

**ACTON COMMUNITY HOUSING CORPORATION**  
**May 30, 2019 Room 126, Acton Town Hall - Minutes**

Pursuant to notice given a Regular Meeting of the Acton Community Housing Corporation (ACHC) was held on May 30, 2019, at 8:45 AM in room 126 of the Acton Town Hall. Present and constituting a Quorum for the purpose of conducting business were regular members Nancy Tavernier, Bernice Baran, Lara Paskon, Jennifer Patenaude  
Absent: Bob Van Meter, Dan Buckley, Corrina Raman Kreuze  
Guests - Jon Benson, Board of Selectmen, Janet Adachi

Nancy Tavernier, Chair, called the meeting to order at 8:46 AM. Bernice Baran was appointed Clerk for the meeting.

**I MINUTES** – Minutes – Minutes from the meeting on May 20, 2019 were read. Ms. Tavernier moved and Ms. Baran seconded a motion to approve which was approved unanimously.

**II NEW BUSINESS**

**Open Meeting Law Complaint** – The Complaint against ACHC filed with the Town on May 21 was discussed. Ms Tavernier moved and Ms. Baran seconded a motion to authorize the Town Manager and Town Counsel to prepare a response to the complaint on behalf of ACHC. The motion was passed unanimously.

Members expressed concern about the expectation that Town committees are responsible for locking the front door at the end of evening meetings. Members authorized Ms. Tavernier to write a letter to the Board of Selectmen recommending that the Police lock the door, checking that the building is empty first. Another recommendation is that a surveillance camera be installed at the main entrance for security purposes.

**III – OLD BUSINESS**

**361 – 363 GREAT ROAD** – After discussion with Town staff Mark O'Hagan has revised his Proposal to be an age restricted 55 and older project. An Information Session will be scheduled.

Ms Plaskon made and Ms. Patenaude seconded a motion to adjourn which was approved. The meeting was adjourned at 9: 14 AM.

The next meeting will be on June 17, 2019, at Town Hall.

**STATEMENT OF DOCUMENTS PRESENTED AT THIS MEETING**

Agenda for meeting on May 30, 2019 and Minutes, May 20, 2019

Draft Response to Attorney General to Open Meeting Law Complaint