

**Minutes**  
**Town of Acton Community Preservation Committee (CPC)**  
**September 13, 2018**  
**Acton Memorial Library**

Members Present: Bill Alesbury, Peter Berry (Vice-Chair), Tory Beyer, Dean Charter, Walter Foster, Nancy Kolb, Joe Will (Clerk), Ray Yacoub (Chair)

Others Present: Roland Bartl (Acton Planning Director), Roland Bourdon (Acton Finance Committee), Joe Cooney (Acton Conservation Trust Trustee), Tom Gillispie (Acton Dog Park Committee), Steve Trimble, (Acton Recreation Commission Chair)

Ray opened the meeting at 7:30 PM.

**I. Citizen Concerns**

- At the close of the meeting, Tom gave a brief update on the work to date of the Acton Dog Park Committee.

**II. Officer Election**

- Joe W introduced Steve, the Recreation Commission Chair, who will become the Rec Commission's CPC representative. Walter nominated Dean to replace Joe as Clerk. The nomination was seconded, and the vote was unanimous for Dean to become Clerk.

**III. 7:30 pm Public Hearing (opened at 7:30, closed at 8:15)**

- **Hear comments/questions on the draft 2019 Community Preservation Plan.**
- Andy Magee, Chair of the Open Space Committee, had e-submitted some suggested edits. Roland Bartl has to check the accuracy of the Plan's statement on the source of funds for the Groener land purchase.
- It was moved, seconded, and voted unanimously to accept, with the incorporation of Andy's comments, the Community Preservation Plan 2019 draft as final.
- **Ascertain the needs, possibilities, resources, & preferences for Community Preservation.**
- There was general discussion on any CPA connection with the Town-owned property at 53 River Street. The property was purchased by the Town for general municipal use. Once the intended use of the property becomes clear (via the 53 River Street Master Plan Special Committee), the CPC can evaluate whether that use fits into any (or many) of the four CPA categories for possible CPA funding.
- Except for the 10% allotment of annual CPA funding for three of the four categories, the Committee affirmed that it will treat the four categories equally, i.e., a project from one category will not be given preference over a project from another category simply due to their categories. It was also noted that a single project could possibly fit into two, three, or all four categories. It would be the applicant's responsibility to specify and justify the fit.

#### **IV. Minutes of August 09, 2018**

- It was moved, seconded, and voted unanimously to approve the minutes as presented.

#### **V. Ratification of 2019 CP Plan**

- See Item III.

#### **VI. Fall/Winter Schedule**

- Meet on 10/11, and possibly on 10/25 (see Item VII for possible agenda items). Cancel 09/27 and 11/01. Re-evaluate 11/15 “as we go”. Project applications are due by 11/19.

#### **VII. Project Updates**

- For its 10/11 meeting, the CPC would like a status report on all active projects (i.e., every project with unspent funds). Ray will work with Roland Bartl on a draft of a letter to the project applicants. The report could be an “Executive Summary.” The CPC could “flag” those needing a special presentation, possibly at a 10/25 meeting.

#### **VIII. Administrative Updates**

- John Mangiaratti, the new Town Manager, sends regrets that he couldn’t attend this meeting. Roland Bartl will let him know of the 10/11 meeting.
- Roland Bartl doesn’t know 2018 CPA \$ availability yet, but does know that \$ will be turned back from the Rail Trail and Congregation Church projects.
- The Assabet River Rail Trail opening was a “fantastic event.” Kudos to Roland for his and his Planning Department’s instrumental role in the development of both rail trails. More generally, great thanks to Roland and staff for years of service to the CPC.
- Roland updated the Committee on Kelley’s Corner and issues with the State Department of Transportation. He has not yet seen any plans re the project on the Hosmer House grounds. He will keep the CPC informed on this “marquee” project.
- Peter reports that Stuart Saginor, Executive Director of the Massachusetts Community Preservation Coalition, is not aware of any town that requires a non-public entity to follow public bid policies on a CPA-funded project. He suggested that the Committee perhaps require that a Clerk of the Works oversee a project to assure that it is being done properly.

8:44 PM — It was moved, seconded, and voted unanimously to adjourn.

Next scheduled meeting: 10/11/18