

ACTON COMMUNITY HOUSING CORPORATION
Minutes Monday, September 19, 2016 Room 126, Acton Town Hall

Pursuant to notice given a Regular Meeting of the Acton Community Housing Corporation (ACHC) was held on Thursday, May 16, 2016, at 7:30 PM in room 126 of the Acton Town Hall. Present and constituting a Quorum for the purpose of conducting business were regular members Nancy Tavernier, Bernice Baran, Jennifer Patenaude, Laura Plaskon, and associate member Dan Buckley, appointed a voting member for this meeting.
Guests: Terra Friedrichs

Nancy Tavernier, Chair, called the meeting to order at 7:30 PM. Bernice Baran was appointed Clerk for the meeting.

I. The **Minutes** of the Meeting on 8/22/2016 were read and approved.

II. Financial Report

Ms. Pataude presented the Report as follows:

Checking Account - \$4,089.13

Money Market Fund - \$191,218.84

Ms Patenaude and Ms. Tavernier had reviewed the report. ACHC voted to accept the Report.

III. Updates

River St. Proposal – The Board of Selectmen will vote tonight on the proposal to purchase the property with free cash to be voted at the Special Town Meeting October 5. This will be reviewed by the Finance Committee and then voted on at the Special Town Meeting. If approved a Committee will be appointed to recommend how the property will be used.

Martin St. Development – This proposal will be presented to the BOS at its next meeting.

Regional Housing Services – The office will be moving to Knox Trail in Acton in November. Ms. Plaskon is reviewing applications for the lotteries for developers and towns that contract with the Sudbury Housing Trust.

IV. New Business

Mortgage Assistance Request – ACHC voted to approve a request for \$2,500 for an owner of a deed restricted unit to assist with mortgage payments.

CPA Application – After discussion it was decided to request \$75,000 to replenish our Community Housing Program Fund. ACHC used \$160,000 from the fund this year. Ms. Tavernier will prepare the proposal for the next meeting and will check with Kelley to see what the AHA plans to do.

RFP for gift funds – Members discussed whether or not to prepare an RFP for the Housing Gift Funds under ACHC’s control but held by the Town. It was decided to wait until decisions are made on River St. in case the housing is found feasible and the gift funds could be used for that.

The meeting was adjourned at 8:15.

The next ACHC meeting will be held on October 17.

STATEMENT OF DOCUMENTS PRESENTED AT THIS MEETING:

Agenda for meeting of 9/19/2016

Minutes from Meeting of 3/22/16

Letter from Neighborhood with feedback re Martin St. Proposal

Confidential Application for Mortgage Assistance