

Acton Board of Health
Room 126, Acton Town Hall
Acton, MA 01720
May 18, 2015

Members Present: Michael Kreuze -Chairman, William McInnis, Dr. William Taylor, Mark Conoby and Joanne Bissetta

Staff Present: Sheryl Ball-Health Agent
Weiyuan Sun-Administration

Other Present: Melissa Rier, Cathy Fochtman, Michael Kilpatrick and Peggy Mikkola

The meeting was called to order at 7:36 p.m.

Minutes

On a motion made by Mr. McInnis, seconded by Ms. Bissetta, the Board unanimously voted to approve the Board of Health minutes dated April 27, 2015 as amended.

Water Front Director-Nara Park- Variance

The Health Department received a request from Cathy Fochtman, Recreation Director for the Town of Acton that the Board of Health approve a variance from 105 CMR 430.103(A)(4) for the hiring of the NARA Waterfront Director under the age of 21. The Recreation Department would like to hire Mr. Michael Kilpatrick who will be turning 21 in the next two months. Mr. Kilpatrick holds both CPR and First Aid as well as lifeguard certification. The Board questioned Mr. Kilpatrick and after a lengthy discussion regarding his past employment the Board felt comfortable with the Recreation Department recommendation that he be hired for the Aquatics Supervisor. On a motion made by Ms. Bissetta, seconded by Mr. McInnis, the Board unanimously voted to approve the recommendation for the Recreation Department to hire Mr. Michael Kilpatrick as the NARA Waterfront Director.

Land Use Director Job Descriptions-Discussion

The Board of Health members read and discussed the draft description for the Land Use and Economic Development Director Position. The Board members had many questions and concerns and suggested that they meet with the Board of Selectmen to outline their concerns. Mr. Kreuze also stated that he would reach out to Katie Green, Board of Selectmen liaison to the Board of Health.

Department Status Reports on Public Health and Environmental Program

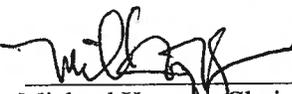
- Board of Health Director Retirement- the Board members requested to be part of the hiring process for the new Health Director.
- Land Use Department will move back to Acton Town Hall sometime between June 1, 2015 and June 15, 2015.
- The Health Department is currently conducting an Isolated Residents Connection to Healthy Food Cooking class that will be run for a total of 10 weeks. This was made possible from a grant obtained by the Health Department.

Adjournment

On a motion made by Mr. McInnis, seconded by Ms. Bissetta, the Board voted to adjourn at 8:28P.M.

Respectfully Submitted,


Weiyuan Sun
Acton Board of Health


Michael Kreuze -Chairman
Acton Board of Health