



DESIGN REVIEW BOARD

Meeting Minutes
December 19, 2018 (Revised)
7:30
Room 126, Town Hall
472 Main St, Acton, MA

Present: Holly Ben Joseph, (Chair), Peter Darlow, (Vice Chair), David Honn, Kim Montella

Absent: Janet Adachi, (BOS Liaison), Emilie Ying, (Planning Board Liaison)

Guests: Dan Gannon (Stamski and McNary Civil Engineers); Zur Attias (Developer)

1. **Opening**

Chair, Holly Ben-Joseph, opened the meeting at 7:31pm.

2. **Regular Business**

- A. Citizens' concerns – none
- B. Approval of Meeting Minutes – The November 11, 2018 and December 5, 2018 minutes were reviewed and approved by a unanimous vote. David Honn will submit the minutes to the Clerk.

3. **Special Business**

- A. Discussion of a proposed two-family residence at 257 Central Street

We reviewed the site plan updates and shade tree locations for the project. In order to save several major-sized existing shade trees, it was suggested by the DRB to move the building closer to the corner of Central and Pearl streets and locate the septic field to the Windsor Avenue end of Pearl Street. The proponent took the recommendations under advisement. Refer to the DRB memorandum for 257 Central Street for a detailed discussion of the project.

4. **Adjournment**

At 9:35 p.m., it was moved and seconded to adjourn the meeting.
The motion was approved unanimously.



Documents and Exhibits Used During this Meeting

All in regard to the proposed two-family residence at 257 Central Street:

[Site Plan](#)
[First Floor Plan](#)
[Second Floor Plan](#)
[Exterior Elevations](#)

[DRB Meeting Minutes 11.11.18](#)
[DRB Meeting Minutes 12.5.18](#)

Respectfully submitted,

David Honn
DRB Member