensus will be formed and cannot make a comment at this time.

Ms. Adachi – feel the whole process has gotten so far out of reach. Merging the two position is becoming a catchall. Finance Committee’s motion made the most sense, and everything else is more of a wish list from committees. To make all these suggestions it’s almost is like having 2 Town Managers. Mr. Chang agrees with Ms. Adachi’s statements and the job description. Take a look again on how the job description is laid out on a strategic and tactical level. Ms. Green stated this person would be responsible to working with the master plan. Mr. Chang suggested on taking the top 5 responsibilities for the position be the focus since the job description is very long and specific.

Selectmen's Reports: The Selectmen Reports were included in the Selectmen packet and there were no questions.

Consent Agenda

Ms. Adachi moved to approve consent agenda, Mr. Chang seconded. All Ayes

Mr. Chang moved to adjourn, Ms. Adachi seconded. Meeting Adjourned at 8:10 PM

Respectfully Submitted,



Lisa Tomyl, Recording Secretary



Janet K. Adachi, Clerk