



**GREEN ADVISORY BOARD
MINUTES
DECEMBER 10, 2018
6:30 PM
ACTON MEMORIAL LIBRARY - MEETING ROOM
486 MAIN STREET**

MEMBERS PRESENT: Eric Hudson, Cameren Cousins, Mary Smith, Dennis Loria, Steve Lowe

ASSOCIATE MEMBER: Not Present

RECORDING SECRETARY: Kim Gorman

MUNICIPAL PROPERTIES SUPERINTENDENT: Andrea Ristine

SELECTMEN LIAISON: Not Present

REGIONAL SCHOOL ENERGY ADVISOR: Kate Crosby

VISITORS: Kate Mueller, Jim Synder-Grant, Mike Boss

Link to documents numbered on this agenda: <http://doc.acton-ma.gov/dsweb/View/Collection-10549>

6:33 Mr. Hudson called the meeting to order.

Carbon Neutrality Initiative

Kate Mueller, Cadmus Analyst, from Meister Consultants Group, A Cadmus Company presented and gave updates on the process for conducting greenhouse gas inventories report.

Ms. Mueller hoped to have the draft but many hiccups have happened before the holidays and results are being gathered and still working on report. Ms. Mueller stated that the report will be sent Ms. Ristine by the holiday and requested that any questions from the Board be sent back to Cadmus by January 3, 2019.

Ms. Ristine will distribute the report to the Board, questions from the Board should be sent back to her to consolidate and send to Ms. Mueller.

Ms. Mueller discussed the inventory data she is working on. She discussed stationary energy, resident and transportation percentages.

Ms. Mueller stated they plan to present the report at the January 14 meeting and Mrs. Dudgeon will walk through the municipal part of the report and will have the model to use.

Mr. Snyder-Grant discussed a decrease of the grid mix emission factor and it could be more leverage and where to change the default to. Mr. Snyder-Grant stated the Open Space Committee is interested in having unprotected forest land incorporated into the scope.

Mr. Hudson requested to receive draft report by December 21, 2018 for review.

Board members discussed the possibility of holding a public forum to reach out to residents regarding carbon neutrality and take action where needed and work with Mothers Out Front (MOF).

The Board thanked Ms. Mueller for her preliminary presentation, guidance and time.

School Building Committee Letter

Board members discussed edits to the letter composed by Ms. Cousins, which will be sent to Mary Brolin, Chairman of the School Building Committee by December 12, 2018.

Draft Green Advisory Board Annual Report DUE 1/18/19

Ms. Ristine stated the report needs to be finished by January 14, 2019 and be submitted to the Town Manager's office by January 18, 2019. Ms. Ristine stated her edits are done and waiting for Ms. Crosby's edits to follow.

Mr. Lowe requested to add a statement for the carbon neutrality inventory.

Ms. Crosby stated she will finish the report and send to Mr. Lowe and Ms. Ristine and to be review at the next meeting, January 14, 2019.

Update - Main Street Master Plan Committee

Ms. Cousins reported the Committee had sent out a Request for Interest to developers. Four response options were received.

- Acton Housing Authority for 30 affordable elderly units.
- A private developer for 20 +/- below market homes
- Concord Riverwalk for a 16 unit energy efficient single family homes
- Acton Dog Park Committee suggested developing half of the area for a dog park.

Ms. Cousins stated the next public forum with the four options will be discussed. At this time, there is no scheduled date.

Ms. Smith left the meeting at 8:10pm.

Minutes – 11/19/18

Ms. Cousins moved to approve the minutes of November 19, 2018; Mr. Loria 2nd; unanimous.

Next Meeting – January 14, 2019

- Discuss/Update Solar Car Ports
- February Meeting – Next steps for the Carbon Neutrality Initiative Action Plan
- Discuss solar car port facility
- Minutes – 12/10/2018

8:15 Meeting Adjourned

Eric Hudson
Chair



GREEN ADVISORY BOARD

AGENDA

DECEMBER 10, 2018

6:30 PM

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486 MAIN STREET

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6:30 Carbon Neutrality Initiative Update - CADMUS Group / Meister Consultants Group [\(010\)](#)

School Building Committee Letter [\(020\)](#)

Draft Green Advisory Board Annual Report DUE 1/18/10

Update - Main Street Master Plan Committee

Minutes – November 29

Next Meeting – January 14