



**TOWN OF ACTON
DESIGN REVIEW BOARD
MINUTES OF OCTOBER 17, 2018 MEETING
7:30 p.m.
Room 126, Town Hall**

Meeting called to order 7:30 pm.

DRB Members in attendance: Holly Ben Joseph (Chair), Peter Darlow (Assistant Chair), David Honn, Kim Montella, Emilie Ying (Planning Board Liaison) and Janet Adachi (Board of Selectmen Liaison)

Guest: Terra Friedrichs

We started with citizen's concerns. Terra, who attends many BoS and Zoning Board of Appeals meetings wanted to assure DRB members that indeed our project review memos were read and taken seriously at those meetings. She brought this topic up because at the last DRB meeting we discussed with Selby the permit process contractor's go through during construction, because we question why many of our design comments are not seen in the final construction. Terra offered to send the DRB meeting notes from the ZBA.

Note: After the meeting Janet Acachi informed the DRB that she can assist us to gather any information we would need.

We reviewed the minutes from the October 8th meeting. Some corrections need to be made and the notes brought to the next meeting for approval.

We reviewed the site plan special permit for Household Goods. In general the DRB does not have concerns about the new site plan. Please refer to the review memo November 14, 2018 for a detailed listing of DRB comments.

Meeting adjourned at 9:30 pm.

Respectfully submitted,

Holly Ben-Joseph