

Town of Acton  
Town Hall Room 121  
Volunteer Coordinating Committee  
March 26, 2018 Minutes for Meeting

**Committee Members in Attendance:**

Gregory Hutchins  
Jennifer Querbes  
Xuan Kong  
Charlie Aaronson  
Fang Yang

**Committee Members Absent:**

Hart Millett

**Meeting called to order at 7:10 pm**

- Greg provided an update on current and previous committee applications and recommendations
- Brief discussion around ethics training and special features included in training (i.e., ability to ask state commission lawyer questions)
- Greg spoke to director of Acton TV regarding spotlights that would highlight the different committees as a way to elicit volunteer applications to fill openings
- Brief update on progress with PSA postings in the Beacon
- Xuan requested information regarding openings on a few committees for potential candidates
- Xuan asked about any plan for public outreach during town meeting nights to potentially solicit applicants for town committees and boards.
- Board of Selectmen continue to develop criteria for town volunteer committee member recognition

**Interview:**

**David Marshall for Open Space Committee:**

- Acton resident thirty years
- Invested in preserving the land and wildlife habitat in Acton
- Mr. Marshall has attended Open Space meetings over past few years and has assisted the committee as a citizen
- Mr. Marshall is only interested in the Associate Position
- Engineer by trade
- Mr. Marshall discussed the connection between managing water and preserving land as being hand-in-hand
- There are no known conflicts of interest
- No previous town committee experience

Motion to forward David Marshall's name to the Board of Selectmen for consideration to the Open Space Committee. Motion passed unanimously.

**Motion to accept the minutes for March 12, 2018. Motion passed unanimously.**

**Motion to adjourn meeting 8:15pm. Motion passed unanimously.**