

ACTON HOUSING AUTHORITY

Minutes of Regular Meeting, 7:30 P.M., 3 January 1983, 68 Windsor Avenue

Attendance: Marianne Maguire, Marlin Murdock, Ralph Peek, James Sargent,
Betty McManus, Anne Puzella/ Acton Housing Authority
Mary Reed/ League of Women Voters
Marilyn Cove/ Beacon Reporter

Absent: Joseph Mercurio due to medical illness

1. Regular Meeting was called to order at 7:30 P.M. by the Chairman.
2. Minutes of Regular Meeting, 20 December 1982 were approved.
3. Minutes of Executive Session, 20 December 1982 were approved.
4. Executive Director's Report
 - A. Update of repairs of Windsor Green - 98 Thermostats were ordered in order to replace the faulty ones.
 - B. Marianne Maguire made a motion to send the proposals for the repair of the Roof Ridge Vents to EOCD for approval. Jim Sargent seconded. All approved. The corner beads in the kitchen area, on the second floor, will be repaired as necessary by the Maintenance staff.
 - C. Board was updated on the septic system problem at Yankee Village. A full report on the problem will be given at the next Trustee's Meeting at Yankee Village.
 - D. Twenty-three (23) Omni water savers were purchased to be installed in the bathroom sinks at Windsor Green.
 - E. The Executive Director requested authorization to have Mass Save do an Energy Audit, in January, on twenty (20) units at Windsor Green. The total cost will be \$210.00. Motion was made by Marlin Murdock and seconded by Jim Sargent. All members were in favor.
 - F. Board was informed that HUD will conduct a Field Audit Review of the Section 8 Program on January 6th, 7th and the 10th.
 - G. A request for bids have been sent out to Audit firms requesting a twenty four month financial audit for the Section 8 Program,

5. Old Business

- A. The Chairman updated the Board on the McCarthy site for the proposed new complex.
- B. Roger Moore Co. will be conducting preliminary surveys on the McCarthy Property in order to identify an access road for the proposed complex.
- C. A letter will be sent out updating the Citizens Advisory Committee on the progress of the 667-2/705-1 Grant.
- D. The Board discussed with the Executive Director the filling of the three vacant positions on the Citizens Advisory Committee. It was decided that the Council on Aging would be asked for a representative to work on the committee. A discussion followed as to whether a family member of the McCarthy family would be appropriate to be on this committee. The Executive Director will select a member to represent the family element for the complex.

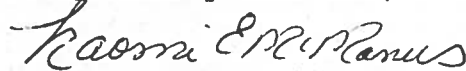
6. New Business

- A. The Executive Director informed the Board that the proposed FMR's for the Metropolitan Boston area have been published in the Federal Register. Requests for input have been sent from HUD to our office. A letter will be sent by the Executive Director outlining the need for new FMR's in Acton.

7. Regular Meeting adjourned at 8:50 P.M..

8. Next Regular Meeting will be January 17, 1983 at 7:30 P.M..

Respectfully submitted,



Naomi E. McManus
Executive Director