

TOWN OF ACTON COMMUNITY PRESERVATION COMMITTEE (CPC)

MEETING MINUTES

FEBRUARY 28, 2019

7:30 PM

MEETING ROOM, ACTON MEMORIAL LIBRARY, 486 MAIN STREET, ACTON

Present: Ray Yacoub (Chair), Dean Charter (Clerk), Carolyn Kilpatrick, Bill Alesbury, Tory Beyer, Amy Green, Walter Foster, Steve Trimble

Absent: Nancy Kolb, Peter Berry

Others Present: Roland Bartl (Planning), John Mangiaratti (Town Manager)

1. Opening

Chair Yacoub opened the meeting at 7:40 PM

2. Regular Business

A. Citizens' Concerns – None

B. Review and Approval of Meeting Minutes- The meeting minutes from the CPC's February 21, 2019 meeting were reviewed and approved: Motion to accept minutes by A. Green, seconded by W. Foster, approved unanimously.

3. Special Business

C. Project Deliberations: Asa Parlin House, S. Trimble asked if the project had substantially changed? J. Mangiaratti explained new scope of demolition and reviewed the latest submittal. J. Mangiaratti has made an application to HDC for selective demolition. W. Foster and S. Trimble moved their allocations for Asa Parlin to \$175K. S. Trimble moved his allocation for Mill Place to \$40K. Allocations firmed up. Question, what to do with left over \$14K. W. Foster opined that we leave it unallocated.

D. Finalize Funding Recommendations Foster moved that the Historic Resources set aside be applied to Iron Work Farm window project, and that Community Housing set aside be applied to Community Housing Fund. Second by W. Alesbury, unanimous. Motion by D. Charter to finalize the allocations as discussed and bring them forward to Town Meeting, seconded by W. Foster, approved unanimously.

E. Finalize Town Meeting Warrant Article R. Bartl walked through the draft Warrant. W. Foster moved to approve, W. Alesbury second, unanimous. Final edits as discussed to be provided by staff.

F. Discussion of Historic Preservation Restriction: Town cannot seize the property if it is not maintained. Town would need to go to court to get relief.

4. Administrative Updates

G. Upcoming Meetings

03/14 7:30 PM Acton Memorial Library Preview Town Meeting presentation

Coverage for FINCOM meeting next week. W. Foster and W. Alesbury

A request had been received from Iron Work Farm for a letter of support for a state grant for Faulkner House window restoration, which could reduce the amount expended under the CPA grant. W. Foster moved that Chair write a letter of support, seconded by T. Beyer, approved unanimously. The CPC requested that planning staff draft the letter on behalf of the Chair and the board.

5. Adjournment

Motion to adjourn at 8:46 PM by W. Foster, seconded by C. Kilpatrick, approved unanimously.

6. Documents and exhibits used during this meeting

Agenda for 2/28/19 CPC meeting, draft minutes of 2/21/19 CPC meeting, Draft Town Meeting Warrant Article, dated February 27, 2019, and CPC projects deliberation work sheet 2.3 (after 2/21/19 meeting).