

**TOWN OF ACTON  
CONSERVATION COMMISSION  
Minutes  
February 28, 2018  
7:15 PM  
TOWN HALL - 472 MAIN STREET  
ROOM 204**

**COMMISSIONERS PRESENT:** Terry Maitland, Amy Green, Bill Froberg, Jennifer Stolz, Paula Goodwin, Tim McKinnon

**NATURAL RESOURCES DIRECTOR & RECORDING SECRETARY:** Tom Tidman

**VISITORS:** Dave Crossman

**7:25 Resource Area Delineation:** 446 Massachusetts Avenue, continuance Dave Crossman presented for the applicant. At the initial presentation there was some questions raised about isolated wetlands on the property. The area appeared to be less than ¼ acre in size. Ms. Green noted that there seemed to be no Isolated Land Subject to Flooding (ISLF) on the site. Ms. Goodwin observed that the site seemed to be valuable wildlife habitat, and she asked if he had looked for vernal pool characteristics since both rabbit and deer scat were seen, and there had been a study of a potential vernal pool adjacent to this property close to the Kmart development.

Mr. Crossman responded they had not done so, noting the area was quite shallow, not supporting enough water to sustain a pool into June.

**Decision:** Ms. Green moves to accept the limits of the BVW and the IVW as shown on the 2/14/2018 plan. There is no ILSF on the property. Ms. Stolz seconded the motion. There were 4 votes in favor and one abstention (Bill Froberg).

**7:30 Discussion: Wetland Permitting Fees**

A new fee schedule for Wetland permits was presented for comment and approval by Mr. Tidman. The Commission approved the fees as presented but added a \$50 fee for an Amended Order of Conditions. The schedule, with the additional fee, is included in this document. Upon approval of the new fees by the Commission, Mr. Tidman would present the proposed fee structure to the Selectman for review and approval.

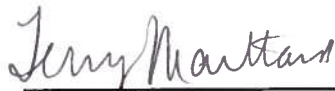
**Decision:** Ms. Green moved to accept the fee schedule as submitted with the one addition of a fee of \$50 for an Amended Order of Conditions. Ms. Goodwin seconded the motion, and it passed unanimously.

**Minutes:**

February 14, 2018: Reviewed by AG and TM

**Decision:** Ms. Green moved to approve the minutes of February 14, 2018. Ms. Goodwin seconded the motion and it was voted unanimously.

Meeting adjourned: ~8:00 PM



Terry Maitland  
Terry Maitland  
Chairperson

**CONSERVATION COMMISSION  
AGENDA  
February 28, 2018  
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**7:15 Discussion:** Like Structures: *postponed until April 18 meeting*

**7:20 Resource Area Delineation:** 446 Massachusetts Avenue, continuance

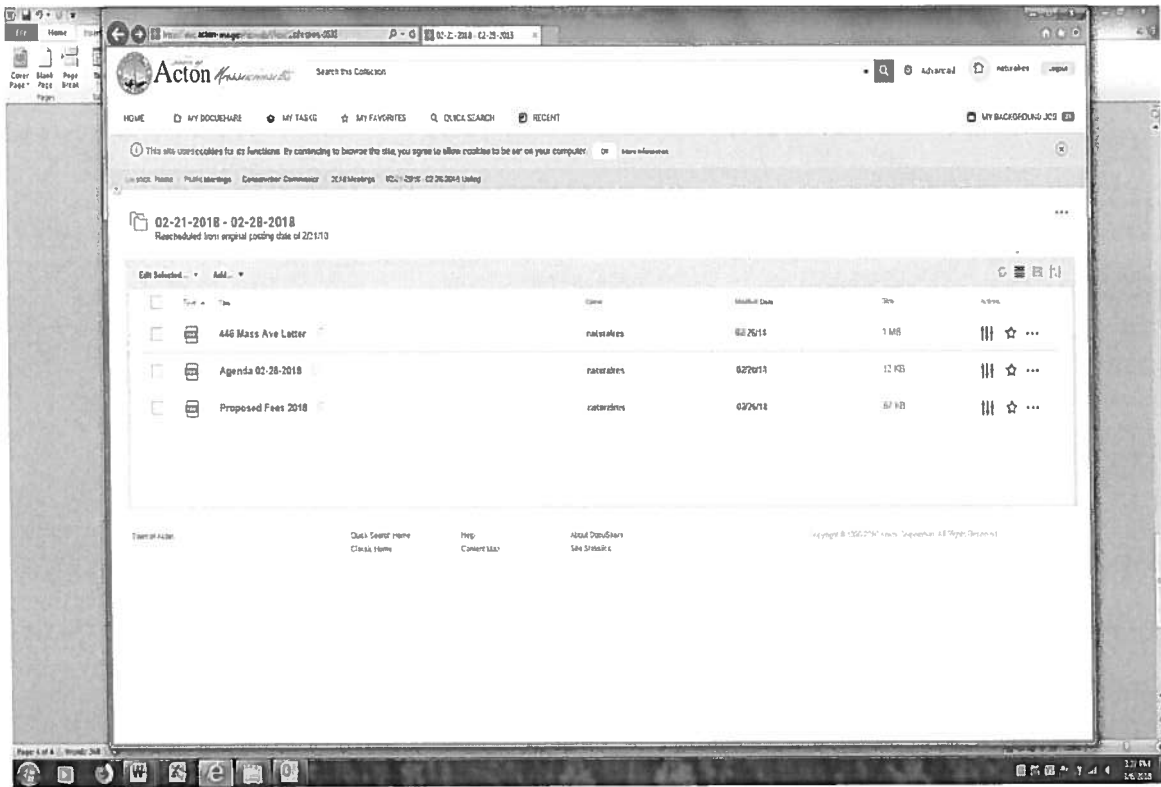
**7:30 Discussion:** Wetland Permitting Fees

**Certificate of Compliance**

Quail Ridge DEP File #85-986 (pending)

**Minutes:**

February 14, 2018: Reviewed by TM, AG



### New Wetlands Permitting Fee Schedule

Effective April 1, 2018

Filing Type	Description	DEP Fee	Town Share	Current Local Fee	New Local Fee
RDA				\$43.00	\$123.00
Notice of Intent	Cost Per activity		50%+12.50	20% of DEP fee	30% of DEP fee
NOI: Category 1	Work on SFH, etc.	\$110.00	\$67.50	\$22.00	\$33.00
NOI: Category 2	Const. of SFH, etc.	\$900.00	\$262.50	\$100.00	\$250.00
NOI: Category 3	Site prep, etc.	\$1,050.00	\$337.50	\$210.00	\$323.00
NOI: Category 4	Roads, dam, etc.	\$1,450.00	\$737.50	\$290.00	\$723.00
NOI: Category 5	Docks, piers, etc.	\$4/linear ft	30%+12.50	20% of total DEP fee	30% of DEP fee
NOI: Category 6	Max fee is \$200 for SFH and \$2000 for any other activity.	\$2/linear ft	30%+12.50	20% of total DEP fee	30% of DEP fee
Req. for NOI Extension		\$0.00		\$0.00	\$0.00
Amended CoC		\$0.00		\$0.00	\$36.00
ANRAD	Max fee is \$200 for SFH and \$2000 for any other activity.	\$2/linear ft	30%+12.50	\$0.00	30% of DEP fee
Post-Violation Filing	See DEP NOI fees	\$0.00		\$0.00	100% of DEP fee
Certificate of Compliance					
CoC: Category 1 & 2	SFH, etc.	\$0.00		\$0.00	\$100.00
CoC: Category 3 & 4	Site prep, roads	\$0.00		\$0.00	\$200.00
CoC: Category 5 & 6	Docks, delineations	\$0.00		\$0.00	\$300.00