

Historic District Commission
Town Hall, Room 126
Meeting Minutes, 09 May 2017

Meeting called to order at 7:32 PM. Attending: Ron Regan (RR), Anita Rogers (AR), David Honn (DH), David Shoemaker (DS), Fran Arsenault (FA), and Allison Casazza (AC). Chingsung Chang (CC, Selectmen Representative) absent.

7:32pm **Citizen's questions, committee comments.** – New sign on Mass Ave at 586 Mass Ave, Periwinkle, but without an application having been made. HDC (DH) to issue letter requesting that the owner file an application. Ripped by Jules signage has been rehung with a different black bracket ; needs some discussion. Discussion of minor window work – hard to find professionals interested in small jobs, and they are generally occupied months out. We will search for on-line resources which can be useful. HDC (FA) will search for a video made of presentation made by Acton TV on the subject of wood window repair and maintenance.

7:38 Move to accept minutes from 25 April; voted unanimously

7:40 **Review of Project Spreadsheet**

7:50 **511 Main Street Deck #1714.** Graphics from the applicant were reviewed. The intended site is visible from the street. We will ask for landscaping higher than any permanent part of the deck (floor or bench), as the design is not intrinsically compatible with the house. The closest distance to the street would be good to know, and a dimensioned drawing should be developed – if it is a standard product, the product details would suffice. A “Kensington” style rafter end detail seems appropriate on the pergola rafters. The materials of the pergola and deck should be discussed; wood is traditional. The HDC would not find vinyl acceptable; a paintable surface must be used, and must be painted. HDC (AR) will email the owner requesting additional information and confirming HDC meeting attendance on 5/23/17.

8:15 **Miscellaneous issues:**
Discussion of 99 Main Street. Want to take drawings for River Street houses to the site, and help them see the details that are critical to

preserving the historic character of the house. HDC (AR) will contact the owner and arrange a site visit for AR and DH.

HDC (DH) to contact Selectman Adachi to request that the HDC website be updated with the correct members and positions.

8:25 CPC: RFP feedback from Counsel is to further simplify the language, and the HDC will comply.

9:00 **18 Wright Terrace Addition:**

Various site and architectural drawings were presented by the applicant. Wright Terrace is the governing public way. An engineered plot plan with the existing house and proposed addition is required in order to understand whether or not the addition will be visible from Wright Terrace. The applicants will send this drawing to the HDC (DH) for review to determine whether the project warrants a Certificate of Non-Applicability or will require a Certificate of Applicability. A non-binding discussion of the project's details followed. The existing 1911 Craftsman styled house contains windows, rafter and gable, cornice and other details which embody that style. The applicant was urged to reflect more of those details in the proposed addition. It was also suggested that the shingle siding be extended down the exterior walls to the code minimum (8 inches) above the finished grade in order to hide the concrete foundation.

9:43 **Wish Boutique Signage** – interested party did not appear as scheduled.

9:43 **Absolute Granite Signage** – interested party did not appear as scheduled.

9:52 Meeting closed.