

**Acton Nursing Services Task Force
Meeting Minutes
September 29, 2015**

Task Force Members Present

Katie Green (BoS Chair and Liaison). Adrian Hancock, Charlie Kadlec, Florence Ross, Howard Sussman, Heather York (ANS Director/Town Liaison)

Guests

None

Members Absent

Dick Calandrella, Ellen Feinsand, Marge Kennedy

Task Force Objective

The objective of the Acton Nursing Services (ANS) task force is to optimize service delivery in terms of scope, citizen awareness and financial performance while preserving high quality care. A seven person board (with both staff and community support) will be responsible for meeting the goals and objectives and reporting to the Board of Selectmen.

Task Force Goals

- Creating a Network Development Plan resulting in increased referrals and reimbursement.
- Creating a Marketing and Communication Plan to increase exposure.
- Developing a report for Town Meeting presentation to apprise citizens of Task Force status and progress toward achieving the stated objective (deferred).
- Proposing a standing Task Force structure.

Chairman's Update and Formalities

Presented by: Charlie Kadlec, Chairman

Quorum was confirmed at 7:05 pm.

The Task Force continued to review and edit the presentation for the Board of Selectmen (BoS) meeting. Final revisions were agreed upon and will be incorporated into the presentation by Mr. Kadlec.

The final presentation will be presented to the Board of Selectmen on October 5, 2015. The final will be posted to DocuShare.

Next Meeting and Adjournment

The next meeting will be October 27, 2015 at 7 pm, location to be determined. Meeting was adjourned at 8:30 pm.

Submitted by: Ellen Feinsand, Clerk, ANSTF (Note: Minutes were taken by Howard Sussman.