

Historic District Commission  
Town Hall, Room 126  
Meeting Minutes, 12 September 2017

Meeting called to order at 7:39 PM. Attending: David Honn (DH), Anita Rogers (AR), Ron Regan (RR) and Fran Arsenault (FA). Chingsung Chang (CC, Selectmen Representative), and David Shoemaker (DS) absent.

7:35 pm      **Citizen's questions** - none

7:37      Accept minutes for July 25<sup>th</sup>, August 8<sup>th</sup>, and August 22<sup>nd</sup> Approved unanimously.

7:39      Project spreadsheet review, DS added South Acton Congregational Church, application 1727 and 76 School street CNA for chimney liner and cap 1728.

7:40      **Chair Update** – DH met with Dan Parrazzo and discussed lot swap, noted in previous notes, but has not heard back. The Veos want to start planning soon. DH clarified to David Veo about demo delay bylaw relating to historic resources outside the districts only and in the district there is no automatic approval after a time limit. DH is planning a site visit for 25-27 to view the buildings, in particular with regard to moving the blue building, at the back of the lot, potentially off site. The visit is scheduled for September 23<sup>rd</sup> at 9 AM. 43 School street was cleaned out, Selby talked to Habitat for Humanity and is planning to post an RFP. Future HDC site visits will be arranged for 3 and 43 School Street.

8:00      **525 Massachusetts Ave** – Application #1530 – Applicant absent. The commission reviewed but could not vote at last meeting. Amendment to previous approved application regarding repairs to the existing sign. DH makes a motion to repair sign maintaining color, font, and dimensions, lettering to be placed on stand-offs. Seconded by RR, approved unanimously. AR to file amended certificate.

8:06      **82 River St** – Application 1724 – Marcos Souza present. DH recused. The applicant would like to make the existing garage living space and then add a new garage on the left side of the old garage nearly identical, except orienting the gables of the roof perpendicular to the existing garage. AR explained to the applicant that the HDC needs designs showing the addition along with existing building in plan and elevation form, including materials and design details for the commission to be able to evaluate the design. AR also added that the new garage

should be set back from the existing from the face of the front elevation of the building.

- 8:25      **10 Newtown Rd.** – Application 1726 – Applicants not present.  
RR assigned liaison. DH makes a motion from attached scope of work to application, re-shingle roof with low profile architectural shingles, ridge vent to run from gable to gable, drip edge painted to match trim. 2<sup>nd</sup> by RR, approved unanimous. RR to send abutters notices and contact applicant with process details.
- 8:30      **35 School St.** – Application 1727 – Stephen Hadden and Jim Willis present.  
AR liaison. Steve and Jim presented a plan for repairing the water table and drip cap in the north east corner and around the sanctuary fire exit stairs. Also to remove some old support for gutters that were removed.  
AR gave some advice for a copper scupper that could be used in the north east corner to capture the large amount of water that currently over flows and caused the water damage and direct it away from the building.
- 9:00      Meeting adjourned.