

MINUTES FORM
Please send a copy after each meeting to Town Hall

MINUTES OF _____ Meeting of Cemetery Commissioners _____

Meeting posted: ☒ yes, ☐ no

Date: July 13, 1994 Time: 7:30p.m. Place: Kennedy Service Building, Woodlawn Cemetery

Members present: W. E. C. George, B. Conant, E. Bailey
also present: D. Lee, N. Howell, Timothy & Barbara Kinchla

1. Meeting began at 7:30p.m.
2. Edward R. Bailey has been reappointed to a three-year term as a Commissioner
3. Election of Officers
Chairman: Walter E. C. George
Secretary: Brewster Conant
4. Mr. & Mrs. Kinchla - re: the Florian Fiske lot 47, Forest Ave., Woodlawn Cemetery
Requested that grave space 8 be reserved for their cremated remains
Barbara Kinchla will send us a letter from the representative of the lot
Discussion of type of marker for Mary Jones' grave - Flush marker vs "Hickey Monument" (a raised, slant-faced marker)
This would be the only raised marker on the lot. The Commissioners determined that they would only allow a flush marker
Discussion re: planting flowers on the lot
Because there is no upright monument on the lot, the geraniums they planted for Memorial Day were removed ten days after Memorial Day
An upright monument would have to be centered on the lot. Early interments made in wooden containers would not support the weight of the foundation and monument
They could put a flower fund on the lot and we would make a circular garden in the middle of the lot. Because this would require more flowers than a monument garden, the Commissioners would have to determine the price of the flower fund if this option is chosen
"No Dogs Allowed" sign
They were very pleased to see this sign when entering the cemetery. On their visit to plant the geraniums mentioned above, they were very distressed when someone drove into the cemetery, released a large dog, and proceeded to take her exercise in the area. The dog "marked" many of the monuments and defecated on a lot.
5. Youth Soccer Update
Alan Warner was not present
At their meeting last night, the Selectmen approved giving the pole that Boston Edison gave the Town back to Boston Edison. There was a problem because the company can only run power lines on its own poles.
The well has been drilled
The pump company has not come yet
6. Minutes of the June 8, 1994 meeting were unanimously accepted as amended

RECEIVED & FILED

DATE August 16, 1994 2:40 P.M.

David Powell
for TOWN CLERK, ACTON

7. **Section 14 Update**

We have had the use of the screen-all and a loader from the Highway Department
The loader will have to go back to the Highway Dept. next Wednesday
Progress has been slower this week because one full-time man is on vacation and the other was needed by the Highway Dept. for two days
8. **Follow-Up**

Mr. York - a copy of the letter sent after the last meeting was distributed to the commissioners
Mrs. Rawson - A copy of: the letter, signed by her children, appointing her as the representative of the lot; the names of those they want burial spaces reserved for; and her request for a plot plan showing present interments and available spaces.
Department Reorganization - Stewart Kennedy will have been retired one year as of the 23rd of this month. To date no decision has been made re: more hours for Nancy or adjustments for the additional work and responsibility being handled by both Dave and Nancy. Dave brought it to the attention of the Commissioners that Nancy has been working more than her scheduled 25 hrs/wk since Stewart's retirement.
9. **New Business**

Mr. Donald Robbins' request
Permission has been granted to place five markers on the Robbins lot that will match the existing markers in that row. Mr. Robbins wants to confirm that it is OK to also put their names on the monument. Commissioners agreed that this could be done.

Mr. & Mrs. Thomas Stoffle's request
They purchased lot 226, section 8, Woodlawn Cemetery, on January 4, 1991. They have since moved to Florida and wish to sell the lot back to the Commissioners for the purchase price of \$900.00. The Commissioners agreed to buy back the lot and will place an article to that effect on the next Town Warrant.

Mrs. Marion Fobes Conway's request
Mrs. Conway, daughter of Edward S. and Mary A. Fobes, wishes to assign her burial space in the Fobes lot 5, Summit Ave, Woodlawn Cemetery, to her niece, Sheila J. Killebrew, and has left a signed document to that effect for the cemetery records. This is her right and the document will go in the lot folder.

Crimens Pacy lot 4, section 9, Woodlawn Cemetery
There is a flower garden in front of the monument on this lot. A tomato plant has been planted on each side of the monument. These plants are vineing and causing problems with mowing and weed-whacking. The Rules and Regulations state that flower gardens may be planted in front of the monument only, and are not to wrap around its sides. The Commissioners have instructed Dave to notify the family if possible and to remove the offending plants.
10. **Slate Footstones**

Of the nineteen slate footstones that were found on private property in Acton and turned over to the Historical Society, eighteen have been placed at the proper locations. One of the slates was broken and until we determine the best way to repair it, it is in storage.
11. **Next meeting - Wednesday, August 10, 1994**
12. **Meeting adjourned at 8:50 p.m.**