



CABLE ADVISORY COMMITTEE (CAC)

Meeting Minutes
SEPTEMBER 24, 2020

7:00 PM

THIS WAS A REMOTE ZOOM MEETING

Present Lori Cooney, Terence Lobo, Richard Logan, Christine Simone, Oleg Volinsky

Absent: John Covert

Non Members Present: Jim Luciani

1. Opening

Chair Volinsky opened the meeting at 7:05 PM.

2. Regular Business

A. Citizen Concerns

None

B. Review and approval of minutes from previous meetings

None

C. Open Register Items Review

1. Response to citizen concern from George Caplan is still outstanding. Ms. Simone will write up a response to Mr. Caplan.
2. In the August 2020 meeting the committee noted that when Acton TV cannot play a live committee meeting, they replay previously held committee meeting at the same time. During the replay there is no indication that this meeting was held at the previous date which could confuse town's citizens. Ms. Cooney has prepared a letter to be sent to Acton TV which Mr. Volinsky will forward to Acton TV.

D. Other Activities

1. Mr Volinsky updated the committee regarding the license negotiations between Acton representatives and Comcast. Town counsel for Cable Affairs will be providing an updated draft of the Cable license by October 6, 2020.
2. Committee representatives met with Comcast along with Acton IT and Acton TV to discuss I-Net distances. The I-Net distance was determined to be 19 miles which is down from the original 35 miles. Comcast is expected to provide the finalized information regarding I-Net configuration.



3. Committee requested that the next draft of the Cable license agreement highlight changes over previous drafts and previous agreements. Also, the committee is looking for a feedback from the town counsel in Cable Affairs regarding whether previously raised requests have been addressed.
4. Committee plans on meeting with Comcast representative at a future meeting, Plan to ask her about PEG HD channels at that meeting.

3. Adjournment

At 8.03 PM, it was moved by Mr. Volinsky and seconded by Ms. Simone to adjourn the meeting. The motion was approved unanimously.

Documents and Exhibits Used During this Meeting

- Draft of Comcast Cable License Agreement



List of Open Action Items

Action Item Title	Action Item Description	Current Status	Assigned Member
Add new members to the committee	Need to reach out to VCC to request adding new members to the committee	Mr. Volinsky reached out to VCC regarding posting for another member. Need to follow up with VCC to focus the search for an associate member.	Mr. Volinsky
Inform Acton TV of issue	When Acton TV cannot play a live committee meeting, they replay previously held committee meeting at the same time. During the replay there is no indication that this meeting was held at the previous date which could confuse town's citizens.	Ms. Cooney has prepared a letter to be sent to ActonTV which Mr. Volinsky will forward to Acton TV.	Mr. Volinsky
Respond to Citizen Concern (Mr Caplan)	Need to respond to Mr. Caplan email about customer service issues with Verizon	Ms. Simone will write up a response to Mr. Caplan.	Ms. Simone