

**ACTON COMMUNITY HOUSING CORPORATION**  
**Minutes, April 27, 2020 conducted virtually 4:00PM**

Pursuant to notice given a Regular Meeting of the Acton Community Housing Corporation (ACHC) was held virtually on April 27, 2020, at 4:00PM. Present and constituting a Quorum for the purpose of conducting business were regular members Nancy Tavernier, Bernice Baran, BobVanMeter, and Associate Members Dan Buckley and Corinna Roman Kreuze, who were appointed voting members for this meeting.

Guests: Jon Benson, Board of Selectmen: Lara Plaskon, RHSO; Janet Adachi, Robert Hummel, Technical Assistance

Nancy Tavernier, Chair, called the meeting to order at 4 PM. She read the Statement on Remotely Conducted Open Meetings consistent with Governor's Order for meetings held during the Covid 19 Emergency. Bernice Baran was appointed Clerk for the meeting.

**I MINUTES** – Minutes from the meeting on March 9, 2020, were read. Ms. Baran moved and Ms. Roman Kreuze seconded a motion to approve which passed.

**II FINANCIAL REPORT**- In Ms Patenaude's absence, Nancy reported the current account balances. A payment of \$2,950 was paid to the Consultant for work on the HPP. It was voted to approve the expenditures for the month of March.

**III UPDATES**

**GRANDVIEW** –This is on the agenda for the May 5 ZBA meeting.

**POWDER MILL** –This is on the ZBA's meeting on June 9<sup>th</sup>.

**PIPER LANE** – The Board of Selectmen is meeting in Executive session this week to review this. It is on the ZBA agenda for June 16<sup>th</sup>.

**MAIN ST – AHA** - A new consultant has been hired. 14 architects have responded to the RFP. The Architectural Committee will be conducting interviews.

**IV NEW BUSINESS**

**HOUSING PRODUCTION PLAN** – Ms Plaskon presented a summary of the Draft Housing Production Plan which was prepared by RHSO and consultant Jennifer Goldson. This has been presented to a joint meeting of the BOS and the Planning Department and is now open for comments. The revised Plan will be presented to a second joint meeting on May 12 and upon approval will be forwarded to DHCD. The plan was written after an online survey, focus groups, and a workshop were conducted to obtain input. Statistics reveal that although Acton incomes have risen, housing costs have increased disproportionately .Goals of the Plan reflect the need

for increased affordable housing for young professionals, people working in Acton, families, seniors, and the disabled. Comments from the Committee were positive. There is a need for more housing up to and beyond the 10% goal with recognition that all rental housing is included although not all of the apartments are actually reserved for moderate income residents. Mr Van Meter moved and Mr Buckley seconded a motion to recommend approval of the HPP to the Selectmen and Planning Board. This passed unanimously.

**EMERGENCY ASSISTANCE PROGRAMS** – The Committee considered two alternative programs offering financial assistance to residents adversely affected because of the corona virus emergency. Mr. VanMeter moved and Ms. Roman Kreuze seconded a motion to donate \$5,000 to the Town Community Services Department for this purpose. It was recognized that additional funds may be needed later with support expressed for another \$5,000.

**HOUSING PLAN FUNDING** – Mr Van Meter moved and Ms Baran seconded a motion to approve up to \$2,000 be granted to the HPP for additional work on the Plan. The motion passed.

#### **V. OLD BUSINESS**

**TRANSITION UPDATE** – Janet Adachi has agreed to serve on the AHC committee to fill Lara's term.

Mr Van Meter and Ms Baran seconded a motion to adjourn which passed. The meeting was adjourned at 5:14 PM.

#### **STATEMENT OF DOCUMENTS PRESENTED AT THIS MEETING**

Agenda for meeting on 4/27/2020 and Minutes for meeting on 3/9/2020

Executive Summary of Housing Production Plan

COVID 19 Emergency Grants – United Way