



## GREEN ADVISORY BOARD

### MINUTES

FEBRUARY 12, 2018

6:30 PM

ACTON MEMORIAL LIBRARY - MEETING ROOM  
486 MAIN STREET

**MEMBERS PRESENT:** Eric Hudson, Dennis Loria, Cameron Cousins, Stephen Lowe

**ASSOCIATE MEMBER:** Mona Chandra

**RECORDING SECRETARY:** Kim Gorman

**MUNICIPAL PROPERTIES SUPERINTENDENT:** Andrea Ristine

**ACTON SELECTMEN:** Peter Berry

**REGIONAL SCHOOL ENERGY ADVISOR:** Kate Crosby

**VISITORS:** Judith (Jude) Aronstein, Mothers Out Front Acton; Kevin Liu, sophomore at ABRHS Resource Force Club; Tara Prakash, senior at ABRHS Resource Force Club

Link to documents numbered on this agenda:

<http://doc.acton-ma.gov/dsweb/View/Collection-9722>

6:25 Mr. Hudson called the meeting to order.

#### Discussion - Acton Boxborough Regional High School Resource Force Club (050)

Mr. Hudson welcomed Kevin Liu & Tara Prakash to the Green Advisory Board meeting. Who are members of the ABRHS Resource Force Club to discuss the issues with the Acton methane leaks. Try to establish and create a health safety and environmental impact and their steps working to carrying out changes at the legislative levels. The Board members reviewed and discussed the Gas Leak Survey Report from Gas Safety Inc. and map contracted by the Town.

Mrs. Aronstein stated the Mothers Out Front Acton will be holding an Acton Gas Leaks Forum on March 22 at the Town Hall. Board members discussed the presentation and the environmental impacts and possibly obtaining volume numbers at certain locations (i.e. cubic feet per hour at a nearby bus stop and any leaks nearby). Ms. Chandra stated she works for National Grid and will speak to them to have someone come to discuss the health and environmental impacts.

The Board thanked Kevin and Tara for their presentation and Mrs. Aronstein for MOFA guidance and their time on attending the meeting.

Visitor's presentations at this meeting have been posted to the meeting folder – Presentations for this meeting: <http://doc.acton-ma.gov/dsweb/View/Collection-9722>.

Mr. Peter Berry departed the meeting.

Discussion – Green Community Grant Application Projects 2018 (010 - 012)

Ms. Crosby reviewed and explained the projects and the return on investments. Ms. Ristine and discussed the summary chart and the best pay back would be the fire station upgrades. Ms. Ristine stated the project is due March 9. Ms. Cousins and Ms. Chandra stated they will review and evaluate total carbon reduction numbers for each project and make the recommendations to Mr. Hudson to review.

Discussion – Update – Annual Town Report – Due Now (020)

Ms. Ristine and Ms. Crosby worked on the report, Mr. Hudson made edits. Mr. Hudson moved to approve the Annual Town Report; Ms. Cousins 2nd; unanimous.

Discussion – Regional School District – Compostable Trays (030)

Ms. Crosby reported the school district has started to use the compostable lunch trays and provided a sample; they are made of 100% pre-paper composite; the manufacturing company is located in Maine.

Discussion – Update - Main Street Master Plan Committee

Ms. Cousins stated the Committee is still in the research phase, Mr. Selby is still seeking technical assistance; the next meeting date is unknown at this time.

Discussion – 2017 Green Communities Grant Final Report – <http://doc.acton-ma.gov/dswb/View/Collection-9734>

Ms. Crosby reported the ABRSD three lighting projects were completed with fully dimmable LED fixtures.

Discussion – Net Zero – Sustainability Policy – draft Request for Quotes Carbon Neutrality Initiative

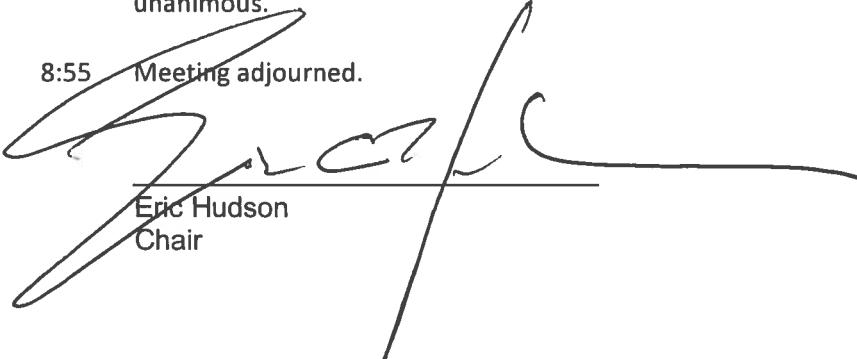
Board members discussed the process between a quote versus the request for proposal and procurement law requirements, discussed the three groups they had met with and the different focuses of each. Ms. Ristine suggested working with the Board to create one Request for Quote.

Minutes - 9/14/2017 & 1/8/2018

Ms. Cousins moved to approve the minutes of September 14, 2017 and January 8, 2018; Mr. Loria 2nd; unanimous.

8:55

Meeting adjourned.

  
Eric Hudson  
Chair



## GREEN ADVISORY BOARD

### AMENDED AGENDA

February 12, 2018

6:30 PM

ACTON MEMORIAL LIBRARY – CONFERENCE ROOM  
486 MAIN STREET

Link to Agenda items: <http://doc.acton-ma.gov/dsweb/View/Collection-9722>

#### Discussions:

- Acton Boxborough Regional High School Resource Force Club – Kevin Liu & Tara Prakash
- Green Community Grant Projects 2018
  - Town of Acton Energy Efficiency Projects Summary [\(010\)](#)
  - Regional School District 02-07-2018 Memo regarding grant projects [\(012\)](#)
  - Link to all proposed grant proposals:  
<http://doc.acton-ma.gov/dsweb/View/Collection-9735/Document-61968>
- Annual Town Report - Due Now [\(020\)](#)
- Regional School District - Compostable Trays [\(030\)](#)
- Update - Main Street Master Plan Committee
- Green Communities Grant Final Report - <http://doc.acton-ma.gov/dsweb/View/Collection-9734>
- Gas Leak Survey Report from Gas Safety Inc. and Map [\(040 - 041\)](#)
- Net Zero – Sustainability Policy – draft Request for Quotes Carbon Neutrality Initiative

Minutes – January 8

Next Meeting – March 12

7:00 Matthew Selby – Property Assessed Clean Energy (PACE)