

ACTON HOUSING AUTHORITY

Minutes of Regular Meeting, 7:30 P.M., 2 June 1980, Acton -Boxborough
Regional High School

ATTENDANCE: Joseph Mercurio, James Sargent, Paul DerAnanian, Marlin
Murdock, Betty McManus/Acton Housing Authority
Ann Staples and Nellie Campbell/Citizens Advisory Committee
Mary Reed/ League of Women Voters

1. Minutes of the Special Meeting of 27 May 1980 were approved with
the following change on page 30 item #5:

"That Naomi E. McManus be offered....."

2. Secretary/Communications

No Communications received.

3. Treasurer's Report

There is presently \$60-75,000.00 to begin operations. An operating
budget will be developed in the near future.

4. Coordinator's Report

- a. Section 8 Administrators' Association

MOVED: That the Authority join the Section 8 Administrators Assoc-
iation at an annual rate of \$35,00.

VOTED UNANIMOUSLY.

- b. Rent Determination

Betty will distribute guidelines and approximately ten applications
to each member for calculation.

5. Unfinished Business

- a. Executive Director's Contract

Betty McManus has accepted the position.

Jim reported that all applicants had been notified.

A contract between the Authority and Betty McManus was executed.

- b. Lease Provisions

The lease has been sent to DCA and Betty will seek telephone
confirmation of their approval.

- c. Staffing Recommendations

MOVED: That Betty's recommendation for the hiring of a part-time
Assistant to the Executive Director be approved as presented.

VOTED UNANIMOUSLY.

RECEIVED & FILE

DATE JUN. 18 1980

Rudie L. Secore
TOWN CLERK, ACTON

MOVED: That Betty's recommendation to hire a Maintenance Mechanic/
Laborer for 35 hours per week at an hourly rate of \$8.29
for a total of \$15,003.00 be approved and that hiring
commence.

APPROVED UNANIMOUSLY

d. Tools and Equipment
Betty will seek technical assistance and consultation and return
with specific recommendations.

e. Furnishings
Furnishings and prices were discussed and Betty will meet with
Ken and return with further recommendations.

f. Section 8 Mobility

MOVED: That the Acton Housing Authority join the Section 8
Mobility Program and change its Administrative Plan to
accomodate the new accompanying regulations.

VOTED (Paul DerAnanian is recorded as having voted in the negative).

g. Scattered Site Housing Chapter 705
A site visit by the DCA Field Representative will be conducted at
the River Street Property.

h. Tenant Applications
Tenant applications placed "on Hold" at the Special Meeting were
approved.

6. New Business

a. Proposed Condominium Conversion Bylaw
Jim Sargent Distributed copies of the proposed condo conversion
bylaw.

b. Senate Bill 2153
A letter will be sent indicating the Authority's support of Senate
Bill 2153 with deletion of Section 6.

7. Executive Session

The Chairman moved that the Authority go into executive session for
the purpose of discussing tenant applications and that at the conclusion
of the Executive session the regular meeting would not reconvene.

MOVED: To go into Executive Session for the reason stated.

VOTED:	AYE	NAY
	Jim Sargent	None
	Marlin Murdock	
	Joe Mercurio	
	Paul Deranian	

(Minutes of Executive Session on file in Authority's records)

8. Next Meeting; Monday, 16 June 1980, 7:30 P.M. ABRHS Guidance Library.

9. The meeting adjourned at 10:05 P.M.

Marlin N. Murdock
Secretary
Acton Housing Authority